

BOARD OF EDUCATION
BUTLER SCHOOL DISTRICT 53
OAK BROOK, ILLINOIS
Administrative Center
Butler Junior High School
Monday, April 11, 2016
6:30 P.M. Regular Meeting

MINUTES

Members Present: Alan Hanzlik, President; Alan Kumar, Secretary; Liz Chun; Lou Paskalides;
Todd Rusteberg, Rajiv Advani
Members Absent: Hitesh Patel, Vice President
In Attendance: Heidi Wennstrom, Superintendent; Sandra Martin, Business Manager,
Kelly Voliva, Principal Brook Forest Elementary, Amy Read, Principal
Butler Junior High

Mr. Hanzlik, President, called the regular meeting of the Board of Education of Butler School District 53 to order in the board room at 6:33 P.M.

Reception of Visitors - None

Modification of Agenda

Mr. Hanzlik read the modifications to correct Action item 7.H: Contract for Internet Service. There is a cost adjustment from \$1400 per month to \$1328.90 per month after review of the AT&T contract document submitted. Mr. Hanzlik also modified the agenda to remove Action Item 11.A: Remove the Resolution Authorizing Honorable Dismissal of Full-Time Educational Support Personnel, Kathy Rosko. Mr. Hanzlik amended the consent agenda to include: Resignation of Kathy Rosko, Educational Support Personnel at Brook Forest Elementary, at the conclusion of the 2015-2016 school year.

Motion by Dr. Kumar, seconded by Mr. Rusteberg to approve the agendas as modified.

ROLL CALL VOTE:

Ayes: - Mr. Advani Mrs. Chun, Dr. Kumar, Mr. Paskalides, Mr. Rusteberg, Mr. Hanzlik

Nays: - None

Absent: Dr. Patel

Motion carried.

Consent Agenda

- A. Minutes of the February 8, 2016 Regular Meeting
- B. Minutes of the February 8, 2016 Closed Meeting
- C. Financial Reports
- D. Resignation of Kathy Rosko, Educational Support Personnel at Brook Forest Elementary at the conclusion of the 2015-2016 school year.

Motion by Dr. Kumar, seconded by Mr. Rusteberg to approve the consent agenda as amended.

ROLL CALL VOTE:

Ayes: - Mr. Advani Mrs. Chun, Dr. Kumar, Mr. Paskalides, Mr. Rusteberg, Mr. Hanzlik

Nays: - None

Absent: Dr. Patel

Motion carried.

Board Member Comments – Mr. Hanzlik inquired if there would be discussion on the transportation issue with Dr. Martin.

PTO Update – Mrs. Hasan thanked the Board for their attendance at the last PTO meeting to answer questions from the community. There is a Mother/Daughter tea planned for April 17th, a Career Day at Butler Junior High on April 22nd, the Pink 5K at the Park District for teachers, staff and students. We are collaborating with the Oak Brook police department to host a bike rodeo at Brook Forest on May 13th. Mrs. Hasan shared a document with the Board of this year's donations from the PTO in the amount of almost \$40 thousand dollars. The donations included: BF Projector, ELA Funds. BF Library Camera and scanner for student projects, BF Buddy Bench, BF Adjustable Interactive TV, Miscellaneous for plays, BF Lighting Board, BF Science Project, BJH Broadcast Camera and Mics, BJH Projector, BJH Collaborative Library Furniture, BJH Flat Screen TV for hallways, Interactive TVs (district wide) Pilot Program. The PTO also donated approximately \$29 thousand to support field trips and special event programming at both Brook Forest and Butler Junior High. Mr. Hanzlik thanked the PTO for their tremendous work for the students and staff of the district.

Committee Reports/Discussion/Presentations

Updated Financial Projections – Dr. Martin reviewed the projected financials with “what-if” scenarios. Projected Year-End Balances were reviewed over a period of 5 years through 2021. Projections were presented in the case of cost shifts to districts by Teacher Retirement System (TRS), low Consumer Price Index (CPI), and loss of State Funding.

Staff Plan FY17 – Dr. Wennstrom provided the proposed staffing recommendations for the coming FY17 school year. Due to the possibility of the loss of state funding, the following recommendations have been revised to include only pressing needs of the district. The Superintendent recommended a new pilot position to support curriculum, instruction, and assessment with a teacher on special assignment for two years. A part-time (.5) special education position is requested to support student needs. With the large 5th grade class moving to BJH in the fall there is a need to add additional sections in core subjects. There is an anticipated return of a staff member from a leave of absence in FY16. There will be a position that “marries” an intervention in reading and math specialist with a staff coach. To maximize instructional changes there would be stipend positions assigned by administration. Dr. Wennstrom reviewed with the Board the need for a twelve month technology specialist level one for break-fix issues. A floating custodian is needed to help with a transition due to an upcoming retirement and large construction projects within the district. To balance the funding of the staffing a reduction in force of teacher's aides is recommended and will be addressed by the Board later in the agenda. The Board discussed student numbers and the effect on staffing for the coming school year. Mr. Hanzlik recommended that extra activities and stipends should be reviewed annually for cost saving measures. Dr. Wennstrom assured the Board that prudent decision making and optimized instruction will be implemented for sustainability. Dr. Wennstrom informed the Board that in August there might be a request for permanent substitutes after additional study.

Non-Certified Instructional Aide & Substitute Teacher Compensation – Dr. Martin reviewed with the Board the process of differential of pay for Instructional Aides. The proposed pay would

increase from \$11.00 per hour to \$13.00 per hour for first year staff. The salary structure would increase approximately fifty cents an hour through ten years. After a staff member reaches the maximum amount (\$18.00) of the salary structure a possible longevity incentive would be considered. Dr. Kumar requested that the vote on the Non-Certified Instructional Aide pay be moved until after closed session so that the effect on individual staff members could be discussed. Dr. Martin continued to discuss the recommendation to increase substitute pay from \$90 per day to \$100 per day with an increase to \$110 a day after 20 days. After 5 years of substitute teaching in our district, with a specific number of days as a contributor, pay would be \$115 per day. For D53 retired staff members we would pay \$125 per day.

Brook Forest Furniture – Dr. Martin reviewed the project at Brook Forest for furniture and casework updates. Mrs. Voliva and Dr. Martin provided the Board with descriptions of various items in the project. The project now includes the teacher’s lounge at Brook Forest at a cost of approximately \$6,291. Dr. Martin stated that facility identified the extreme need at Brook Forest due to many current pieces of furniture being over twenty years old. Dr. Wennstrom informed that Board that some of the built in casework at Brook Forest will need to be updated in the future. There was a substantial warranty on all new furniture. The bid was below the state bid and from a national bid system.

Committee Reports – Mr. Hanzlik instructed the Board members to provide any information on committee work not already included in the committee reports provided. Dr. Kumar (Technology), Mr. Rusteberg (Policy), Mr. Paskalides (Buildings & Grounds), and Mrs. Chun (DLT) confirmed all committee reports were complete. Dr. Wennstrom expressed a concern by some Board members regarding the 2016 construction bids. The construction bids will be discussed at the May Board meeting. Dr. Martin informed the Board that the 10 year life/safety report will be discussed and voted on by the Board at the April Committee-of-the Whole meeting.

Superintendent’s Report

FOIA – The District received three FOIA requests; one from John Baar, one from Dr. Rahul Julka, and one from Dr. Shelly Jain.

Butler Junior High Update – Mrs. Read informed the Board that placement letters went out for 7th and 8th grade students. Tomorrow night is the night we welcome incoming 6th graders to the building with their parents. We are hopeful to have Kim Krupicka back at school after her next doctor’s appointment soon, as the Science Olympiad competition is scheduled on Saturday.

Brook Forest Update – Mrs. Voliva stated PARRC testing is going on this week for 3rd through 5th grade. Thanks to team tech for the support and to the parents for getting students to school on time. This week we have a kindergarten field trip to Navy Pier for the children’s museum, a 3rd grade field trip next week to Naper settlement, and a 4th grade architectural boat trip coming up. Next week we have the 4th & 5th grade musical of Charlie and the Chocolate Factory which will be Mr. Sobak’s last performance before his retirement. On April 26th we are hosting teachers and administrators from Palos Heights, and in May we will host LaGrange and Milwaukee visitors as they observe our teachers model our reading and writing workshops. This is the time of year we are working to develop class lists and sections. Mr. Hanzlik shared that he received a compliment from a parent on the “love and caring” culture of Brook Forest.

Action Items

Policy Revisions and Changes – Second Reading & Adoption

Policy 1025 - Board Committees

Policy 1125 - Board Member Conflict of Interest

Policy 1205 - Types of School Board Meetings

Policy 4969 - Abused and Neglected Child Reporting

Policy 6205 - Grading and Promotion

Policy 6305 - Health, Eye, and Dental Examinations; Immunizations; and Exclusions of Students

Policy 7007 - School Wellness

Policy 7175 - School Accountability

Policy 7180 - English Learners

Policy 7190 - Guidance and Counseling Program

Policy 8041 - Safety

Motion by Dr. Kumar, seconded by Mr. Rusteberg to accept policies 1025, 1125, 1205, 4969, 6205, 6305, 7007, 7175, 7180, 7190, 8041 as presented for second reading and adoption as recommended by the Policy Committee and the Superintendent.

VOICE VOTE: ***Motion carried.***

Policy Revisions and Changes - First Reading

Policy 6036 - Extra-curricular Athletics

Policy 6625 - Search and Seizure

Policy 6940 - Student Rights and Responsibilities

Policy 7220 - Extracurricular and Co-Curricular Activities

Policy 7250 - Technology System Acceptable Use Policy (AUP)

Policy 7300 - High School Credit for Grade 6, 7, 8

Motion by Dr. Kumar, seconded by Mr. Rusteberg to accept policies 6036, 6625, 6940, 7220, 7250, 7300 as presented for a first reading, and place on the May meeting agenda for second reading and adoption, as recommended by the Policy Committee and the Superintendent.

VOICE VOTE: ***Motion carried.***

Brook Forest Furniture

Motion by Mr. Paskalides, seconded by Dr. Kumar to approve the following furniture purchases for the 2015-2016 and 2016-2017 school years in the amount of \$247,053.78, as recommended by the Superintendent and Business Manager.

ROLL CALL VOTE:

Ayes: - Mr. Advani Mrs. Chun, Dr. Kumar, Mr. Paskalides, Mr. Rusteberg, Mr. Hanzlik

Nays: - None

Absent: Dr. Patel

Motion carried.

Amended FY16 Budget

Motion by Mr. Hanzlik, seconded by Dr. Kumar to accept the Amended FY16 Budget for display purposes and establish 6:30 p.m., May 26, 2016, in the Administrative Board Room for public hearing.

ROLL CALL VOTE:

Ayes: - Mr. Advani Mrs. Chun, Dr. Kumar, Mr. Paskalides, Mr. Rusteberg, Mr. Hanzlik

Nays: - None

Absent: Dr. Patel

Motion carried.

Mr. Hanzlik informed the Board of the discussion between the Business Manager and the Superintendent regarding the purposed 5% increase to extend the contract for transportation. The Board discussed their current and future options and cost for student transportation . Mr. Hanzlik stressed that we should bid all contracts every two years. Dr. Wennstrom recommended that the Board vote no on this motion to extend the contract at this time.

Contract Extension with First Student

Motion by Mr. Hanzlik, seconded by Dr. Kumar to extend the contract for transportation services with First Student, Inc., commencing August 1, 2016, and ending July 31, 2017, with a rate increase of 5%, as recommended by the Business Manager.

ROLL CALL VOTE:

Ayes: - None

Nays: - Mr. Advani Mrs. Chun, Dr. Kumar, Mr. Paskalides, Mr. Rusteberg, Mr. Hanzlik

Absent: Dr. Patel

Motion did not carry.

Ratify Tax Extension

Motion Dr. Kumar, seconded by Mrs. Chun to ratify the 2016 tax extension as prepared by the Business Manager and filed with the DuPage County Clerk on March 24, 2016.

ROLL CALL VOTE:

Ayes: - Mr. Advani Mrs. Chun, Dr. Kumar, Mr. Paskalides, Mr. Rusteberg, Mr. Hanzlik

Nays: - None

Absent: Dr. Patel

Motion carried.

Contract for Internet Service

Motion by Dr. Kumar, seconded by Mrs. Chun to approve a contract with AT&T for internet service for Butler School District 53 at a cost of \$1328.90 per month, pending legal review for the contract period of July 1, 2016 through June 30, 2018.

ROLL CALL VOTE:

Ayes: - Mr. Advani Mrs. Chun, Dr. Kumar, Mr. Paskalides, Mr. Rusteberg, Mr. Hanzlik

Nays: - None

Absent: Dr. Patel

Motion carried.

Compensation for FY17 for Substitute Teachers

Motion by Dr. Kumar, seconded by Mrs. Chun to approve the revised pay scale for substitute teachers beginning in the 2016-2017 school year.

ROLL CALL VOTE:

Ayes: - Mr. Advani Mrs. Chun, Dr. Kumar, Mr. Paskalides, Mr. Rusteberg, Mr. Hanzlik

Nays: - None

Absent: Dr. Patel

Motion carried.

Announcements

Future Board of Education Meeting Dates:

Technology Meeting	Thursday, April 21, 2016, 4:00 p.m.
Special Meeting	Thursday, April 28, 2016, 6:30 p.m.
District Leadership Team	Tuesday, May 3, 2016, 4:00 p.m.
Building & Grounds Meeting	Thursday, May 5, 2016, 7:00 a.m.
Policy Meeting	Monday, May 9, 2016, 5:00 p.m.
Regular Meeting	Monday, May 9, 2016, 6:30 p.m.

Other Important Dates

BJH Rising 6th Grade Parent/Student Mtg	Tuesday, April 12, 2016, 6:30 p.m.
BF Science Fair	Wednesday, April 20, 2016, 3:45 p.m.
BF 4th & 5th Grade Musical	Thursday, April 21, 2016, 7:00 p.m.
BJH - Career Day	Friday, April 22, 2016
School Improvement Day	Friday, April 22, 2016
NO STUDENTS PM	
BJH - 8th Grade Vertical Endeavors	Friday, April 29, 2016, 9:30 a.m.
BJH - Spring Sock Hop	Friday, April 29, 2016, 6:30 p.m.
BF - Health & Fitness Week	May 2nd - May 6th
Staff Appreciation Week	May 2nd - May 6th
BJH - Musical	May 4th - May 6th
PTO Meeting	Friday, May 6, 2016, 9:00 a.m.
BF - 5th to 6th Grade Transition Meeting	Monday, May 9, 2016, 8:00 a.m.

Closed Session

Motion by Dr. Kumar, seconded by Mrs. Chun, to move into closed session according to 5 ILCS120/2(c) 1 for “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity,” and 10 “The placement of individual students in special education programs and other matters relating to individual student.”

ROLL CALL VOTE:

Ayes: - Mr. Advani Mrs. Chun, Dr. Kumar, Mr. Paskalides, Mr. Rusteberg, Mr. Hanzlik

Nays: - None

Absent: Dr. Patel

Motion carried.

Meeting adjourned to closed session at 7:56 p.m.

Meeting returned to open session at 9:00 p.m.

Action Items

Compensation for FY17 for Teacher Assistants

Motion by Dr. Kumar, and seconded by Mrs. Chun to approve the revised pay scale for teacher assistants beginning in the 2016-2017 school year.

ROLL CALL VOTE:

Ayes: - Mr. Advani Mrs. Chun, Dr. Kumar, Mr. Paskalides, Mr. Rusteberg, Mr. Hanzlik

Nays: - None

Absent: Dr. Patel

Motion carried.

Resolution Authorizing Honorable Dismissal of Full-Time Educational Support Personnel
Motion by Dr. Kumar, seconded by Mrs. Chun to approve the resolution authorizing honorable dismissal of full-time educational support personnel, Samantha Price, Madelaine Scodro, and Timothy Stangarone

ROLL CALL VOTE:

Ayes: - Mr. Advani Mrs. Chun, Dr. Kumar, Mr. Paskalides, Mr. Rusteberg, Mr. Hanzlik

Nays: - None

Absent: Dr. Patel

Motion carried.

Resolution Authorizing Honorable Dismissal of Part-Time Educational Support Personnel
Motion by Dr. Kumar, seconded by Mrs. Chun to approve the resolution authorizing honorable dismissal of part-time educational support personnel, Nina Angelillo .

ROLL CALL VOTE:

Ayes: - Mr. Advani Mrs. Chun, Dr. Kumar, Mr. Paskalides, Mr. Rusteberg, Mr. Hanzlik

Nays: - None

Absent: Dr. Patel

Motion carried.

February 16, 2016 Uniform Grievance Complaint (Case #1)

With respect to the February 16, 2016 Uniform Grievance Complaint and pursuant to the Board of Education's Uniform Grievance Procedure and Policy 1400, Dr. Kumar motions, seconded by Mrs. Chun that each Board member will vote to affirm, reverse, or amend the findings and sanctions previously issued by the Superintendent.

ROLL CALL VOTE:

Affirm - Mr. Advani Mrs. Chun, Dr. Kumar, Mr. Paskalides, Mr. Rusteberg, Mr. Hanzlik

Reverse – None

Amend – None

Absent: Dr. Patel

Motion affirmed.

February 26, 2016 Uniform Grievance Complaint (Case #2)

With respect to the February 26, 2016 Uniform Grievance Complaint and pursuant to the Board of Education's Uniform Grievance Procedure and Policy 1400, Mr. Hanzlik motions, seconded by Dr. Kumar that each Board member will vote to affirm, reverse, or amend the findings and sanctions previously issued by the Superintendent.

ROLL CALL VOTE:

Affirm - Mr. Advani Mrs. Chun, Mr. Paskalides, Mr. Rusteberg, Mr. Hanzlik

Reverse – None

Amend – None

Abstain – Dr. Kumar

Absent: Dr. Patel

Motion affirmed.

Adjournment - Motion by Dr. Kumar, seconded by Mr. Chun to adjourn the regular meeting at 9:04 p.m.

VOICE VOTE: **Motion carried.**

Mr. Alan Hanzlik, Board President

Dr. Alan Kumar, Board Secretary

BOE approved at the 7/11/16 regular board meeting.