

BUTLER SCHOOL DISTRICT 53
OAK BROOK, ILLINOIS
Administrative Center
Butler Junior High School
Monday, December 11, 2017
6:30 p.m. Regular Meeting

MINUTES

Members Present: Elizabeth Chun, President; Sally Beatty, Vice President; Ahmad Sulaiman, Secretary; James Chow (arrived 6:50 p.m.); Christopher Edmonds; Cabin Kim; Lou Paskalides

Members Absence: None

In Attendance: Heidi Wennstrom, Superintendent; Sandra Martin, Business Manager; Amy Read, Butler Junior High Principal; Chad Prosen, Brook Forest Elementary Principal; Andrea Prola, Director of Student Services; Farheen Beg, Director of Technology

Dr. Chun, Board President, called the regular meeting of the Board of Education of Butler School District 53 to order in the boardroom at 6:33 p.m.

Reception of Visitors

Mr. Edmonds explained a new process for visitor comments/questions moving forward. There will be two opportunities for audience participation in the meeting, one following the roll call of board attendance and one following board action items. The additional comment section will allow for clarification of information, follow-up questions, and sharing of opinions on district and board topics.

Approval of Agenda

Motion by Mr. Edmonds, seconded by Dr. Beatty to approve the agenda as presented.

ROLL CALL VOTE:

Ayes: Dr. Beatty, Mr. Edmonds, Mr. Kim, Mr. Paskalides, Mr. Sulaiman, Dr. Chun

Nays: None

Absent: Mr. Chow

Motion carried.

Consent Agenda

1. Minutes of the November 13, 2017 Regular Meeting
2. Minutes of the November 13, 2017 Closed Meeting
3. Approve resignation of employment from Buddhini Bandara, Teacher's Aide, Oak Brook Park District, effective December 1, 2017
4. Approve resignation of Jennifer Baldassarre, Replacement Language Arts Teacher, Butler Junior High, effective prior to start date
5. Facility Use Request
 - PTO – Girls Yoga 1/22 – 3/12
6. Financial Reports

Moved by Mr. Paskalides, seconded by Mr. Edmonds to approve the agenda as presented.

ROLL CALL VOTE:

Ayes: Mr. Edmonds, Mr. Kim, Mr. Paskalides, Mr. Sulaiman, Dr. Beatty, Dr. Chun

Nays: None

Absence: Mr. Chow

Motion carried.

Board Member Comments

Dr. Chun stated that she heard there was a wonderful concert at Brook Forest this past week. Mr. Sulaiman noted that he attended and Mrs. Sterner did a fabulous job with students and staff. Dr. Chun wished everyone a wonderful and safe holiday season on behalf of the Board of Education and hoped everyone enjoyed their time off.

PTO Update

PTO President, Kelly Greco, thanked everyone that attended the Dyno Day at Giordano's Pizza last month and we appreciate the support. We want to thank all the PTO volunteers. On behalf of the PTO, Mrs. Greco wished all teachers, parents, BOE members a happy winter break.

Discussion/Presentations/Committee Reports

Levy Presentation

Dr. Martin, Business Manager, provided a 2017 Levy presentation that included: key terms, explanation of the Consumer Price Index (CPI), Ten Year CPI History, Tax Levy Chronology, Tax Rate History, New Construction History, Projected Needs for Capital Projects, Projected Year End Balances, Our 2017 Property Tax Levy Request, and Possible Challenges Moving Forward. Dr. Martin noted that 88% of our funding comes from taxes. A financial overview of salaries and benefits were also included as requested by the finance committee.

Board Meeting Location & Media Options

Mr. Edmonds noted that following community comments he had asked staff to explore the possibility of moving the district board meetings to Oak Brook Village Center. The village uses an enhanced video and audio recording system that entailed costs. Mr. Edmonds requested that staff revisit the possibility involving audio recording similar to what is currently done at the district for comparison.

B&G Committee Report

Mr. Paskalides reported that the 2017 Brook Forest roof project is 100% complete. We are waiting on documentation so a final payment can be made. Playground work at Brook Forest is being reviewed and on hold to look into safety of current playground equipment. The Thanksgiving break installation of carpeting went well at Brook Forest. Handicap lifts are being considered for replacement but right now the maintenance department has been able to repair the lifts currently in place. Winter break will allow for locker installation, HVAC, lighting, some flooring needs and a thorough cleaning of facilities. Copy machines are under review with a possible RFP for purchase or lease in the next budget.

Policy Committee Report

Mr. Sulaiman thanked the policy committee that met today on the 17 policies, administrative procedures, and exhibits that will advance for board review and approval.

Technology Committee Report

Mr. Paskalides informed the board that the tech team is working on ADA compliance, strategic IT facilities plan (digital learning and environment), student registration system, board room upgrades, personalized learning and firewall security.

Finance Committee Report

Mr. Edmonds expressed that much of the finance committee meeting discussion was focused on the levy and included in the presentation shared with the full board. He referred members to the minutes. Dr. Chun recommended that there should be a board retreat to prepare all board members of the financial position of the district.

Superintendent's Report District Report

Dr. Wennstrom notified the board that an emergency notification was sent out to all parents in the district as a test for the system. The system is used for school closings due to emergencies or inclement weather. Dr. Wennstrom noted the festive concert and musical programs at both Brook Forest and Butler Junior High. All community members are invited and welcome to attend.

FOIA (Freedom of Information Act)

There was one FOIA request received in the Superintendent's office from Stephen Chichelli of SmartProcure. This was a commercial FOIA requesting "any and all purchasing records from 1/1/2013 to current. Editable electronic document only acceptable." There were no responsive records available in electronic format.

Strategic Plan Update

Dr. Wennstrom provided a brief update to the board that includes an extension of the strategic plan survey through December 18, 2017, a one week extension.

Brook Forest Building Report

Dr. Prosen thanked the board for recognizing Ms. Sterner, music teacher at Brook Forest for the festive performances that were enjoyed by so many. Dr. Prosen also noted that last week was National Computer Science week where many of the students participated in an hour of code along with the 2nd graders that attended a webinar with the CEO of SeeSaw, which is a digital learning platform. There are many events coming up that are focused on ELA, these include a 5th grade reading night coming up on January 15th. In the month of February there will be several all school reading events that culminate with a camping theme night on February 28th. On January 12th there will be a staff assessment data review. The student council is holding a toy and mitten drive that runs through Thursday, December 14th. On behalf of the staff, Dr. Prosen wished everyone a safe and enjoyable holiday.

Butler Junior High Building Report

Ms. Read reported that the 8th & 6th grade Math teams placed 1st in the Montini competition and the 7th grade team placed second. A Math team representing BJH traveled to Fenwick

the same afternoon and placed 1st. The BJH Science Olympia team placed 3rd in the British International School competition in Chicago with the varsity team placing 4th overall and the junior varsity team placing 3rd. Our new reading specialist, Nora Flynn, is impacting all readers in our building and recently used a “read with me” certified dog to reinforce reading comprehension. Ms. Read expressed her excitement for the upcoming music performances under the direction of Ms. Sterner and Ms. Cobb. Vertical articulation with the high school will take place over the next two weeks for insight into how our students are performing at the high school. The junior varsity athletics season has completed and the varsity teams will now begin. 5 Essentials is still currently open for parents to provide input, it takes 30% of the parents to participate for the findings to be reported. On behalf of the BJH staff, Ms. Read wished everyone a wonderful holiday.

Action Item

2018 Health Insurance Renewal

Motion by Mr. Sulaiman, seconded by Mr. Edmonds to approve the 2018 health insurance renewal as recommended by the Business Manager

ROLL CALL VOTE:

Ayes: Mr. Kim, Mr. Paskalides, Mr. Sulaiman, Dr. Beatty, Mr. Chow, Mr. Edmonds, Dr. Chun

Nays: None

Motion carried.

Policy Revisions and Changes - Second Reading & Adoption

Policy 3905 - Identity Protection

Policy 6305 - Health, Eye, and Dental Examinations; Immunizations; and Exclusions of Students

Policy 6323 - Student Athlete Concussions and Head Injuries

Policy 6375 - Suicide and Depression Awareness and Prevention

Policy 6618 - Maintaining Student Discipline

Policy 7252 - Responsibilities Concerning Internal Information

Moved by Mr. Sulaiman, seconded by Mr. Edmonds to accept policies 3905, 6305, 6323, 6375, 6618, and 7252 as presented for second reading and adoption as recommended by the Policy Committee and the Superintendent.

ROLL CALL VOTE:

Ayes: Mr. Paskalides, Mr. Sulaiman, Dr. Beatty, Mr. Chow, Mr. Edmonds, Mr. Kim, Dr. Chun

Nays: None

Motion carried.

Adoption of Certification of Levy for 2017

Moved by Mr. Edmonds, seconded by Mr. Sulaiman to adopt the “Certificate of Tax Levy for Year 2017” as recommended by the Board of Education, Business Manager and the Superintendent. In addition, the Board authorizes the Administration to make necessary adjustments to levy extension calculations prepared by the DuPage County Clerk

ROLL CALL VOTE:

Ayes: Mr. Sulaiman, Dr. Beatty, Mr. Chow, Mr. Edmonds, Mr. Kim, Mr. Paskalides, Dr. Chun

Nays: None

Motion carried.

Adoption of Resolution Authorizing and Directing Tax Levy for 2017

Moved by Mr. Edmonds, seconded by Dr. Beatty to adopt the “Resolution Authorizing and Directing Tax Levy for 2017” as recommended by the Board of Education, Business Manager and Superintendent

ROLL CALL VOTE:

Ayes: Dr. Beatty, Mr. Chow, Mr. Edmonds, Mr. Kim, Mr. Paskalides, Mr. Sulaiman, Dr. Chun

Nays: None

Motion carried.

Visitor/Board Member Comments

None at this time.

Announcements

Future Board of Education Meeting Dates:

Technology Committee Meeting Tuesday, December 12, 2017, 7:00 a.m.

District Leadership Team Meeting Tuesday, January 9, 2018, 4:00 p.m.

B&G Committee Meeting Thursday, January 11, 2018, 7:00 a.m.

Policy Meeting Monday, January 22, 2018, 5:00 p.m.

Regular Meeting Monday, January 22, 2018, 6:30 p.m.

NEW DATE: Rescheduled from 1/8/18

Finance Committee Meeting TBD

Other Important Dates:

Winter Break – NO SCHOOL December 25th – January 7th

Classes Resume Monday, January 8, 2018

BJH – End of Second Quarter Friday, January 12, 2018

School Improvement Day Friday, January 12, 2018

Student Attendance AM

Martin Luther King Day Monday, January 15, 2018

NO SCHOOL

PTO Meeting Friday, January 19, 2018, 9:00 a.m.

BF – End of the Second Trimester Friday, January 26, 2018

Closed Session according to 5 ILCS120/2(c) 2 “Collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees;” 10 “The placement of individual students in special education programs and other matters relating to individual students;” and 11 “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”

Moved by Mr. Kim, seconded by Mr. Chow to move into closed session at time 7:43 p.m.

ROLL CALL VOTE:

Ayes: Mr. Chow, Mr. Edmonds, Mr. Kim, Mr. Paskalides, Mr. Sulaiman, Dr. Beatty, Dr. Chun

Nays: None

Motion carried.

Return to open session at 11:06 p.m.

Action Item

Authorization of Legal Counsel to Intervene in Tax Rate Objection Proceedings

Moved by Mr. Kim, seconded by Dr. Beatty to approve that legal counsel be authorized: 1) To intervene on behalf of Butler School District No. 53 in the DuPage County Circuit Court tax rate objection proceedings identified by case number below, which include complaints which relate to and assert that the following tax levies of District 53 led to excessive accumulations in the respective cited funds: Case No. 2012 to 16, Case No. 2013 to 12, Case No. 2014 to 3, Case No. 2015 to 12, Case No. 2016 to 1. 2) To take such actions as are necessary and appropriate to defend the validity of the challenged tax levies, subject to settlement of particular objections as may be authorized by this Board.

ROLL CALL VOTE:

Ayes: Mr. Chow, Mr. Edmonds, Mr. Sulaiman, Dr. Chun, Dr. Beatty, Mr. Paskalides, Mr. Kim

Nays: None

Motion carried.

Adjournment

Motion by Mr. Edmonds, seconded by Dr. Beatty to adjourn the regular meeting at 11:07 p.m.

VOICE VOTE: ***Motion carried.***

Elizabeth Chun, Board President

Ahmad Sulaiman, Board Secretary