

BOARD OF EDUCATION
BUTLER SCHOOL DISTRICT 53
OAK BROOK, ILLINOIS
Administrative Center
Butler Junior High School
Monday, August 8, 2016
6:30 P.M. Regular Meeting

MINUTES

Members Present: Hitesh Patel, Vice-President; Alan Kumar, Secretary; Lou Paskalides; Todd Rusteberg (6:45 p.m.)
Members Absent: Alan Hanzlik, President; Rajiv Advani; Liz Chun
In Attendance: Heidi Wennstrom, Superintendent; Amy Read, Principal Butler Junior High

Hitesh Patel, Vice-President, called the regular meeting of the Board of Education of Butler School District 53 to order in the boardroom at 6:35 P.M.

Reception of Visitors

The following students expressed their thoughts and opinions on academic competitions: Akshay Badlani, Rohan Tolani, Adi Badlani, Rama Bhagwat, Kiera Petrucelli, Sonny Sethi, and Saanvi Sita. Dr. Wennstrom thanked the students for their civic mindedness and well thought out positions and opinions. The students were asked to send their written statements to the Superintendent so that Board members not able to attend the meeting tonight would have the opportunity to read their statements.

Approval of Agenda

Motion by Dr. Patel, seconded by Mr. Paskalides to approve the agenda as modified to include, 2Q. Accept resignation of Christa Halstead, Teacher, Brook Forest Elementary, effective August 8, 2016.

VOICE VOTE: ***Motion carried.***

Consent Agenda

1. Minutes of the May 9, 2016 Regular Meeting
2. Minutes of the May 9, 2016 Closed Meeting
3. Minutes of the May 26, 2016 Regular Meeting
4. Minutes of the May 26, 2016 Closed Meeting
5. Minutes of June 13, 2016 Regular Meeting
6. Minutes of June 13, 2016 Closed Meeting
7. Minutes of the July 11, 2016 Regular Meeting
8. Minutes of the July 11, 2016 Closed Meeting
9. Approve Board of Education amended meeting schedule for 2016 – 2017 school year
10. Approve employment of Plarent Luarasi, Custodian, Brook Forest Elementary, effective July 13, 2016, at \$14.00 per hour
11. Approve employment of Anne Soto, .67 Special Education Teacher, Butler Junior High, for the 2016 2017 school year, at \$38,190.67 annually

12. Accept resignation of Sami Mohammad, Tech Specialist, District Office, effective August 12, 2016
13. Accept resignation of Jennifer Traub, Teacher, Brook Forest Elementary, effective August 12, 2016
14. Approve renewal of the Intergovernmental Agreement with DuPage Regional Office of Education to operate the Regional Safe Schools Program for students during the 2016 – 2017 school year
15. Semi-Annual review of closed session minutes and audiotapes
 - Board determination that need for confidentiality still exists as to all closed meeting minutes not previously made available for public inspection.
 - Approval of destruction of audiotapes of closed meetings held on the following dates: 3-11-13, 3-16-13, 4-8-13, 4-25-13, 5-13-13, 6-10-13, 7-8-13, 8-12-13, 8-29-13, 9-16-13, 10-21-13, 11-18-13, 12-9-13
16. Financial Reports
17. Accept resignation of Christa Halstead, Teacher, Brook Forest Elementary, effective August 8, 2016

Motion by Dr. Kumar, seconded by Dr. Patel to approve the consent agenda as amended.

ROLL CALL VOTE:

Ayes: Dr. Kumar, Mr. Paskalides, Dr. Patel, Mr. Rusteberg,

Nays: None

Absent: Mr. Advani, Mrs. Chun, Mr. Hanzlik

Motion carried.

Board Member Comments – None

School Organization Reports – PTO President, Rahma Hasan, informed the Board that the PTO Board met today to discuss new plans for after-school clubs, curriculum night and Kindergarten meet and greet.

Discussion/Presentations/Committee Reports

Construction Project Update – Dr. Martin shared with the Board that weekly meetings are held every Thursday with the Lombard Company on construction progress. Dr. Martin expressed a very favorable impression of the company and that construction is slightly ahead of schedule. Construction completion is expected by the end of October or the beginning of November. A powerpoint presentation of pictures was then shared that included Brook Forest Elementary faculty lounge, preparation of classrooms, painting, and new furniture. Photos were also shown of the new entrance for the district office, the gymnasium lobby for Butler Junior High and the parking and drive-way renovations.

LADSE – Dr. Martin gave the Board a brief review of the request from District 102 to withdraw from LADSE, our special education cooperative. It is required that a one year notice is provided to all districts currently using LADSE services. The situation is currently under review and as information is provided it will be shared with the Board.

Permanent Substitutes – Dr. Wennstrom reviewed the need for two permanent substitutes for the upcoming school year. Administration is aware of at least four FMLA leaves that will be

occurring in this school year. A proposal will be prepared for an upcoming board meeting. Costs associated with salary and benefits were prepared for the Board to review.

Transportation – Mrs. Marinier explained the bus routes and proposed two different options to relieve excessive bus times for students. Dr. Wennstrom noted that the guidelines used in previous years were routes no longer than one hour. Mrs. Marinier suggested a combined BF/BJH route for the morning, a suggested bumped up pick up time with the bus company or an additional bus at Brook Forest and an additional bus at Butler Junior High. Board members requested additional data to justify the additional cost for buses in exchange for the bus times for students.

Technology FY17 – Mrs. Beg reviewed the changes and chromebook issues in technology. We have purchased new chromebooks and cases for the 6th – 8th grade. A new robust chromebook model has been purchased for the junior high with one year old chromebooks reused at Brook Forest. There is a mandatory best practices meeting for all students with a parent/guardian prior to the start of school. There is currently no buy out option in district policy and this will be communicated to parents. There will be in-house repairs to help reduce costs with breakage.

Finance Committee Update – Dr. Patel informed the board of the discussion at the last committee meeting of the FY16 and the FY17 budgets. Dr. Patel emphasized that transportation costs per student is \$2700 with current transportation fees set at \$275 per family. Dr. Patel suggests that the finance committee look at expenses month by month as they relate to the budget. Dr. Martin added that the FY17 budget will be put on public display as of today with a budget hearing on September 12, 2016.

Superintendent's Report

New Teacher Induction & Institute Days – The Superintendent directed the Board to the documents shared in their packets regarding the detailed agendas provided for both the new teacher induction and faculty institute days.

Enrollment Update – Dr. Wennstrom reviewed the current enrollment with new families coming in every day. Overall enrollment is down 18 students at Brook Forest due to the large 5th class that moved up to Butler Junior High and the decrease in kindergarten students. Butler Junior High is up 24 students with a total enrollment of 204 at this point. Total enrollment is at 533, and that does not include early childhood.

FOIA Requests – The Superintendent shared with the Board the one FOIA request received since the last Board meeting. The FOIA was received from Katy Smyser from NBC Chicago.

Personnel – Dr. Wennstrom informed the Board of the great replacements we have been able to secure for beloved staff that are leaving the district. There are currently three positions that need to be filled prior to school opening and administration will be working hard to fill these important positions. We will be working with a search firm to fill the principal opening at Brook Forest. Updates will be provided to the Board with special meetings to interview candidates and to approve appointment. Special recognition was given to Ms. Lisa Owen for filling in as the Principal until a replacement can be found. Ms. Owen did an exemplary job of opening school to ensure all was ready to go for a great school year at Brook Forest.

Action Items

Accept the Tentative FY17 Budget for display purposes and establish 6:30 p.m., September 12, 2016 in the Administrative Board Room for public hearing.

Motion by Dr. Kumar, seconded by Dr. Patel to accept the Tentative FY17 Budget for display purposes and establish 6:30 p.m., September 12, 2016 in the Administrative Board Room for public hearing.

ROLL CALL VOTE:

Ayes: Dr. Kumar, Mr. Paskalides, Dr. Patel, Mr. Rusteberg

Nays: None

Absent: Mr. Advani, Mrs. Chun, Mr. Hanzlik

Motion carried.

Approve Administrative compensation for the 2016 - 2017 school year.

Motion by Dr. Kumar, seconded by Mr. Rusteberg to approve the Administrative compensation as listed:

- Mike Finke, Athletic Director, BJH, \$7,035 stipend
- Marybeth Marinier, Assistant Principal BJH, \$6,631 stipend
- Sandra Martin, Part Time Business Manager, \$70,000 annually
- Lisa Owen, Assistant Principal Brook Forest, \$6,679 stipend & \$1,000 bonus

ROLL CALL VOTE:

Ayes: Dr. Kumar, Mr. Paskalides, Dr. Patel, Mr. Rusteberg

Nays: None

Absent: Mr. Advani, Mrs. Chun, Mr. Hanzlik

Motion carried.

Purchase of VinTak Tack Panels for Brook Forest Elementary

Motion by Dr. Kumar, seconded by Mr. Rusteberg to approve the purchase of Tack Panels from Four Point O in the amount not to exceed \$8,200.00.

ROLL CALL VOTE:

Ayes: Dr. Kumar, Mr. Paskalides, Dr. Patel, Mr. Rusteberg

Nays: None

Absent: Mr. Advani, Mrs. Chun, Mr. Hanzlik

Motion carried.

Landscaping at Butler Junior High

Motion by Dr. Kumar, seconded by Dr. Patel to approve the purchase of landscaping from Classic Landscape Ltd. in the amount of \$8,810.00.

ROLL CALL VOTE:

Ayes: Dr. Kumar, Mr. Paskalides, Dr. Patel, Mr. Rusteberg

Nays: None

Absent: Mr. Advani, Mrs. Chun, Mr. Hanzlik

Motion carried.

Purchase of Shades & Panels for Butler Junior High

Motion by Dr. Kumar, seconded by Mr. Rusteberg to approve the purchase of shades & panels from Four Point O in the amount of \$11,600.00.

ROLL CALL VOTE:

Ayes: Dr. Kumar, Mr. Paskalides, Dr. Patel, Mr. Rusteberg

Nays: None

Absent: Mr. Advani, Mrs. Chun, Mr. Hanzlik

Motion carried.

Transportation

Motion by Dr. Kumar, seconded by Dr. Patel to approve the Superintendent, Transportation Director, and Finance Committee to further investigate options for the best solution of providing transportation for students at Brook Forest and Butler Junior High, with the amount not to exceed \$81,600.

ROLL CALL VOTE:

Ayes: Dr. Kumar, Mr. Paskalides, Dr. Patel, Mr. Rusteberg

Nays: None

Absent: Mr. Advani, Mrs. Chun, Mr. Hanzlik

Motion carried.

Communication Consult

Motion by Dr. Kumar, seconded by Dr. Patel to approve communication services with Jasculca Terman with the amount not to exceed \$12,000.

ROLL CALL VOTE:

Ayes: Dr. Kumar, Mr. Paskalides, Dr. Patel, Mr. Rusteberg

Nays: None

Absent: Mr. Advani, Mrs. Chun, Mr. Hanzlik

Motion carried.

Announcements

Future Board of Education Meeting Dates:

Board Retreat	TBD
Committee-of-the Whole	Thursday, August 25, 2016, 6:30 p.m.
District Leadership Team	Tuesday, September 6, 2016, 4:00 p.m.
Regular Meeting	Monday, September 12, 2016, 6:30 p.m.

Other Important Dates:

New Teacher Induction	Monday, August 15, 2016
Institute Days	August 17 th – August 19 th , 2016
1 st Day of School (Full Day)	Monday, August 22, 2016
Brook Forest Curriculum Night	Wednesday, August 31, 2016
PTO Meeting	Friday, September 2, 2016, 9:00 a.m.
Labor Day (NO SCHOOL)	Monday, September 5, 2016
BF Picture Day	Tuesday, September 6, 2016
Butler Junior High Curriculum Night	Thursday, September 8, 2016, 6:30 p.m.

Closed Session

Motion by Dr. Patel, seconded by Mr. Rusteberg to move into closed session according to 5 ILCS120/2(c) 1 for “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint

lodged against an employee to determine its validity," 10 "The placement of individual students in special education programs and other matters relating to individual students," and 11 "Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting."

ROLL CALL VOTE:

Ayes: Dr. Kumar, Mr. Paskalides, Dr. Patel, Mr. Rusteberg

Nays: None

Absent: Mr. Advani, Mrs. Chun, Mr. Hanzlik

Motion carried.

Meeting adjourned to closed session at 8:07 P.M.

Meeting returned to open session at 9:15 P.M.

Action Item

Resignation agreement with Kelly Voliva

Motion by Dr. Kumar, seconded by Mr. Rusteberg to accept the resignation agreement with Kelly Voliva, Principal of Brook Forest Elementary effective August 8, 2016.

ROLL CALL VOTE:

Ayes: Dr. Kumar, Mr. Paskalides, Dr. Patel, Mr. Rusteberg

Nays: None

Absent: Mr. Advani, Mrs. Chun, Mr. Hanzlik

Motion carried.

Adjournment - Motion by Dr. Kumar, seconded by Dr. Patel to adjourn the regular meeting at 9:17 P.M.

VOICE VOTE: ***Motion carried.***

Mr. Alan Hanzlik, Board President

Dr. Alan Kumar, Board Secretary

BOE approved at the regular meeting of 10/17/16.