

BOARD OF EDUCATION  
BUTLER SCHOOL DISTRICT 53  
OAK BROOK, ILLINOIS  
Administrative Center  
Butler Junior High School  
Monday, December 12, 2016  
6:30 P.M. Regular Meeting

MINUTES

Members Present: Alan Hanzlik, President; Hitesh Patel, Vice-President; Alan Kumar, Secretary (7:02 P.M.); Liz Chun; Lou Paskalides; Ahmad Sulaiman  
Members Absent: Todd Rusteberg  
In Attendance: Heidi Wennstrom, Superintendent; Sandra Martin, Business Manager; Amy Read, Principal Butler Junior High; Jason Bednar, Principal Brook Forest Elementary

Alan Hanzlik, President, called the regular meeting of the Board of Education of Butler School District 53 to order in the boardroom at 6:30 P.M.

**Reception of Visitors** – Four candidates for the Butler 53 Board of Education introduced themselves: Terri Arrain, Eric Gasche, Rahma Hasan, and Ahmed Sulaiman. Mr. Hanzlik congratulated the candidates and wished them success. “We have made high quality decisions on behalf of the students and community. “What really makes the Board function is the thought processes, collaboration, and the amount of research you do on the issues of the district.”

Mohsin Dada, 708 Midwest Club Parkway, spoke on behalf of a section of Midwest Club that has filed a petition to be annexed into the Butler District 53 boundaries. Mr. Dada explained that there are approximately 21 households in Midwest Club Court 7. Currently .8 percent of Midwest Club attends Downers Grove Schools with the remainder attending Butler 53 School District. Mr. Dada spoke of the financial analysis that was included with the proposal to provide the financial impact on Butler School District 53, Hinsdale Central High School 86, and Downers Grove. Mr. Dada appealed to the Board for their support. Mr. Hanzlik noted the 28% increase in student enrollment and the space limitations of the current district buildings.

**Approval of Agenda**

Motion by Mr. Hanzlik, seconded by Mrs. Chun to approve the agenda as presented.  
VOICE VOTE: **Motion carried.**

**Board Member Comments** – Mrs. Chun wishes everyone a wonderful Holiday and a Happy New Year. Mr. Paskalides spoke about the rewards of being on the Board of Education and “making a difference”. Dr. Patel added that “each one of you will add something for the betterment of childhood education. I am thankful that all of you are running.” Mr. Sulaiman noted the extensive knowledge base of the current Board members and expressed thanks for their commitment to support new Board members coming onboard. Mr. Hanzlik shared that a school district runs different from private business.

## **Consent Agenda**

1. Minutes of the November 14, 2016 Regular Meeting
2. Minutes of the November 14, 2016 Closed Meeting
3. Accept resignation of Samantha Price, Teacher Aide, Brook Forest Elementary, at the end of the day on December 21, 2016.
4. Facility Use
5. PTO Yoga – 9/14 – 4/5
6. Financial Reports
7. Approve FMLA leave request for Jen Janis, Special Education Teacher, Butler Junior High, from February 2, 2016 through May 1, 2016

Motion by Dr. Patel, seconded by Mrs. Chun to approve the consent agenda as presented.

ROLL CALL VOTE:

Ayes: Mr. Sulaiman, Mrs. Chun, Dr. Patel, Mr. Paskalides, Mr. Hanzlik

Nays: None

Absent: Dr. Kumar, Mr. Rusteberg

***Motion carried.***

## **School Organization Reports**

Rahma Hasan, PTO President, updated the Board on the Family Bulls game attended by almost 150 people during the snowstorm. The holiday parties will be held on December 21<sup>st</sup>.

Upcoming events include: Roller Skating Night and a Chicago Wolves Game in January.

## **Discussion/Presentations/Committee Reports**

**2016 Tax Levy** – Dr. Martin provided a high level presentation to the Board. Our Tax Cap Rate includes the Consumer Price Index (CPI) + New Construction, (excluding bond & interest). The 5 year average of CPI-U is 1.5%, whereas the 10 year average CPI-U was 1.9%. Dr. Martin reviewed the comparison of annual CPI-U and projected new construction. Tax rate history was shared. The total request will be 4.91%. Dr. Martin noted, “No matter how much we levy, we will only receive what the caps will allow us to receive.” The actual levy is projected to be 1.43%.

**FY2016 Audit** – Nick Cavaliere from Baker Tilly reviewed with the Board the process and findings of the audit. The Board was provided the audit report and communications. The district financials were issued an “unmodified audit opinion” which is the highest level of assurance that you can receive from your auditor. Many schedules were reviewed and compared to previous years. Mr. Cavaliere stated that the district had a “healthy set of financial statements.” Dr. Wennstrom extended thanks and gratitude to Sandi Moore and Sandy Martin for their hard work and dedication.

**School Board Elections** – Dr. Wennstrom spoke about the process for the April 4, 2017 School Board election, citing five position openings on the Board. Information is available on the district website for anyone interested in running for a position. The window for filing Board candidacy paperwork is December 12<sup>th</sup> through the 19<sup>th</sup>. Dr. Wennstrom stated, “We are grateful for the interest from community members in the upcoming election which shows that the candidates care about the children, the schools, and the community.”

## **Superintendent’s Report**

**School Wide Recognition** – Dr. Wennstrom informed the Board of the recognition Brook Forest received as a “Model School”. Brook Forest has been a demonstration site, beginning in the spring of 2016, hosting over 100 teachers and administrators from many districts, to demonstrate the reading and writing workshop model. Dr. Wennstrom stated, “the credit goes to teachers in this school district, I am in awe of their skill set achieved in such a short amount of time.” Butler School District is the lead site in Illinois. Pat Pollack presented the award at an assembly arranged by Jason Bednar and Lisa Owen. Butler Junior High was also awarded the “Model School” award.

**Emergency School Closing Procedures** – Dr. Wennstrom wanted to assure the Board and parents that we have tested our process and procedures for school closure or late start time. Many factors go into the decision to close or delay the start of school. The delayed start time seemed to be well received by the parents last year. A 2 hour start delay may be considered on severe weather days when appropriate.

**School Calendars FY18, FY19** – A calendar committee of volunteer faculty met today to review recommendations, Hinsdale 86 calendars, and state and county requirements. The committee was able to put together calendars for both the 2017-2018 and 2018-2019 school years. Information will now be submitted to the regional and state for approval. It is hoped that the final FY18 and FY19 school calendars will be brought to the January 23<sup>rd</sup> Board meeting for approval.

**5Essentials Survey** – Dr. Wennstrom reminded parents that the 5Essentials survey is still open and she invites them to participate. This survey is designed to generate a detailed picture of the inner workings of our schools. It will help us spotlight our successes, better understand our needs, and guide future improvement of our schools. It’s a great tool, as data is collected from parents, teachers, and students. It helps us partner optimally with all stakeholders.

**FOIA Requests** – The Superintendent shared with the Board that the District office received one FOIA request from Nathan Mihelich of the Illinois Retired Teachers Association.

**Brook Forest Building Report** - Mr. Bednar, Principal, shared with the Board the wonderful 2/3 grade musical performance. It was well attended by families and the community. We are looking forward to our band and choir concert tomorrow night and expect another wonderful performance from students. There is a mitten and hat tree in the entrance of the school and it is already covered with hats and mittens that will be donated to the needy. Thank you to the BF staff and students for this annual service project.

**Butler Junior High Building Report**– Ms. Read, Principal, shared the continued student opportunities sought out by her staff. The past weekend the Science Olympiad added an additional contest at the British International School in Chicago and band students participated in the Lakeview concert festival. The band/choir concert was recently held and it was a “feel good night” with many compliments. The students are currently collecting toys for tots and are using antique luggage to hold the donations at the entrance to the school. We are thankful for their service minded initiatives.

Mr. Hanzlik recognized the hard work of the administration, staff, and teachers for all they do to educate and provide opportunities for students. The district has experienced increased

enrollment and school funding challenges, yet students remain the main focus of our time and efforts.

**Action Items**

Adoption of Certificate of Levy for 2016

***Motion by Dr. Kumar, seconded by Mrs. Chun to adopt the Certificate of Levy for 2016.***

ROLL CALL VOTE:

Ayes: Mr. Sulaiman, Mrs. Chun, Dr. Kumar, Dr. Patel, Mr. Paskalides, Mr. Hanzlik

Nays: None

Absent: Mr. Rusteberg

***Motion carried.***

Adoption of Resolution Authorizing and Directing Tax Levy for 2016

***Motion by Dr. Kumar, seconded by Dr. Patel to adopt the Resolution Authorizing and Directing Tax Levy for 2016.***

ROLL CALL VOTE:

Ayes: Mr. Sulaiman, Mrs. Chun, Dr. Kumar, Dr. Patel, Mr. Paskalides, Mr. Hanzlik

Nays: None

Absent: Mr. Rusteberg

***Motion carried.***

Adoption of Resolution to Levy Certain Special Purpose Property Taxes for 2016

***Motion by Dr. Kumar, seconded by Dr. Patel to adopt the Resolution to Levy Certain Special Purpose Property Taxes for 2016.***

ROLL CALL VOTE:

Ayes: Mr. Sulaiman, Mrs. Chun, Dr. Kumar, Dr. Patel, Mr. Paskalides, Mr. Hanzlik

Nays: None

Absent: Mr. Rusteberg

***Motion carried.***

Accept Audit of Financial Statements and Supplemental Financial Information for FY16

***Motion by Dr. Kumar, seconded by Mrs. Chun to accept the Audit of Financial Statements and Supplemental Financial Information for FY16.***

ROLL CALL VOTE:

Ayes: Mr. Sulaiman, Mrs. Chun, Dr. Kumar, Dr. Patel, Mr. Paskalides, Mr. Hanzlik

Nays: None

Absent: Mr. Rusteberg

***Motion carried.***

Post Issuance Tax Compliance Report

***Motion by Dr. Kumar, seconded by Mrs. Chun to post the Issuance Tax Compliant Report as prepared by the Business Manager.***

ROLL CALL VOTE:

Ayes: Mr. Sulaiman, Mrs. Chun, Dr. Kumar, Dr. Patel, Mr. Paskalides, Mr. Hanzlik

Nays: None

Absent: Mr. Rusteberg

***Motion carried.***

Policy Revisions and Changes - Second Reading & Adoption

- Policy 4510 - Compensation for Substitute and Replacement Teachers
- Policy 6330 - Bus Conduct
- Policy 6602 - Conduct Code for Participants in Extracurricular Activities
- Policy 6615 - Student Behavior (formerly known as Student Discipline)
- Policy 6617 - Suspension Procedures
- Policy 6619 - Expulsion Procedures
- Policy 6622 - Agency and Police Interviews
- Policy 7910 - Exceptional Education Services
- Policy 7915 - Program for the Gifted & Talented

***Motion by Dr. Kumar, seconded by Dr. Patel to accept policies 4510, 6330, 6602, 6615, 6617, 6619, 6622, 7910, 7915 as presented for a second reading and adoption, as recommended by the Policy Committee and Superintendent.***

VOICE VOTE: ***Motion carried.***

**Announcements**

Future Board of Education Meeting Dates:

DLT Committee Meeting	Tuesday, January 10, 2017, 4:00 p.m.
B&G Committee Meeting	Thursday, January 12, 2017, 7:00 a.m.
Policy Committee Meeting	Monday January 23, 2017, 5:00 p.m.
Regular Meeting	Monday, January 23, 2017, 6:30 p.m.
Technology Committee Meeting	Thursday, January 26, 2017, 4:00 p.m.

Other Important Dates:

BF Band & Choir Concert	Tuesday, December 13, 2016, 10:00 a.m. & 7:00 p.m.
BF 4th Grade Biography Parade	Friday, December 16, 2016, 2:30 p.m.
BF 5th Grade Oak Brook Library	Tuesday, December 20, 2016
BJH - Winter Talent Show	Wednesday, December 21, 2016, 1:40 p.m.
BF - Winter Parties	Wednesday, December 21, 2016
Winter Break - NO SCHOOL	December 22nd - January 6th
School Resumes	January 9, 2017
BJH - Robert Crown Visit	Tuesday, January 10, 2017
School Improvement Day	Friday, January 13, 2017 PM
Student Attendance AM	
BJH - End of Second Quarter	Friday, January 13, 2017
Martin Luther King Day	Monday, January 16, 2017
NO SCHOOL	
8th Grade Winter Retreat	Tuesday, January 17, 2017
District Spelling Bee	Thursday, January 19, 2017, 3:30 p.m.
PTO Meeting	Friday, January 20, 2017, 9:00 a.m.
BF - 5th Grade Reading Night	Friday, January 20, 2017, 3:30-6:30 p.m.

***Motion by Dr. Kumar, seconded by Dr. Patel to move to closed session according to 5 ILCS120/2(c) 1 for "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity," 10 for "The placement of individual students in special education programs and other matters relating to individual students," and 11 "Litigation, when an action against, affecting or on behalf of the particular***

***public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”***

ROLL CALL VOTE:

Ayes: Mr. Sulaiman, Mrs. Chun, Dr. Kumar, Dr. Patel, Mr. Paskalides, Mr. Hanzlik

Nays: None

Absent: Mr. Rusteberg

***Motion carried.***

Return to Open Session at 9:05 p.m.

**Action Item**

Detachment/Annexation pertaining to the Midwest Club Court 7

***Motion by Dr. Kumar, seconded by Mrs. Chun to table the Detachment/Annexation pertaining to the Midwest Club Court 7.***

ROLL CALL VOTE:

Ayes: Mr. Sulaiman, Mrs. Chun, Dr. Kumar, Mr. Paskalides, Mr. Hanzlik

Nays: None

Absent: Dr. Patel, Mr. Rusteberg

***Motion carried.***

**Adjournment**

**Motion by Mr. Hanzlik, seconded by Dr. Kumar to adjourn the regular meeting at 9:12 P.M.**

VOICE VOTE: ***Motion carried.***

Mr. Alan Hanzlik, Board President

Dr. Alan Kumar, Board Secretary

BOE approved at the regular meeting of 1/23/17.