

BOARD OF EDUCATION
 BUTLER SCHOOL DISTRICT 53
 OAK BROOK, ILLINOIS

Butler Junior High School
 Administrative Center—Board Room
 Monday, January 22, 2018
 Policy Committee Meeting
 5:00 p.m.

AGENDA

1. Call to Order
2. Attendance
3. Old Business

Policy 4270 - Employee Ethics; Conduct; and Conflict of Interest

4270	Discussion	Action
PRESS 5:120	RENAMED. The policy, Legal References, Cross References, and footnotes are updated in response to the federal regulations requiring written standards of conduct covering conflicts of interest and governing the actions of school district employees engaged in the selection, award, and administration of contracts in compliance with 2 C.F.R. §200.318. New subheads Professional and Appropriate Conduct, Statement of Economic Interests, and Outside Employment are added to assist the reader with clarity. The Prohibited Interest; Limitation of Authority; and Outside Employment subhead is renamed Prohibited Interests; Conflict of Interest; and Limitation of Authority.	This policy was first reviewed by the committee on 6/19/17. The committee had a robust discussion related to employee gift procedures and extended concerns related to the policy on tutoring (policy 4410). These two policies will be crossed referenced and revisited. 8/14/17 The policy was reviewed with Tutoring policy 4410. Administrators and Teacher representative provided pros and cons. Committee recommends move to board review for further discussion as some teachers and parents are likely to feel strongly about loss of income and loss of convenience respectively. <u>Collect DuPage comparisons. Keep in old business and review after comparison data is received.</u> <u>Not ready for 1st reading.</u> 9/11/17 Comparison data was collected and shared at the 10/16/17 meeting. The

		committee recommended that this matter be moved to the board for review and further discussion as some teachers and parents are likely to feel strongly about loss of income and loss of convenience respectively. 12/11/17 Prepare for implementation in 2018-2019 school year.
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Policy 5040 - Schedules and Employment Year

5040	Discussion	Action
PRESS 5:300	The policy, Legal References, and footnotes are updated. Footnotes reflect clarifications in the collective bargaining agreement instructions.	This policy was first reviewed by the committee on 6/19/17. The policy was tabled and will further be reviewed at the next meeting. 8/14/17 The committee discussed the need to create a schedule, document breaks. Incorporate 10 & 12 month language into ESP document. Return to future committee meeting. 9/11/17 No new update, table to December. Prepare for implementation in 2018-2019 school year.

PRESS 5:285 - Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers

	Discussion	Action
PRESS 5:285	No D53 policy, transportation services is contracted out. The policy, Legal References, and footnotes are updated.	12/11/17 Dr. Wennstrom to follow-up.

PRESS 5:285AP - Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers

	Discussion	Action
PRESS 5:285AP	No D53 policy, transportation services is contracted out. The procedure and footnotes are updated.	12/11/17 Dr. Wennstrom to follow-up.

NEW Policy 1001 - School District Philosophy

1001	Discussion	Action
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PRESS 1:30	NEW for D53.Referenced throughout PRESS documentation.	12/11/17 After review of the current handout the committee recommended faculty review for next steps, processed through DLT. Board to review recommended draft from faculty, PRESS, and D53 old and new language.
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NEW Exhibit 1036E1 - Board Member Code of Conduct

1036E1	Discussion	Action
PRESS 2:80E	NEW for D53. PRESS update of July 2013. Referenced throughout PRESS documentation.	12/11/17 Dr. Wennstrom to follow-up with cross reference of old language, board member handbook, and list of statute law.

NEW Policy 1038 - Board Member Removal from Office

1038	Discussion	Action
PRESS 2:60	NEW for D53. PRESS update of August 2014. State or Federal law controls this policy's content. Referenced throughout PRESS documentation.	12/11/17 Dr. Wennstrom to follow-up with legal call to determine supermajority. Policy to be revisited next meeting.

4. New Business

Policy 1110 - Formulation of Administrative Rules and Regulations

1110	Discussion	Action
	Not supported by PRESS. No longer Rules and Regulations. Included in Board Policy Development 1105.	Suggestion to delete policy adopted 1/8/90 and never updated. No Action at 10/16/17 & 12/11/17 committee meetings.

Policy 1112 - Board Legislative Program

1112	Discussion	Action
	Not supported by PRESS.	Suggestion to delete policy adopted 12/11/89 and never updated. No Action at 10/16/17 & 12/11/17 committee meetings.

Policy 1115 - Insurance Protection

1115	Discussion	Action
	Not supported by PRESS. Indemnification language in Board Policy 1005.	Suggestion to delete policy adopted 12/11/89 and never updated. No Action at 10/16/17 & 12/11/17 committee meetings.

Policy 1120 - Orientation of New School Board Members

1120	Discussion	Action
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	Not supported by PRESS. New Board Member Orientation now included in Board Policy 1037.	Suggestion to delete policy adopted 1/9/84 and never updated. No Action at 10/16/17 & 12/11/17 committee meetings.
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NEW Policy 2050 - Chain of Command

2050	Discussion	Action
PRESS 3:30	NEW for D53. PRESS update of July 2016. Referenced throughout PRESS documentation.	No Action at 10/16/17 & 12/11/17 committee meetings.

NEW Exhibit 2050E1 - Organizational Chart

1038	Discussion	Action
PRESS 2:60	NEW for D53. PRESS update of July 2016. Referenced throughout PRESS documentation.	No Action at 10/16/17 & 12/11/17 committee meetings.

Policy 2105 - Succession of Authority

2105	Discussion	Action
PRESS 3:70	PRESS update of March 2017. This policy is at the local board's discretion. Referenced throughout PRESS documentation.	No Action at 10/16/17 & 12/11/17 committee meetings.

NEW Administrative Procedure 2105AP1 - Succession Plan

2105AP1	Discussion	Action
PRESS 3:70AP	NEW for D53. PRESS update of July 2016. Referenced throughout PRESS documentation.	No Action at 10/16/17 & 12/11/17 committee meetings.

Next Meeting: March 12, 2018

5. Adjournment