

BUTLER SCHOOL DISTRICT 53  
OAK BROOK, ILLINOIS  
Administrative Center  
Butler Junior High School  
Monday, May 14, 2018  
6:30 p.m. Regular Meeting

MINUTES

Members Present: Elizabeth Chun, President; Sally Beatty, Vice President; Ahmad Sulaiman, Secretary; James Chow; Christopher Edmonds; Lou Paskalides

Members Absent: Cabin Kim

In Attendance: Heidi Wennstrom, Superintendent; Sandra Martin, Business Manager; Amy Read, Butler Junior High Principal; Chad Prosen, Brook Forest Elementary Principal; Farheen Beg, Director of Technology; Bob Jakupi, Director of Buildings & Grounds; Andrea Prola, Director of Student Services

The regular meeting began with a student recognition ceremony which was held in the Butler Junior High Activity Entrance. Over 90 award certificates were presented for exemplary achievement. Students from Brook Forest were recognized for participation in the school Science Fair, Fine Arts, Geo-Bee, Spelling Bee, and ICTM. Students from Butler Junior High were recognized for participation in the Cross Country Conference, ILMEA Band & Choir Honor Festival, National Spanish Exam, Scholastic Art & Writing Competition, Science Olympiad State Competition, and the WSCAE Art Show.

Dr. Chun, Board President, called the regular meeting of the Board of Education of Butler School District 53 to order in the boardroom at 6:55 p.m.

**Reception of Visitors**

There were no comments from the audience at this time.

**Approval of Agenda**

Motion by Mr. Edmonds, seconded by Mr. Chow to approve the agenda as presented.

ROLL CALL VOTE:

Ayes: Dr. Beatty, Mr. Chow, Mr. Edmonds, Mr. Paskalides, Mr. Sulaiman, Dr. Chun

Nays: None

Absent: Mr. Kim

***Motion carried.***

**Consent Agenda**

1. Minutes of the April 9, 2018 Regular Meeting
2. Minutes of the April 9, 2018 Closed Meeting
3. Minutes of the May 7, 2018 Special Meeting
4. Minutes of the May 7, 2018 Closed Meeting

5. Approve Motivate Series Nesting Chairs from Educational Environments in the amount of \$7,769.00
6. Approve Smart Renewal for VOIP and Security Cameras from Heartland Business Systems in the amount of \$9,947.31 per year
7. Approve District Parking Lot Re-seal and Stripe Proposal from Maul Paving in the amount of \$11,903.00
8. Facility Usage
  - Christ Church of Oak Brook – Sundays 6/5 – 7/15 – Off Site Shuttle Parking
9. Financial Reports

Moved by Mr. Sulaiman, seconded by Mr. Chow to approve the consent agenda as presented.

ROLL CALL VOTE:

Ayes: Mr. Chow, Mr. Edmonds, Mr. Paskalides, Mr. Sulaiman, Dr. Beatty, Dr. Chun

Nays: None

Absent: Mr. Kim

***Motion carried.***

#### **Board Member Comments**

There were no board member comments at this time.

#### **PTO Update**

Kelly Greco, President of the PTO, thanked January Pawluk and the Mother/Daughter Tea committee for the beautiful and memorable event on April 29<sup>th</sup>. The PTO is busy planning for Explore More Day on June 1<sup>st</sup>. Thank you to Ms. Owen and all of our parent volunteers who continue to make this a well-loved tradition at Brook Forest. Also coming up in May is the 8<sup>th</sup> grade graduation and 5<sup>th</sup> grade farewell. The PTO has been finalizing its events, chairs, and clubs for the upcoming 2018-2019 school year. The PTO website will be under construction and unavailable for a short time during the summer and asked that parents follow them on Facebook. Mrs. Greco, on behalf of the PTO, thanked the Board of Education, Administrators, Teachers and staff for a wonderful school year. Dr. Chun, in return, thanked the PTO for all they do.

#### **Discussion/Presentations/Committee Reports**

##### **Student Safety**

Deputy Chief Cates, updated the board and those in attendance of the recent incident at Brook Forest Elementary on Wednesday, May 9<sup>th</sup>. Deputy Chief Cates explained the structure of the Oak Brook Police department, the role of the police department, and the process and procedures followed to investigate the incident. Assessment and intent were investigated by the police department on a statement made by a student and the final determination was that it was not a viable threat. Community members and board members asked questions and voiced concerns. Dr. Wennstrom followed up with sentiment shared among PTO members and staff that the family involved has been very cooperative and hoped that everyone would be supportive in welcoming this student and family back into the school and community.

##### **Senate Bill 100**

Laura Sinars, District Counsel from Robbins-Schwartz, provided training to the board on Senate Bill 100 and current District 53 policy 6615 on Student Behavior. Ms. Sinars explained the

complete overhaul of school code that focused on the reduction or elimination of exclusionary disciplinary consequences. The new senate bill went into effect on September 15, 2016. Board authority and the outline of student behavior was explained in detail as stated in District 53 policy 6615. The goals and objectives of the policy were articulated with student behavior standards and appropriate discipline. Student re-engagement to support the student's ability to be successful when returning to school and staff training on classroom management was reviewed.

#### **Financial Overview**

Dr. Martin and Jim White provided a financial update to the board and the community that included: District 53 background, revenues and expenditure overview, challenges and possible liabilities, revised fund balance policy, capital project plans and funding plans, and projected fund balances.

#### **B&G Committee Report**

Mr. Paskalides informed the board on the committee's recommendation of usage fees, insurance, and clean-up for field rentals beginning August 2018. The board was referred to the minutes for additional information.

#### **DLT Committee Report**

Dr. Chun informed the board that the district is investigating STEM options for both Brook Forest and Butler Junior High. The board was referred to the minutes for additional information on old business.

#### **Finance Committee Report**

Mr. Edmonds referenced the finance update tonight presented by Dr. Martin that was discussed at the last finance committee meeting. Mr. Edmonds noted that there would be a vote tonight on centralized copiers that are more cost efficient. The board was referred to the minutes for additional information.

#### **Policy Committee Report**

Mr. Sulaiman referred the board to the minutes.

#### **Superintendent's Report**

##### **FOIA (Freedom of Information Act)**

There were two FOIA requests received in the Superintendent's office since the last board meeting. Katie Kim, NBC 5 Reporter, requested information on school resource officers assigned to any and all district schools. Matthew Gugala, Workforce Development SMART Local 265, requested information on construction and/or maintenance work plans for any building owned or leased by the district. Both FOIAs were responded to in a timely manner.

##### **Brook Forest Building Report**

Dr. Prosen wanted to publicly recognize that last week was faculty and staff appreciation week. Dr. Prosen expressed how much staff is appreciated and recognition should not be limited to just one week of the year. It was Fine Arts week last week and Laretta Stemer and Mike Divilbiss did a great job of highlighting the Arts. There was a Health and Fitness week two

weeks ago and lead by Coach Beyer that raised \$12,135.16 for the American Heart Association. The building is in the process of completing their assessment window and soon the staff will be moving into placement and scheduling for the next school year. The 5<sup>th</sup> graders will be going to Springfield on a field trip on May 24<sup>th</sup>. Also on May 24<sup>th</sup> the Kindergarteners and 1<sup>st</sup> graders will have a music in motion performance. Exploremore Day will be on June 1<sup>st</sup> and Olympic Day will be on June 4<sup>th</sup> which is the last day of school.

### **Butler Junior High Building Report**

Ms. Read thanked our PTO for the monthly treats throughout the year. It's an important time of the year with the announcement of electives for next year that include: Art Exploration, Media Communication, Photography, Astronomy, STEM, Music Media and Technology, Percussion & Ensembles, Build an Economy, Constitutional Law, Service Learning Opportunities, and Service Learning Waste Reduction Project. Student interest will dictate if classes run. In addition, there will be 8<sup>th</sup> grade student academic recognition on May 24<sup>th</sup>, 6<sup>th</sup> & 7<sup>th</sup> grade student academic assembly on June 4<sup>th</sup>, Athletic assembly on May 22<sup>nd</sup>, Great America Trip for 8<sup>th</sup> graders on May 24<sup>th</sup>, and 8<sup>th</sup> grade graduation on May 30<sup>th</sup>.

### **Action Items**

#### **Policy Deletions**

Moved by Mr. Edmonds, seconded by Dr. Beatty to approve deletion of policies 3005, 3010, 3205 as recommended by the Policy Committee.

ROLL CALL VOTE:

Ayes: Mr. Edmonds, Mr. Paskalides, Mr. Sulaiman, Dr. Beatty, Mr. **Chow**, Dr. Chun

Nays: None

Absent: Mr. Kim

**Motion carried.**

**Comment [L1]:** extra comma

#### **Policy Revisions and Changes**

Moved by Mr. Sulaiman, seconded by Mr. Edmonds to accept policies 1036, 1207, 1400, 3015, 3030, 3035, 3225, 3435, 6012, 6365, 6610, 7218, 7450 as presented for first reading as recommended by the Policy Committee.

ROLL CALL VOTE:

Ayes: Mr. Paskalides, Mr. Sulaiman, Dr. Beatty, Mr. **Chow**, Mr. Edmonds, Dr. Chun

Nays: None

Absent: Mr. Kim

**Motion carried.**

**Comment [L2]:** extra comma

#### **Resolution Approving a Four Year Lease Agreement with American Capital Financial Services, Inc.**

Mr. Edmonds read the resolution for the record. Moved by Mr. Edmonds, seconded by Dr. Beatty to approve the resolution as presented approving a four year lease agreement with American Capital Financial Services, Inc. for copier equipment in the amount of \$57,560.78.

ROLL CALL VOTE:

Ayes: Mr. Sulaiman, Dr. Beatty, Mr. **Chow**, Mr. Edmonds, Mr. Paskalides, Dr. Chun

Nays: None

Absent: Mr. Kim

**Comment [L3]:** extra comma

**Motion carried.**

**Visitor/Board Member Comments**

Komal Julka, resident of Oakbrook, expressed her concern regarding the Master Facility plan and door replacement. She stated she did not realize that there were codes related to internal and external doors. Mrs. Julka also noted that funds are needed for additional teachers, especially students with special needs.

Rania Agha, resident of Oakbrook, expressed her concern with the construction bids provided in the finance update for a new roof at BJH when she feels there is a need for additional classrooms due to overcrowding.

**Announcements**

Future Board of Education Meeting Dates:

Technology Committee Meeting	Tuesday, May 22, 2018, 7:00 a.m.
Policy Committee Meeting	Monday, June 4, 2018, 5:00 p.m.
Regular BOE Meeting	Monday, June 4, 2018, 6:30 p.m.
Finance Committee Meeting	TBD

Other Important Dates:

School Improvement Day	Friday, May 25, 2018
HALF-DAY STUDENT DISMISSAL	
Memorial Day	Monday, May 28, 2018
NO SCHOOL – DISTRICT OFFICE CLOSED	
8 <sup>th</sup> Grade Graduation	Wednesday, May 30, 2018
Last Day of School	Monday, June 4, 2018
(CHANGE FROM 6/1/18 DUE TO SNOW DAY 2/9/18)	

**Closed Session** according to 5 ILCS120/2(c) 1 for “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity,” 2 “Collective negotiating matters or deliberations concerning salary schedule for one or more classes of employees,” and 8 “Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property,” 10 “The placement of individual students in special education programs and other matters relating to individual students;” and 11 “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probably or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”

Moved by Dr. Beatty, seconded by Mr. Edmonds to move into closed session at 8:49 p.m.

ROLL CALL VOTE:

Ayes: Dr. Beatty, Mr. Chow, Mr. Edmonds, Mr. Paskalides, Mr. Sulaiman, Dr. Chun

Nays: None

Absent: Mr. Kim

**Motion carried.**

Comment [L4]: extra comma

**Return to open session at 10:23 p.m.**

**Action Items**

**Support Staff Salary Changes for FY19**

Moved by Mr. Sulaiman, seconded by Mr. Edmonds to approve the support staff changes for FY19

ROLL CALL VOTE:

Ayes: Mr. Chow, Mr. Edmonds, Mr. Sulaiman, Dr. Chun, Dr. Beatty, Mr. Paskalides

Nays: None

Absent: Mr. Kim

***Motion carried.***

**Comment [L5]:** extra comma

**Adjournment**

Motion by Mr. Edmonds, seconded by Dr. Beatty to adjourn the regular meeting at 10:24 p.m.

VOICE VOTE: ***Motion carried.***

Elizabeth Chun, Board President

Ahmad Sulaiman, Board Secretary

BOE Approved at the regular meeting of 6/4/18