THE LA HABRA CITY SCHOOL DISTRICT
BOARD OF EDUCATION

...WELCOMES YOU AND APPRECIATES YOUR INTEREST IN THE LHCSD SCHOOLS

The Board of Education cordially invites you to attend Board meetings and to take an active role in the educational affairs of your community. The decisions of your elected officials affect your child, your child’s future, the well-being of the community and, to a greater extent, the welfare of your country.

Board of Education/Superintendent

Cynthia Aguirre, President • Sandi Baltes, Clerk/Vice-President • John A. Dobson, Member
Adam Rogers, Member • Ida MacMurray, Member
Joanne Culverhouse, Ed.D., Superintendent

Mission Statement

The La Habra City School District believes in a child-centered program that recognizes the unique abilities, needs and interests of each student. The educational environment encourages development of individuals who are capable of becoming responsible citizens in a rapidly changing global society. Instructional methods and educational programs engage students in mastering the essential skills of reading, communication, mathematics, and information literacy. Students are provided opportunities to explore and pursue interests in the visual arts, performing arts, sciences and technology.

Regular Meetings

Regular Board meetings are scheduled on the second Thursday of each month at 6:00 p.m. at the LHCSD Education Center, 500 N. Walnut Street. Open Session is for conducting the business of the District. Closed Session is for matters dealing with students and employees to provide confidentiality as required by law. Other closed session topics include pending litigation, property negotiations, and labor negotiations.

Special Meetings

Special meetings may be called at any time by the presiding officer or a majority of the Board. Agendas for special meetings are posted 24 hours in advance of the meeting. Only the business as indicated on the special meeting agenda may be considered at special meeting. The public will be provided an opportunity to address the item described.

Emergency Meetings

When the Board determines that an emergency exists, an emergency meeting may be called. An emergency meeting may be held without complying with the 24-hour notice or posting requirement for special meetings pursuant to Government Code 54956. The Board shall comply with all other requirements for a special meeting during an emergency meeting.
Agendas contain a brief description of each item of business to be discussed or transacted at the meeting. Copies of agenda are available in the Superintendent’s Office at the District Education Center and posted on the District’s website at [www.lahabraschools.org](http://www.lahabraschools.org).

Consent Items are routine in nature and generally require no discussion. These items are acted upon by one motion; however, any such item may be considered separately at a Board member’s request. Action Items are acted upon separately. Information/Discussion Items do not require Board action. The Board may take action only on those items listed in the printed agenda, except for emergencies.

Public Comment

The Board of Education welcomes input from the public. Persons wishing to address the Board are requested to complete and submit a Presentation Card, available on the table near the hallway door. The Presentation Card must be completed and given to the Secretary prior to the meeting.

Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic. With Board consent, the Board President may modify the time allowed for public presentation. PowerPoint and computer presentations are not allowed. A speaker may not relinquish his/her time to another. When addressing the Board, speakers are requested to state their name, speak from the podium, and adhere to applicable time limits.

Matters not on the agenda may neither be acted upon nor discussed by the Board, but will be researched and responded to in any one of the following ways: 1) by telephone after research; 2) by mail after research; or 3) at a subsequent Board meeting as an agenda item. Members of the audience may address the Board of Education on agenda items during consideration of that item and items not on the agenda that are within the Board’s subject matter jurisdiction.

No boisterous conduct shall be permitted at any Board meeting. Persistent conduct shall be grounds for summary termination by the Board President of that person’s privilege of address. Any person who willfully disturbs any public school or any public school meeting is guilty of a misdemeanor and shall be punished by a fine of not more than five hundred dollars ($500). (CEC § 32210)

Complaints against employees or students will normally be heard in closed session and the District’s complaint procedure should be followed before discussion with the Board.

Requests for Information

Requests for information shall be made in writing and submitted to the Superintendent’s Office. There is a nominal charge of $.10 per page for copies of public records.

La Habra City School District is a tobacco-free district. Tobacco use is prohibited on District property at all times. Any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting the Superintendent’s Office at 562-690-2300; fax: 562-690-4154.