

BUTLER SCHOOL DISTRICT 53
OAK BROOK, ILLINOIS
Administrative Center
Butler Junior High School
Monday, February 12, 2018
6:30 p.m. Regular Meeting

MINUTES

Members Present: Elizabeth Chun, President; Sally Beatty, Vice President; Ahmad Sulaiman, Secretary (arrived 6:33 p.m.); James Chow (arrived 6:33 p.m.); Christopher Edmonds; Cabin Kim; Lou Paskalides

Members Absent: None

In Attendance: Heidi Wennstrom, Superintendent; Amy Read, Butler Junior High Principal; Chad Prosen, Brook Forest Elementary Principal; Andrea Prola, Director of Student Services; Farheen Beg, Director of Technology

Dr. Chun, Board President, called the regular meeting of the Board of Education of Butler School District 53 to order in the boardroom at 6:30 p.m.

Reception of Visitors

Ellie Ambuehl and Kerin Tom from LADSE presented the board and principals with thank you gifts in recognition of their continued membership in the special education cooperative. Ms. Ambuehl expressed the appreciation of LADSE for the districts cooperation and servicing of special education students through LADSE.

Liz Iozzo, parent in the district, asked how stakeholders are made aware of things that are going to be voted on, prior to the vote, and how suggestions can be made. Dr. Wennstrom explained the committee process and welcomed community input.

Mr. Kim, board member, requested that comments and questions be held until after presentations are completed in full.

Approval of Agenda

President Chun amended the agenda to remove item 12.A, Approve Contract: Farheen Beg, Director of Technology. Motion by Mr. Kim, seconded by Mr. Edmonds to approve the agenda as amended.

ROLL CALL VOTE:

Ayes: Dr. Beatty, Mr. Chow, Mr. Edmonds, Mr. Kim, Mr. Paskalides, Mr. Sulaiman, Dr. Chun

Nays: None

Motion carried.

Consent Agenda

1. Minutes of the January 22, 2018 Regular Meeting
2. Minutes of the January 22, 2018 Closed Meeting

3. Approve employment of Julie Siegenthaler, Teacher's Aide, Brook Forest Elementary, effective January 29, 2018, at \$13.00 per hour
4. Approve FMLA request for Aubrey Ignace, Teacher, Brook Forest Elementary, beginning January 19, 2018 for up to eleven weeks
5. Financial Reports

Moved by Mr. Sulaiman, seconded by Dr. Beatty to approve the agenda as presented.

ROLL CALL VOTE:

Ayes: Mr. Chow, Mr. Edmonds, Mr. Kim, Mr. Paskalides, Mr. Sulaiman, Dr. Beatty, Dr. Chun

Nays: None

Motion carried.

Board Member Comments

Mr. Edmonds thanked the PTO for the Daddy-Daughter dance, and the hard work of those that put together the event.

Mr. Edmonds also reviewed the public comment protocols and noted a second call to the audience for public comments prior to the announcements.

PTO Update

PTO President, Kelly Greco, thanked the chairs of the Daddy-Daughter dance and for the chairs working on the adult social; Denim is the New Black, on March 9th at 7:00 p.m. We are looking forward to seeing all of you there. Tickets are still on sale.

Discussion/Presentations/Committee Reports

Strategic Plan and Strategic Plan Report - ECRA

Dr. Stephen Humphrey spoke on the strategic plan and acknowledged Dr. Pam Hollick and Dr. John Perdue who facilitated the focus groups and interviews. Dr. Humphrey noted that, "The strategic planning process in Butler School District 53 was designed to authentically engage stakeholders – including students, parents, teachers, administrators, staff, and community leaders in articulating District success."

Three goals for the Strategic Planning Project were developed from the October 24th discussion and include:

- Goal 1: To build consensus and support from stakeholders for the Strategic Plan by conducting community engagement sessions and an online survey.
- Goal 2: To collect information from stakeholders regarding District strengths and challenges.
- Goal 3: To present a new 3-5 year strategic plan to the Board of Education for adoption in February 2018.

Three goals were developed for the Strategic Plan Report and include:

- Strengthen Exemplary Teaching & Learning: Ensure students are emotionally and academically prepared for success in high school, receive a well-rounded education, and engage in a culture of learning.
- Promote Community Engagement: Engage and communicate with families and the broader community to advance partnerships and bridge understanding among all stakeholders.

- Create Value: Leverage effective use of resources for the benefit of student learning to ensure community value.

It was noted in the report that the satisfaction data from the survey is not in alignment with the satisfaction data presented in the District's 5Essentials' survey or the engagement data regarding the strengths of the District. This report relies heavily on the information gathered from the focus groups and interviews.

Mr. Edmonds asked, "As the vendor in this...can you articulate the confidence level you have in the data you and the team collected during the process, both in the focus groups and online survey?" Dr. Humphrey acknowledged that the previous on-line data collected and focus groups did not align. He continued that it was not a scientific survey and the questions on the survey were not identical to the questions asked on the 5 Essentials' survey. The 74% satisfaction level is consistent with the national average. Dr. Humphrey further noted that, you can't control who will respond or shows up on any given day for the focus groups." A lot of stock was put in the focus groups." Mr. Edmonds' final questions was, "Would you agree or disagree that what you have given us here, is the foundation for us to build a strategic plan? Is it a strategic plan? And if it is, is it one that you think is focused on growing from the high level that we have achieved over time to wherever we are going to go from here." Dr. Humphrey answered "that it is blueprint for moving the district to the next level. There was no drill down on any particular objective; it is a higher level of what is next."

Mr. Paskalides asked, "Can we as a board have confidence in the data that you provided us?" Dr. Humphrey answered that they do stand by the engagement data and have had many conversations and are comfortable with the data.

Mr. Kim asked, "Do you ever feel that people are not forthcoming in the focus groups and interviews?" Dr. Humphrey responded that people are very honest in focus groups. There, questions are asked and the follow-up questions responded to.

Strategic Plan

Dr. Wennstrom, Ms. Read, Dr. Prosen, Mrs. Beg, Ms. Prola and Ms. Tomasino provided a high level overview of the Strategic goals that include:

- Strengthen Exemplary Teaching & Learning
- Promote Community Engagement
- Creating Value

Indicators, action steps, resources, progress data, and a working draft of the metric success were provided and a broad overview was provided. Dr. Wennstrom thanked her administrative team and acknowledged that there was a lot of information for review and noted that the documents would be placed on the district website for review by the community. Dashboard opportunities will be researched in the fall. Input would be invited from community members through the board of education email account. The Strategic Plan will be placed on the March agenda for approval.

B&G Committee Report

Mr. Paskalides reported that the committee discussed the lead testing results and a letter was sent to all parents detailing the corrective actions taken. Summer work for 2018 was discussed. Projects for review included: BJH faculty lounge, BF interior door and keyless entry, and the playground projects in partnership with the Oak Brook Park District at Brook Forest and Butler Junior High. Safety was discussed related to lock-down procedures. There has been a problem with building rentals and the committee has suggested that in the future all renters must provide the appropriate application, insurance certification and payment in advanced of rental. The Master Facility plan was provided to the board and the committee is awaiting a decision from the board for finalized 2018 summer work. The selection and cost of playground pieces at Brook Forest and Butler Junior High were discussed by the board.

Finance Committee Report

Mr. Edmonds reported that school fees were discussed at the finance committee meeting held on February 2nd. There will be no increase in registration school fees but that does not include transportation. Currently the district is paying 83% of ridership costs and our usage is far less than this. The convenience fee of 2.5% for credit card payments on school fees will be passed on to the parents or a check can be brought into the district office for payment. We are looking into a more efficient way for printing in both buildings. There will be a RFP going out soon that is due back by March 26th for printer options. The committee also considered the potential for a bond offering for completion of capital projects. The collective bargaining process is beginning with the OBEA and the finance committee had a conversation about what this means to the financial capacity of the district. We received our first check for the flood expenses at Brook Forest in the amount of \$62,000. Co-ops are being looked into as requested by Mr. Sulaiman with follow-up to the board at an upcoming meeting. Dr. Wennstrom spoke about ancillary fees such as PTO fees, yearbook, school supplies and playground donation that are not included in the fees that the board approves.

Technology Committee Report

Mr. Paskalides informed the board that technology fees were discussed and as previously mentioned by Mr. Edmonds the fees will not be going up. There was a discussion on chrome books going home for grades 3rd through 5th, more research into digital citizenship and education practices before moving ahead. Chrome book buy back was discussed with the option of leaving a bank of devices that can be used in case of need. The offer would be made first to staff and then students.

Policy Committee Report

Mr. Sulaiman reported that on January 22nd, 17 policies were reviewed with some currently to be voted on this evening for adoption.

Superintendent's Report District Report

The Superintendent spoke on the Strategic Plan and thanked everyone that shared input with ECRA.

FOIA (Freedom of Information Act)

There were three FOIA requests received in the Superintendent's office since the last board meeting. Komal Julka requested information on policy 1106. Komal Julka requested all school

policies in effect prior to 2/8/16. Information was provided in a timely manner. Sally Beatty requested all correspondence between attorneys at Robbins Schwartz and Heidi Wennstrom from 11/1/17 to 2/1/18. An extension was requested and information will be sent by 2/15/18.

Brook Forest Building Report

Dr. Prosen informed the board that conferences were suspended at 6 p.m. on February 9th due to the severe weather. Dr. Prosen thanked the parents and staff for their flexibility and understanding. There will be another round of conferences open to parents this Friday, February 16th from 12:30 to 4:30 p.m. Communication was sent out to all parents today informing them of the new conference times. Family reading month is currently in process and we will celebrate with a family reading night at Brook Forest on Wednesday, February 28th from 6:00 to 7:30 p.m. PARCC assessment is approaching and will begin the week of March 12th. Parents will receive a communication with the schedule. Brook Forest is currently taking part in a shoe drive for children in Ukraine, sponsored by Ann Wolff, our school social worker. Dr. Prosen thanked the Brook Forest student council for their efforts in donating more than \$1,000 to the Oak Brook Park District universal playground.

Butler Junior High Building Report

Ms. Read was happy to announce that 7th grade students took part in the Scholastic writing competition and were very successful with 7 students receiving gold keys, 9 students receiving silver keys and 13 honorable mentions. Gold key recipients have been invited to a ceremony in March at the University of Iowa. 32 students took part in the recent Latin Math competition with an overall tremendous showing. There will be a sock hop on Friday, February 23rd with a theme of neon colors. The 8th grade Washington, D. C. trip is coming up and Mr. Hamilton and Mr. Philipp have been working on a video podcast with information and expectations of the trips for students and parents to view at home together. Career day is coming up April 20th and parents and community members are invited to share their career or volunteer experience with students.

Action Items

Board Meeting Schedule

Motion by Mr. Kim, seconded by Mr. Edmonds to approve the Board regular meeting and committee of the whole meeting schedules from January 2018 through December 2018.

ROLL CALL VOTE:

Ayes: Mr. Edmonds, Mr. Kim, Mr. Paskalides, Mr. Sulaiman, Dr. Beatty, Mr. Chow, Dr. Chun

Nays: None

Motion carried.

2018-2019 & 2019-2020 School Calendars

Moved by Mr. Edmonds, seconded by Mr. Sulaiman to approve the 2018-2019 and 2019-2020 school calendars as recommended by the Superintendent.

ROLL CALL VOTE:

Ayes: Mr. Kim, Mr. Paskalides, Mr. Sulaiman, Dr. Beatty, Mr. Chow, Mr. Edmonds, Dr. Chun

Nays: None

Motion carried.

Relocation of the Butler 53 Board of Education Meetings

Moved by Mr. Sulaiman, seconded by Mr. Edmonds to approve the relocation of the Butler 53 Board of Education meetings to the Village of Oak Brook community room on a temporary basis. The board discussed the logistics and resources required prior to the vote.

ROLL CALL VOTE:

Ayes: Dr. Beatty, Mr. Chow, Mr. Edmonds

Nays: Mr. Paskalides, Mr. Sulaiman, Mr. Kim, Dr. Chun

Motion fails.

School Fees for the 2018-2019 School Year

Moved by Mr. Edmonds, seconded by Mr. Sulaiman to approve school fees absent the transportation fees for the 2018-2019 school year as recommended by the Finance Committee and the Business Manager

ROLL CALL VOTE:

Ayes: Mr. Sulaiman, Dr. Beatty, Mr. Chow, Mr. Edmonds, Mr. Kim, Mr. Paskalides, Dr. Chun

Nays: None

Motion carried.

Policy Revisions and Changes – Second Reading & Adoption

Policy 1003 – School District Governance

Policy 1004 – School District Legal Status

Policy 1010 – Board Member Qualifications

Policy 1035 – Board Member Term of Office

Policy 1050 – Board – Superintendent Relationship

Policy 6510 – Student Records

Policy 7254 – School Website Accessibility Policy

Policy 7400 – Teaching About Religions

Moved by Mr. Sulaiman, seconded by Mr. Edmonds to accept policies 1003, 1004, 1010, 1035, 1050, 6510, 7254, and 7400 as presented for second reading and adoption as recommended by the Policy Committee and the Superintendent.

ROLL CALL VOTE:

Ayes: Dr. Beatty, Mr. Chow, Mr. Edmonds, Mr. Kim, Mr. Paskalides, Mr. Sulaiman, Dr. Chun

Nays: None

Motion carried.

Playground Equipment

Moved by Mr. Paskalides, seconded by Mr. Sulaiman to approve a contract with NuToys Leisure Products, LaGrange, Illinois for new playground equipment as specified in their proposal (Design 2 Revised \$48,230 for Brook Forest School and Design 1 Revised for Butler Junior High School \$18,017) for a total not to exceed \$66,247, as recommended by the Building & Grounds committee. The board discussed the fact that the Brook Forest playground did not pass inspection.

ROLL CALL VOTE:

Ayes: Mr. Kim, Mr. Paskalides, Mr. Sulaiman, Dr. Chun

Nays: Mr. Edmonds

Abstain: Mr. Chow, Dr. Beatty

Motion carried.

Playground Site Work

Moved by Mr. Paskalides, seconded by Mr. Kim to approve a contract with Green-Up of Plainfield, Illinois, for playground site work as specified in their proposal dated January 29, 2018, including the offsite disposal of pea gravel for an estimated total of \$34,718, as recommended by the Building & Grounds committee. Mr. Jakupi provided the board clarification on the work to be performed at both sites.

ROLL CALL VOTE:

Ayes: Mr. Edmonds, Mr. Kim, Mr. Paskalides, Mr. Sulaiman, Mr. Chow, Dr. Chun

Nays: None

Abstain: Dr. Beatty

Motion carried.

BJH Faculty Lounge Construction

Moved by Mr. Kim, seconded by Mr. Paskalides to approve the renovation of the Butler Junior High staff lounge for a cost not to exceed \$65,000, as recommended by the Building & Grounds committee. Work will include new cabinetry, flooring, paint, countertops, furniture and selected appliances. Mr. Jakupi provided the board with the status of the current BJH staff lounge.

ROLL CALL VOTE:

Ayes: Mr. Kim, Mr. Paskalides, Mr. Sulaiman, Dr. Beatty, Mr. Chow, Mr. Edmonds, Dr. Chun

Nays: None

Motion carried.

Visitor/Board Member Comments

Lindsay Bilshausu, parent of a Kindergarten and 1st grade student in the district stated this was her first board meeting and very informative. Mrs. Bilshauseau noted that to her it was not just about the numbers. We have high standards of achievement and an amazing community. She does not want 6 other things that teachers have to keep data on. We should not give jobs to people that already have jobs.

Cabin Kim, parent and board member, thanked administrators, teachers, and staff for the hard work in the classroom. Mr. Kim is in favor of the whole child approach and emotional well roundedness and shared a story about his son.

Liz Iozzo, parent of a 6th grader in the district, wanted to say we have great teachers and has never had a problem with a teacher. She would like to see more arts & music and has a concern with the budget. Mrs. Iozzo is concerned with the passing of the playground installation and feels other options such as fitness type equipment should be considered for the junior high.

Announcements

Future Board of Education Meeting Dates:

Special Board Meeting	Friday, February 16, 2018, 3:30 p.m.
Technology Committee Meeting	Tuesday, February 27, 2018, 7:00 a.m.
B&G Committee Meeting	Thursday, March 1, 2018, 7:00 a.m.
District Leadership Team Meeting	Tuesday, March 6, 2018, 4:00 p.m.
Policy Committee Meeting	Monday, March 12, 2018, 5:00 p.m.
Regular BOE Meeting	Monday, March 12, 2018, 6:30 p.m.
Finance Committee Meeting	TBD

Other Important Dates:

PTO Meeting	Thursday, March 8, 2018, 6:30 p.m.
Parent/Teacher Conferences (BF & BJH)	Friday, February 16, 2018, 12:30-4:30 p.m.
HALF-DAY STUDENT DISMISSAL	
Presidents' Day – NO SCHOOL	Monday, February 19, 2018
Non-Attendance Day – NO SCHOOL	Tuesday, February 20, 2018
County Wide Institute Day – NO SCHOOL	Friday, March 2, 2018
Pulaski Day – NO SCHOOL	Monday, March 5, 2018

Closed Session according to 5 ILCS120/2(c) 1 for “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity” and 2 “Collective negotiating matters or deliberations concerning salary schedule for one or more classes of employees,” and 11 “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”

Moved by Dr. Beatty, seconded by Mr. Edmonds to move into closed session at time 9:15 p.m.

ROLL CALL VOTE:

Ayes: Mr. Paskalides, Mr. Sulaiman, Dr. Beatty, Mr. Chow, Mr. Edmonds, Mr. Kim, Dr. Chun

Nays: None

Motion carried.

Return to open session at 11:08 p.m.

Action Items

Approve Contract: Bob Jakupi, Director of Buildings & Grounds

Moved by Mr. Sulaiman, seconded by Mr. Paskalides to approve the contract extension for Bob Jakupi for the FY19 to FY21 school term in the amount of \$103,854 for FY19.

ROLL CALL VOTE:

Ayes: Mr. Chow, Mr. Edmonds, Mr. Sulaiman, Dr. Chun, Dr. Beatty, Mr. Paskalides, Mr. Kim

Nays: None

Motion carried.

Approve Contract: Sandra Martin, Business Manager

Moved by Mr. Edmonds, seconded by Mr. Sulaiman to approve the contract extension for Dr. Sandra Martin for the FY19 to FY20 school term in the amount of \$73,007 for FY19.

ROLL CALL VOTE:

Ayes: Mr. Chow, Mr. Edmonds, Mr. Sulaiman, Dr. Chun, Dr. Beatty, Mr. Paskalides, Mr. Kim

Nays: None

Motion carried.

Approve Contract: Amy Read, Principal, Butler Junior High School

Moved by Dr. Beatty, seconded by Mr. Edmonds to approve the contract extension for Amy Read for the FY19 to FY21 school term in the amount of \$155,363 for FY19.

ROLL CALL VOTE:

Ayes: Mr. Chow, Mr. Edmonds, Mr. Sulaiman, Dr. Chun, Dr. Beatty, Mr. Paskalides, Mr. Kim

Nays: None

Motion carried.

Approve Contract: Chad Prosen, Principal, Brook Forest School

Moved by Mr. Edmonds, seconded by Dr. Beatty to approve the contract extension for Dr. Chad Prosen for the FY19 to FY20 school term in the amount of \$141,105 for FY19.

ROLL CALL VOTE:

Ayes: Mr. Chow, Mr. Edmonds, Mr. Sulaiman, Dr. Chun, Dr. Beatty, Mr. Paskalides, Mr. Kim

Nays: None

Motion carried.

Approve Contract: Andrea Prola, Director of Student Services

Moved by Mr. Edmonds, seconded by Dr. Beatty to approve the contract extension for Andrea Prola for the FY19 to FY20 school term in the amount of \$106,087 for FY19.

ROLL CALL VOTE:

Ayes: Mr. Kim, Mr. Paskalides, Dr. Beatty, Dr. Chun, Mr. Sulaiman, Mr. Edmonds, Mr. Chow

Nays: None

Motion carried.

Adjournment

Motion by Mr. Kim, seconded by Mr. Chow to adjourn the regular meeting at 11:20 p.m.

VOICE VOTE: ***Motion carried.***

Elizabeth Chun, Board President

Ahmad Sulaiman, Board Secretary

Approved at the 3/12/18 regular board meeting.