

## **Graceland University Alumni Board Duties and Responsibilities**

1. Be an example to other alumni and a base of support to the university financially through the Presidential Societies, Heritage Club, Phonathon and Capital Campaigns.
2. Participate in one or more committees between board meetings.
3. The board meets twice during the year in person on the Lamoni campus and conducts the other full meeting by way of conference call. The fall meeting happens on Homecoming weekend. Attendance is required.
4. Identify potential students and send those names and accompanying information to the Graceland Admissions Office.
5. Identify potential employees and faculty for positions at Graceland and send those names to the President's Office.
6. Identify potential contributors to Graceland and send those names and accompanying information to the Graceland Office of Institutional Advancement.
7. Be receptive to hosting an "Alumni Swarm" party at your home.
8. Be a source of good public relations and rumor control for Graceland.
9. Know the facts about Graceland's academic programs and promote the perception of Graceland as a quality institution.
10. Members of the Alumni Board of Directors are observers and sources of information and support. They do not attempt to set policy concerning student life or the administration of the university.

Serving on the Graceland Alumni Board can be an extremely rewarding experience for those who embrace and engage in the teams work. One of the many perks is re-connecting with your alma mater and suddenly finding yourself within the inner sanctum of news and the very latest information.

The Alumni Board has its own constitution as is autonomous from the University. The board represents the entire Graceland University Alumni Association and strives to have a voice in maintaining the direction, mission and integrity of the institution.

If you are interested in serving on the Alumni Board, please complete the Alumni Board Candidate Profile.

The Alumni Board Nominations Committee maintains a portfolio of potential candidates for future open slots. Placement on the board is voted on by the entire board. New board members begin 4-year terms in January.