

BOARD OF EDUCATION
BUTLER SCHOOL DISTRICT 53
OAK BROOK, ILLINOIS
Administrative Center
Butler Junior High School
Monday, February 8, 2016
6:30 P.M. Regular Meeting

MINUTES

Members Present: Alan Hanzlik, President; Hitesh Patel, Vice President; Alan Kumar (6:47 p.m.), Secretary; Liz Chun; Lou Paskalides; Rajiv Advani
Members Absent: Todd Rusteberg
In Attendance: Heidi Wennstrom, Superintendent; Kelly Voliva, Principal Brook Forest Elementary

Mr. Hanzlik, President, called the regular meeting of the Board of Education of Butler School District 53 to order in the board room at 6:31 P.M.

Motion by Mr. Hanzlik, seconded by Mrs. Chun to approve the agenda as amended to include approval of the School Registration Fees for 2016-2017.

VOICE VOTE: ***Motion carried.***

Consent Agenda

1. Minutes of the January 11, 2016 Regular Meeting
2. Minutes of the January 11, 2016 Closed Meeting
3. Approve FY17 School Calendar
4. Accept retirement for Jon Frink, Science Teacher, Butler Junior High, at the end of the 2019-2020 school year.
5. Accept retirement for Colleen Tarantino, 3rd Grade Teacher, Brook Forest, at the end of the 2019-2020 school year.
6. Approve FMLA for Michael Divelbiss, Art Teacher, Brook Forest, anticipated date of April 12, 2016.
7. Approve FMLA for Carrie Fitzgerald, EL Teacher, Brook Forest, for the 2016-2017 school year.
8. Approve reduction to Part-Time for Jennifer Traub, ALP Teacher, Brook Forest, for the 2016-2017 school year.
9. Facility Use
 - Girl Scout Troop #51050 2/19, 3/18, 4/15
10. Financial Reports
11. Approve 2016-2017 School Registration Fees

Motion by Mrs. Chun, seconded by Dr. Patel to approve the consent agenda as amended.

ROLL CALL VOTE:

Ayes: - Mr. Advani, Mrs. Chun, Mr. Paskalides, Dr. Patel, Mr. Hanzlik

Nays: - None

Absent: Dr. Kumar, Mr. Rusteberg

Motion carried.

Board Member Comments – Mrs. Chun informed the Board that at the PTO meeting this past Friday a list of technology items needed in the district was presented. The PTO was very generous with donations and fulfilled half of our wish list.

Committee Reports/Discussion/Presentations

PTO Update – Mrs. Hasan updated the Board of the current and upcoming events of the PTO that include: Chess club, Bricks4Kids, and Yoga. We are still accepting RSVPs for the masquerade ball and invite the Board to join us for a fun night.

Technology Committee – Dr. Wennstrom shared that there is a revised Acceptable Use of Technology (AUP). There is new language that needs to be included with the online registration that goes out in April. The language will also be added to the student/parent handbook.

Policy Committee – Dr. Wennstrom reviewed the process of the policy committee and the approval of the 9 policies to be voted on tonight for adoption. Another 17 policies were provided to the Board for 1st reading and review. These policies include:

- Policy 1320 - Board Attorney
- Policy 1400 - Uniform Grievance Procedure
- Policy 3415 - Payment Procedures
- Policy 4980 - Drug and Alcohol-Free Workplace; Tobacco Prohibition
- Policy 5005 - Employment At-Will, Compensation, and Assignment
- Policy 5155 - Employment Termination and Suspensions
- Policy 6035 - Nonpublic School Students, Including Parochial and Home-Schooled Students
- Policy 6330 - Bus Conduct
- Policy 6915 - Release of Pupils During School Hours
- Policy 6925 - Student Fundraising Activities
- Policy 6935 - Equal Educational Opportunities
- Policy 6955 - Restrictions on Publications and Written or Electronic Material
- Policy 6956 - Exemption from Physical Activity
- Policy 7912 - Education of Homeless Children
- Policy 8080 - Gifts to the District
- Policy 9015 - Connection with the Community
- Policy 10400 - Copyright

Building & Grounds – Mr. Paskalides shared that the punch list for the 2015 projects are waiting for the weather to break before completion. We are working with FGM on the proposed Summer projects for 2016. Classroom casework and painting at Brook Forest are being planned for this summer and will require staff to do a complete pack up of their classrooms. There will be a mock-up of two classrooms at Brook Forest for the staff to see samples prior to final furniture orders. It is going to be a busy summer with all the construction. Some summer programs will need to be cancelled. The parking lots will be striped and sealed again. Mrs. Chun reminded the Board of the Coal Tar issue discussed at the previous Board meeting. Mr. Paskalides said the information will be referred to Mr. Jakupi. FGM will be filing the 10 year life safety. It came to the attention of the committee that there are some concerns by the community of the funding for capital projects. Mr. Paskalides wanted it noted that the funding being spent were saved by the Board for the buildings and does not take away from

programming. Mr. Hanzlik noted that it is the opinion of the Board that we need to address the needs and safety of the schools. The traffic issue at BJH was discussed and the continued disregard by some drivers of safe pickup procedures. Oak Brook police have assisted recently and tickets have been issued. The district will work with the Oak Brook police for continued assistance. Dr. Wennstrom noted that the Oak Brook police have been exceptional partners and “when they are present people behave.” The Board is considering police presence with ticketing.

DLT Update – Mrs. Chun updated the Board on the finalized parking positions to be auctioned off by the PTO. There will be four parking places at Brook Forest and two parking places at Butler Junior High. The parent communication guidelines will be expanded to include visitor and volunteer guidelines. We are currently receiving input from community, parents, and staff. Placement changes at Butler Junior High are still being finalized using data. The Butler App is being encouraged. Brook Forest report cards are being reviewed and aligned to standards. Student placement is being driven by test data and for that reason assessments will not be sent home to keep results valid. We plan to initiate a curriculum counsel to advise on curriculum development and improvement. There is a new writing initiative that the district is working to develop. Review of curriculum need will guide us for expenditures in the future. We are going to Google classroom at Butler Junior High next year and Brook Forest the following year.

Superintendent’s Report

2016-2017 School Calendar – Dr. Wennstrom reviewed the newly approved calendar with Board. The new calendar aligns with Hinsdale High School and we believe staff and parents are pleased. The information will be posted on our website.

FOIA – None at this time.

Wellness Institute – Mrs. Voliva updated the Board on the Wellness Day planned for staff on March 4th. Todd Beyer, Ann Wolff, Mike Divelbiss, Kim Bayer, and Nina Angelillo were all part of team that put this day together. We want to thank the Oak Brook District for allowing us to use their facility that day. Each staff member will be able to attend 5 different breakout sessions. Some of the sessions include: Food as Medicine, High Intensity Workout, Cardio Training, Plant Base Diet, Yoga, and Sleep. This is linked to the social and emotional standards. We want our staff to be in optimal health so they can give their all to the students they serve.

School Board Member Handbook – Dr. Wennstrom reviewed with the Board Chapter 4 that relates to school Board elections, election duties, qualifications, terms of office and traits of a Board member. Dr. Wennstrom invited the Board to give input on the top ten reasons to be a school Board. Effective Board members attend every Board meetings on a regular basis and sit on working committees. Board members are devoted to learning. You have to listen to your community and vote as an individual. Overseeing all major spending, contracts, and policies. The chapter concludes with Board member conduct. The Board asked to share any edits or comments. The entire Board handbook will be brought back to the Board for approval in the summer of 2016.

Intergovernmental Agreement – Dr. Wennstrom informed the Board that there were some issues to be resolved involving staff before continuing with the Before and After School Program at Brook Forest. There is an action item following the closed session.

Academic Dishonesty – Dr. Wennstrom informed the Board that since the middle of January there has been an investigation regarding academic dishonesty. We have findings related to two families in the district. The District has a reputation for high standards and performance and this type of behavior will not be tolerated. An all parent email was sent out to inform parents and assure them that this is very isolated. Mr. Hanzlik noted that this was an investigation by us, as soon as this was brought to the attention of administration. Immediately the vendors of the contests were notified. Unfortunately there has been extensive cost in legal fees and administrative resources. Mr. Hanzlik praised Dr. Wennstrom for the professionalism and thoroughness of the investigation with “no stone unturned.” This school has earned its reputation over many, many years with good administrators and good teachers and we will not let any individual steal that from this village. It means too much to the village and to the children. We will pursue those individuals that threaten the district. We hope this never repeats itself again. Dr. Wennstrom concluded by informing the Board that the investigation also validated that our parents are partnering with us for the good of our students and acting with integrity except for these two cases.

Brook Forest Update – Mrs. Voliva said it has been a very busy time with many observations and thanked the teachers for their work. There is a second round of parent/teacher conferences this week and open to all families. The 4th and 5th grade musical will be Willie Wonka and the Chocolate Factory. All the kids that tried out will be involved. Thank you to Mr. Sobak and Mrs. Tarantino for all their hard work on the play.

Action Items

Policy Revisions and Changes - First Reading

Policy 1320 - Board Attorney

Policy 1400 - Uniform Grievance Procedure

Policy 3415 - Payment Procedures

Policy 4980 - Drug and Alcohol-Free Workplace; Tobacco Prohibition

Policy 5005 - Employment At-Will, Compensation, and Assignment

Policy 5155 - Employment Termination and Suspensions

Policy 6035 - Nonpublic School Students, Including Parochial and Home-Schooled Students

Policy 6330 - Bus Conduct

Policy 6915 - Release of Pupils During School Hours

Policy 6925 - Student Fundraising Activities

Policy 6935 - Equal Educational Opportunities

Policy 6955 - Restrictions on Publications and Written or Electronic Material

Policy 6956 - Exemption from Physical Activity

Policy 7912 - Education of Homeless Children

Policy 8080 - Gifts to the District

Policy 9015 - Connection with the Community

Policy 10400 - Copyright

Motion by Dr. Kumar, seconded by Dr. Patel to accept policies 1320, 1400, 3415, 4980, 5005, 5155, 6035, 6330, 6915, 6925, 6935, 6955, 6956, 7912, 8080, 9015, 10400 as presented for a

first reading, and place on March meeting agenda for second reading and adoption, as recommended by the Policy Committee and the Superintendent.

VOICE VOTE: **Motion carried.**

Policy Revisions and Changes - Second Reading & Adoption

Policy 1130 - Access to District Public Records

Policy 2200 - Superintendent

Policy 2300 - Administrative Personnel Other Than the Superintendent

Policy 2500 - Administrative Responsibility of the Building Principal

Policy 4270 - Ethics and Conduct

Policy 5005 - Employment At-Will, Compensation and Assignment

Policy 5116 - Sick Days, Vacation, Holidays, and Leaves

Policy 5155 - Employment Termination and Suspensions

Policy 7100 - Curriculum Development

Motion by Dr. Kumar, seconded by Dr. Patel to accept policies 1130, 2200, 2300, 2500, 4270, 5005, 5116, 5155, 7100 as presented for a second reading and adoption as recommended by the Policy Committee and the Superintendent.

VOICE VOTE: **Motion carried.**

Approve Resolution Authorizing the Business Manager to Prepare a Tentative Budget for FY17.

Motion by Dr. Kumar, seconded by Mrs. Chun to approve the resolution to authorize the Business Manager to Prepare a Tentative Budget for FY17.

ROLL CALL VOTE:

Ayes: - Mr. Advani, Mrs. Chun, Dr. Kumar, Mr. Paskalides, Dr. Patel, Mr. Hanzlik

Nays: - None

Absent: Mr. Rusteberg

Motion carried.

Approve Resolution Authorizing the Treasurer to Place School Funds for the Purpose of Investments in: Northern Trust, MB Financial, Illinois Funds, Signature Bank, PMAA Financial/Illinois School District Liquid Asset Fund Plus, Associated Bank, Illinois Metropolitan Investment Fund, Evergreen Bank.

Motion by Dr. Kumar, seconded by Mrs. Chun to approve the resolution to authorize the Treasurer to place school funds for the purpose of investment as provided.

ROLL CALL VOTE:

Ayes: - Mr. Advani, Mrs. Chun, Dr. Kumar, Mr. Paskalides, Dr. Patel, Mr. Hanzlik

Nays: - None

Absent: Mr. Rusteberg

Motion carried.

Approve Addendum with FGM Architects for Summer 2016 Projects.

Motion by Mr. Paskalides, seconded by Mrs. Chun to approve the addendum with FGM Architects for Summer 2016 Projects in the amount of \$130,238.04 with an allowance of \$38,902.27 as recommended by the Business Manager and Superintendent.

ROLL CALL VOTE:

Ayes: - Mr. Advani, Mrs. Chun, Dr. Kumar, Mr. Paskalides, Dr. Patel, Mr. Hanzlik

Nays: - None
Absent: Mr. Rusteberg

Motion carried.

Announcements

Future Board of Education Meeting Dates:

District Leadership Team	Tuesday, March 1, 2016, 4:00 p.m.
Finance Committee Meeting	Friday, March 11, 2016, 7:45 a.m.
Policy Committee Meeting	Monday, March 14, 2016, 5:00 p.m.
Regular Meeting	Monday, March 14, 2016, 6:30 p.m.

Other Important Dates

Parent/Teacher Conferences (BF Only)	Thursday, Feb. 11, 2016, 4-8 p.m.
School Improvement Day (AM Dismissal for Students)	Friday, February 12, 2016
President's Day (NO SCHOOL)	Monday, February 15, 2016
Non-Attendance Day (NO SCHOOL)	Tuesday, February 16, 2016
8th Grade Washington D.C. Trip	March 3rd - March 5th
Teacher Institute Day (NO SCHOOL)	Friday, March 4, 2016
PTO Meeting	Friday, March 11, 2016, 9:00 a.m.

Closed Session

Motion by Dr. Kumar, seconded by Dr. Patel, to move into closed session according to 5 ILCS120/2(c) 1 for "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity," 10 "The placement of individual students in special education programs and other matters relating to individual students," and 11 "Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting."

ROLL CALL VOTE:

Ayes: - Mrs. Chun, Dr. Patel, Mr. Rusteberg, Mr. Advani, Dr. Kumar, Mr. Hanzlik

Nays: - None

Absent: Mr. Paskalides

Motion carried.

Meeting adjourned to closed session at 9:31 p.m.

Meeting returned to open session at 9:31 p.m.

Adjournment - Motion by Dr. Kumar, seconded by Mr. Paskalides to adjourn the regular meeting at 9:32 p.m.

VOICE VOTE: **Motion carried.**

Mr. Alan Hanzlik, Board President

Dr. Alan Kumar, Board Secretary

BOE approved at the regular meeting of 4/11/16.