



Chartwells School Dining Services
Libertyville High School
708 W Park Avenue, Libertyville, IL 60048
847-327-7000

Cafeteria Pre-Paid Student Accounts

Community High School District 128 will once again use My School Bucks to pre-pay for student cafeteria expenses. **Please note that this system is very confidential. All students will be required to scan their student I.D. card regardless of meal status or payment method, thus insuring your child's privacy.**

Each student will have an established debit account, although you will not be required to make advanced payments because the system still has the ability to act as a cash register and can accept cash payments on a daily basis. However, for your convenience, you may wish to choose one of the following options for making advance payments. To prevent fraudulent use of student accounts a digital image of each student will appear on the monitor for the cashier to view every time a child accesses his or her account ensuring that no other student can use the account.

Money will only be deducted from an account when the student uses the account to purchase meals and/or a la carte items. Please note: You MUST have money loaded on the student's ID card (or cash) in order for a student to purchase lunch. There will be NO IOUs issued.

CREDIT CARD PAYMENTS – To make this option available to you, Community High School District 128 has enrolled with an online payment service called “**My School Bucks**”. This payment option is available only if you have access to the internet. The school cannot accept credit card payments directly. This service allows you to pay for your child's school meals using a credit or debit card or an electronic check. To use the service, you must first enroll at the website. A valid email address is required, as you will receive payment confirmations via email. The cafeteria will receive a list of payments made on the My School Bucks website each morning. ***(A small service fee will apply using this method)***

Register for your FREE account: www.myschoolbucks.com.

To find your school, first select Illinois, then choose **Community High School District 128 (Vernon Hills High and Libertyville High)**.

Check or Cash Payments - A cash debit account is created by making a payment of a certain dollar amount (\$5.00, \$10.00, \$20.00, etc) to the cafeteria. These funds are then deposited into your student's debit account and are available to your child when purchasing meals and/or a la carte foods in the cafeteria. There are no limitations as to what may be purchased or how many purchases can be made. The account balance simply decreases as purchases take place. ***(There is NO service fee using this method)***

Complete the form below and return it to the high school cafeteria with a check payable to Vernon Hills High School. For safety purposes, we recommend that advance payments be sent

in the form of a check. If you are paying for more than one student with one payment, please note how much money is to be designated to each student's account. If you do not specify, the deposit amount will be divided equally between siblings' accounts. To insure funds are credited to the proper accounts please include your child's name and ID#. **Refunds for cash and credit card payments can only be made after a request from the parents has been received at the school office.** Thank you for your cooperation and your participation. If you are in need of assistance with my School Bucks, please call 855-832-5226.