

BOARD OF EDUCATION  
BUTLER SCHOOL DISTRICT 53  
OAK BROOK, ILLINOIS  
Administrative Center  
Butler Junior High School  
Monday, January 11, 2016  
6:30 P.M. Regular Meeting

MINUTES

Members Present: Alan Hanzlik, President; Hitesh Patel, Vice President; Alan Kumar (7:18 p.m.), Secretary; Liz Chun; Todd Rusteberg; Rajiv Advani (6:52 p.m.)  
Members Absent: Lou Paskalides  
In Attendance: Heidi Wennstrom, Superintendent; Kelly Voliva, Principal Brook Forest Elementary; Amy Read, Principal Butler Junior High

Mr. Hanzlik, President, called the regular meeting of the Board of Education of Butler School District 53 to order in the board room at 6:35 P.M.

Mr. Hanzlik asked that a motion be made to approve the agenda as presented with the Superintendent to read a correction to the minutes of 12/14/2015 into the consent agenda. Motion by Mr. Rusteberg, seconded by Dr. Patel to approve the agenda as presented.  
VOICE VOTE: **Motion carried.**

**Consent Agenda**

1. Minutes of the November 9, 2015 Regular Meeting
2. Minutes of the November 9, 2015 Closed Meeting
3. Minutes of the December 14, 2015 Regular Meeting
4. Approval of Employment – Timothy Stangarone, Instructional Aide (1.0FTE), Butler Junior High for the remainder of the 2015-2016 school year.
5. Accept resignation from Susan Wright, Language Arts Teacher, Butler Junior High, effective at the end of the 2015-2016 school year.
6. Financial Reports

Dr. Wennstrom read the modification from the Board minutes for the December 14, 2015 regular meeting. “Dr. Martin had reviewed the minutes and had the following update: 2015 Tax Levy Presentation – Dr. Martin reviewed the tax levy and the historical consumer price index (CPI). The CPI of 0.8% was the second lowest in the last ten years. Dr. Martin estimates that the actual tax levy will be approximately \$9,663,883. Total new revenue over the prior year is estimated at \$146,531. We are uncertain what the 2015 CPI will be, but we expect it to be no higher than 1.5%.”

Motion by Mr. Rusteberg, seconded by Dr. Patel to approve the consent agenda as modified.

ROLL CALL VOTE:

Ayes: - Mrs. Chun, Dr. Patel, Mr. Rusteberg, Mr. Hanzlik

Nays: - None

Absent: Mr. Advani, Dr. Kumar, Mr. Paskalides

**Motion carried.**

**Board Member Comments** – Mrs. Chun spoke on the article provided to the Board on Coal-Tar emissions. “Since we have all new asphalt without the Coal-Tar emissions, it would be a really good time to address that issue because it has been shown to increase the cancer risk over the lifetime for children.” Mrs. Chun requests that the issue be reviewed and that the Board discuss how to address this issue in the future. Discussion focused on the need to raise the subject with FGM on alternatives.

#### **Committee Reports/Discussion/Presentations**

**PTO Update** – Mrs. Hasan informed the Board of the current and upcoming events of the PTO that include: Power Yoga, Chess Club, Family Roller Skating Night, International Day at BJH and the masquerade ball. “It looks to be a wonderful evening with wonderful donations for the raffles.” There will be six open PTO positions for next year.

**Building & Grounds** – Dr. Wennstrom referred the Board to the meeting minutes with a follow-up by Mr. Paskalides at the next Board meeting.

**Policy Committee** – Mr. Rusteberg reviewed with the Board the policies on the agenda for first reading and the deletion of policy 10300, adopted in 1984, to remove redundancy. Mr. Rusteberg called attention to policy 2200 that has unique District 53 language on the Superintendent. Verification was given on the questioned administrative procedure regarding substitute teachers. The policies to move forward are as follows:

1130 – Access to District Public Records

2200 – Superintendent

2300 – Administrative Personnel Other Than the Superintendent

2500 – Administrative Responsibility of the Building Principal

4270 – Ethics and Conduct

5005 – Employment At-Will, Compensation and Assignment

5116 – Sick Days, Vacation, Holidays, and Leaves

5155 – Employment Termination and Suspensions

7100 – Curriculum Development

#### **Superintendent’s Report**

**School Board Member Handbook** – Dr. Wennstrom reviewed with the Board Chapter 3 that relates to School Board Governance Basics. Included in the chapter are specifics on guiding principles, roles and expectations, expectations for excellence, powers and duties of the school Board, indemnification and challenging lessons. The Superintendent requests that the Board review in detail the powers and duties of the school Board and provide input on any suggestions of edits. It was decided that a unique comment will be added on the importance of collaboration between the Board, administration and staff and also on the highest ethical standards that Board members are held to.

**Calendar Committee** – The calendar committee has met and collaborated on both FY17 and FY18 school calendars. It is anticipated that the committee will have a final recommendation to bring to the Board at the Committee-of-the-Whole on January 28<sup>th</sup> with adoption at the regular Board meeting on February 8<sup>th</sup>.

**FOIA** – An information request was received from the Illinois Education Association (IEA) for detailed information on their members. After working in concert with our lawyer we were

recommended to comply with the request. Dr. Patel recommended encryption be used in the future with a password protected document. The second FOIA was received from Trey Cobb of One Chance Illinois on the district's gifted and talented program.

**Brook Forest Update** – Mrs. Voliva thanked the PTO for the winter parties and stated that the students really enjoyed them. Brook Forest is back in the swing of things and wearing their hats and gloves in this cold weather. Our teachers are very busy at this time with professional development, training, including: Apple TV, rewriting report cards, a visiting ELA consultant, and student learning objectives that are tied to the Danielson standards. Our teachers go above and beyond. Mrs. Voliva spoke on the new kindergarten assessment that will be implemented next year. There is a completely positive climate at the school. There are two nights of parent teacher conferences coming up. Any and all parents are welcome to come. The before and after care program is under review and will be considered for a vote in February.

**Butler Junior High Update** – Parent and teacher conferences will be coming up by invite only, although any parent requesting a conference will be honored. The environment at BJH is also very positive. Students put on a wonderful 2 hour talent show with help from Kathy Ferrell and Lou Paskalides. The Robert Crown presentation was a success once again. The International luncheon is coming up as well as the 8<sup>th</sup> grade retreat. Thank you to the PTO for their support on many of these extra activities and for the sound system.

#### **Action Items**

Board Meeting Schedule

Motion by Mr. Hanzlik, seconded by Dr. Kumar to approve the Board regular meeting and committee of the whole meeting schedules from January 2016 through December 2016.

VOICE VOTE: **Motion carried.**

Policy Revisions and Changes - First Reading

Policy 1130 - Access to District Public Records

Policy 2200 - Superintendent

Policy 2300 - Administrative Personnel Other Than the Superintendent

Policy 2500 - Administrative Responsibility of the Building Principal

Policy 4270 - Ethics and Conduct

Policy 5005 - Employment At-Will, Compensation and Assignment

Policy 5116 - Sick Days, Vacation, Holidays, and Leaves

Policy 5155 - Employment Termination and Suspensions

Policy 7100 - Curriculum Development

Motion by Mr. Hanzlik, seconded by Mr. Rusteberg to accept policies 1130, 2200, 2300, 2500, 4270, 5005, 5116, 5155, 7100 as presented for a first reading, and place on February meeting agenda for second reading and adoption, as recommended by the Policy Committee and the Superintendent.

VOICE VOTE: **Motion carried.**

Prior to the action item there was a discussion on how the weather will affect the traffic study.

Approve Eriksson Engineering Associates, LTD traffic study at Butler Junior High

Motion by Mr. Hanzlik, seconded by Dr. Kumar to approve a traffic study at Butler Junior High at a cost not to exceed \$7200.

ROLL CALL VOTE:

Ayes: - Mrs. Chun, Dr. Patel, Mr. Rusteberg, Mr. Advani, Dr. Kumar, Mr. Hanzlik

Nays: - None

Absent: Mr. Paskalides

**Motion carried.**

**Announcements**

**Future Board of Education Meeting Dates:**

Technology Committee Meeting	Tuesday, January 21, 2016, 4:00 p.m.
Committee of the Whole	Thursday, January 28, 2016, 6:30 p.m.
District Leadership Team	Tuesday, February 2, 2016, 4:00 p.m.
Regular Meeting	Monday, February 8, 2016, 6:30 p.m.

**Other Important Dates**

End of 2nd Quarter - BJH	Friday, January 15, 2016
School Improvement Day (AM Dismissal for Students)	Friday, January 15, 2016
Martin Luther King Day (NO SCHOOL)	Monday, January 18, 2016
8th Grade Winter Retreat	Friday, January 22, 2016
International Day - BJH	Friday, January 29, 2016
End of 2nd Trimester - BF	Friday, January 29, 2016
PTO Meeting	Friday, February 5, 2016, 9:00 a.m.

**Closed Session**

Motion by Dr. Kumar, seconded by Dr. Patel, to move into closed session according to 5 ILCS120/2(c) 1 for "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity," and 2 "Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees."

ROLL CALL VOTE:

Ayes: - Mrs. Chun, Dr. Patel, Mr. Rusteberg, Mr. Advani, Dr. Kumar, Mr. Hanzlik

Nays: - None

Absent: Mr. Paskalides

**Motion carried.**

Meeting adjourned to closed session at 7:28 P.M.

Meeting returned to open session at 9:27 P.M.

**Adjournment** - Motion by Dr. Kumar, seconded by Mr. Paskalides to adjourn the regular meeting at 9:28 p.m.

VOICE VOTE: **Motion carried.**

Mr. Alan Hanzlik, Board President

Dr. Alan Kumar, Board Secretary

BOE Approved at the regular meeting of 2/8/16.