



 *La Habra City  
School District*

LA HABRA CITY SCHOOL DISTRICT  
BOARD OF EDUCATION - REGULAR MEETING

## Board Agenda

District Office - Board Room  
500 N. Walnut Street, La Habra, CA 90631

Thursday, December 12, 2019 06:00 PM

**4:30 p.m. - Work/Study Session**

**5:30 p.m. - Closed Session**

**6:00 p.m. – Call to Order/Regular Meeting**

**(Meetings are recorded for use in official minutes)**

### 1. Work/Study Session

Start time: 04:30 PM

- Las Positas School Primary Year Programme IB presentation
- Trustees will review and update the Governance Handbook for 2020

### 2. Formal Call to Order

Start time: 05:30 PM

### 3. Closed Session

#### a. Conference with Labor Negotiators District representatives:

Dr. Joanne Culverhouse, Superintendent  
Employee Organization(s): California School Employees Association (CSEA),  
Chapter #135/La Habra Education Association (LHEA)  
Government Code Sections 54954.5(f), 54957.6

#### b. Public Employee Discipline, Dismissal, Release, and Personnel Matters

Government Code sections 54954.5(d), 54957

### 4. Adjourn to Closed Session

### 5. Second Call to Order

Start time: 06:00 PM

- Welcome
- Pledge of Allegiance

**6. Report from Closed Session**

**7. Action Item: Adoption of Agenda (Action)**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Board Action \_\_\_\_\_

**8. Annual Organizational Meeting**

[Organizational Meeting 2019](#)

**a. Election of Board Members**

- 1. Nomination for Board President (Action)
- 2. Nomination for Board Clerk/Vice President (Action)
- 3. Appointment of Superintendent as Board Secretary (Action)

**b. Designate/Approve Board Committee Representatives (Action)**

[Board Representative 2020](#)

**c. Adoption of the 2020 Calendar of Regular Board Meetings (Action)**

[Tentative 2020 Board Meeting Schedule](#)

**d. Adjourn to Regular Meeting**

**9. Action Item: Approval of Minutes of the Regular Meeting of November 14, 2019 (Action)**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Board Action \_\_\_\_\_

**10. Correspondence: Clerk of the Board**

**11. Public Interest**

Imperial Middle School students will share how they use IMAZON to support positive campus behavior.

**12. Public Comment**

*Members of the audience may address the Board of Education on agenda items during consideration of that item and items not on the agenda that are within the Board's subject matter jurisdiction. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic. Persons wishing to address the Board should complete and submit a Presentation Card, available on the table near the hallway door. The Presentation Card must be completed and given to the Secretary prior to the meeting. Matters not on the agenda may neither be acted upon nor discussed by the Board, but will be researched and responded to in any one of the following ways: 1) by telephone after research; 2) by mail after research; or 3) at a subsequent Board meeting as an agenda item.*

**13. CONSENT CALENDAR**

**(Action)**

**Motion** \_\_\_\_\_

**Second** \_\_\_\_\_

**Board Action** \_\_\_\_\_

**a. EDUCATIONAL SERVICES**

**(Consent Agenda)**

**1. Contract Reports - Educational Services/Special Education**

- Educational Services Contracts
- Special Ed Contracts

**2. Staff Development**

- Staff Development

**b. BUSINESS SERVICES**

**(Consent Agenda)**

**1. Contract Reports - Business Services**

- Business Services Contracts

**2. Field Contracts**

- Field Contracts

**3. Expenditures Report**

- Expenditure Report

**c. PERSONNEL SERVICES**

**(Consent Agenda)**

**1. Separations/New Hires**

- New Hires
- Separations

**2. Change of Status**

- Change of Status

**14. GENERAL MATTERS**

**a. Action Item: Approval of Tentative Agreement with the California School Employees Association, Chapter #135**

**(Action)**

The Tentative Agreement for the successor negotiations for 2019-20 with the California School Employees Association (CSEA) Chapter #135, is placed on the Board’s agenda, in anticipation that Chapter #135 will have ratified the Tentative Agreement prior to this regular Board meeting. Therefore and subject to a prior successful ratification vote by Chapter #135, it will be recommended that the Board approve the attached Tentative Agreement. Included within the Tentative Agreement is a 2.5% salary increase and a \$70,000 one-time contribution to health and welfare benefits as attached.

**Motion** \_\_\_\_\_

**Second** \_\_\_\_\_

**Board Action** \_\_\_\_\_

- CSEA Chapter 135 and LHCS D Tentative Agreement Successor 2019-2022
- CSEA AB 1200

**15. BUSINESS MATTERS**

**a. Information/Action Item: Approval of Building Fund 'Measure O' Financial and Performance Audits** (Action)

Trustees are requested to approve the Annual Bond Performance and Financial Audit produced for the fiscal year ending June 30, 2019 as attached.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Board Action** \_\_\_\_\_

[Bond Audit Memo](#)

[La Habra City SD Measure O Communication Letter 2019](#)

[La Habra City SD Measure O Report 2019](#)

**b. Information/Action Item: Auditor's Report** (Action)

Trustees will consider acceptance of the annual Audit Report for the fiscal year ending June 30, 2019 as attached.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Board Action** \_\_\_\_\_

[2018-19 Audit Memo](#)

[La Habra City SD Communication Letter 2019](#)

[Annual Financial Report](#)

**c. Information/Action Item: Certification of First Interim Financial Report and Budget Transfers/Income Adjustments** (Action)

Trustees are requested to certify the 2019-2020 First Interim Financial Report per State criteria/standards per the attachment.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Board Action** \_\_\_\_\_

[First Interim Memo 2019-2020](#)

[First Interim Budget 2019-2020](#)

**16. INSTRUCTION AND PERSONNEL**

**a. Information Item: EDI/School Readiness Update** (Information)

**Presenter:** Debbye Viveros, School Readiness Coordinator

Trustees will be provided with an update on the School Readiness Program and latest EDI data results.

**b. Information Item: Dashboard and English Learner Proficiency Assessment for California (ELPAC) Updates** (Information)

**Presenter:** Dr. Sheryl Tecker, Assistant Superintendent Educational Services

Trustees will be provided with an update on the 2019 ELPAC student results and the California School Dashboard state indicators.

**c. Action Item: Approval of Hourly Rate Increase for Student Supervisor and Extended Care Worker Positions** (Action)

Trustees are requested to approve the hourly rates for Student Supervisor and Extended Care Worker positions to be in compliance with the new California Minimum Wage requirements effective January 1, 2020 per the attachment.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Board Action \_\_\_\_\_

2020 Min Wage Increase Memo

17. Board/Superintendent Comments:

18. Adjournment

Motion \_\_\_\_\_

Second \_\_\_\_\_

Board Action \_\_\_\_\_

19. NEXT BOARD MEETING:

The next regular meeting of the Board of Education is tentatively scheduled for January 9, 2020 at 6:00 p.m., at the District Education Board Room, 500 N. Walnut Street, La Habra, California.

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La Habra City School District is a tobacco-free district. Tobacco use is prohibited on District property at all times. Any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting the Superintendent's Office at 562-690-2300; fax: 562-690-4154.