

## Clear Batch Residency Letter sent to incoming 9th grade families March 2019

District 128 Parent/Guardian:

District 128 is committed to ensuring efficiency and protecting community resources through our annual residency verification process. In the past, all incoming 9th graders and transfer students were required to verify residency in person in order to enroll in the District.

For the 2019-2020 school year, District 128 will use a new tool called the CLEAR Batch system to electronically review student residency. The CLEAR Batch system reviews public records to verify student residency. This spring all incoming freshman households will be reviewed using this system. In most cases, the CLEAR Batch system will locate adequate documentation to verify student residency for the 2019-2020 school year, and there will be no need to submit any additional paperwork to certify that the student lives within the District's boundaries.

In other cases, the CLEAR Batch system may identify inconsistencies in public records and those households will receive a letter via US Mail in June to indicate that you will need to provide documentation to verify your student's residency. Parents must bring in documentation verifying residency to their student's high school from June 11th to 27th during normal summer school office hours (Monday thru Thursday, 7:30 a.m. - 4:00 p.m.). In early June, families will also receive directions to complete registration online through PowerSchool and pay basic student fees.

If you have any questions about the residency verification process, please contact:

Ole Stevens 847-327-7012

Thank you for your attention and cooperation.

Sincerely,  
Dr. Prentiss Lea  
Superintendent