

The
BUTLER SCHOOL DISTRICT 53
OAK BROOK, ILLINOIS
Administrative Center
Butler Junior High School
Monday, June 19, 2017
6:30 p.m. Regular Meeting

MINUTES

Members Present: Elizabeth Chun, President; Sally Beatty, Vice President; Ahmad Sulaiman, Secretary; James Chow; Christopher Edmonds; Cabin Kim; Lou Paskalides

In Attendance: Heidi Wennstrom, Superintendent; Sandra Martin, Business Manager

Dr. Chun, Board President, called the regular meeting of the Board of Education of Butler School District 53 to order in the boardroom at 6:35 p.m.

Approval of Agenda

Motion by Mr. Edmonds, seconded by Dr. Beatty to approve the agenda as presented.
VOICE VOTE: ***Motion carried.***

The board conducted a public hearing on the proposed transfer of \$1,000,000 from the Education Fund to the Operations and Maintenance Fund. Dr. Martin provided purpose with detail and welcomed questions from the board and the audience. Motion by Mr. Sulaiman, seconded by Mr. Edmonds to close the public hearing.
VOICE VOTE: ***Motion carried.***

The board conducted a public hearing to amend the 2016-2017 School Budget. Dr. Martin provided an overview with detail and welcomed questions from the board and audience. Motion by Mr. Kim, seconded by Mr. Paskalides to close the public hearing.
VOICE VOTE: ***Motion carried.***

Consent Agenda

1. Minutes of the April 27, 2017 Special Meeting
2. Minutes of the April 27, 2017 Closed Special Meeting
3. Minutes of the April 27, 2017 Organizational Meeting
4. Minutes of the April 27, 2017 Closed Organizational Meeting
5. Minutes of the May 8, 2017 Regular Meeting
6. Minutes of the May 8, 2017 Closed Meeting
7. Minutes of the May 16, 2017 Special Meeting
8. Minutes of the May 16, 2017 Closed Meeting
9. Accept resignation of Suzanne Ferry, Teacher's Aide, Brook Forest Elementary, effective end of the 2016-2017 school year.
10. Accept resignation of Melissa Wills, Curriculum and Professional Development Specialist, effective end of the 2016-2017 contract school year.

11. Accept resignation of Shannon Binenfeld, Special Education Teacher, Brook Forest Elementary, effective June 15, 2017.
12. Accept resignation of Christine Grollo, LMC Assistant, Brook Forest Elementary, effective June 14, 2017.
13. Approve employment contract of Andrea Prola, Director of Student Services, in the amount of \$103,753.00 for the 2017-2018 school year.
14. Approve employment of Katherine Cobb, Band/Music Teacher, Butler Junior High School, in the amount of \$55,276.00 for the 2017-2018 contract school year.
15. Approve employment of Nora Flynn, (.50 FTE) English Language Arts Teacher, Butler Junior High School, in the amount of \$32,251.00 for the 2017-2018 school year.
16. Approve employment of Dina Jones, English Language Arts Teacher, Butler Junior High School, in the amount of \$49,276.00 for the 2017-2018 school year.
17. Approve employment of Alison Prochaska, (.67 FTE) English Language Arts & Writing, Butler Junior High School, in the amount of \$39,386.62 for the 2017-2018 school year.
18. Approve employment of Rebekah Stathakis, (.33 FTE) Spanish Teacher, Butler Junior High School, in the amount of \$20,550.09, for the 2017-2018 school year.
19. Approve amended 2016-2017 school calendar, removing unused emergency days.
20. Renewal of Notice of School Treasurer and Treasurer's Bond(s) to the Regional Office of Education
21. Renewal of Intergovernmental Agreement with DuPage Regional Office of Education for program eligibility in Regional Safe Schools (RSSP), Alternative Learning Opportunities Program (ALOP), and Rebound.
22. Adoption of the Prevailing Wage Act Resolution
23. Financial Reports

Dr. Beatty expressed a concern regarding the notification and scheduling of the May 16th special meeting. Motion by Mr. Sulaiman, seconded by Mr. Paskalides to approve the consent agenda as presented.

ROLL CALL VOTE:

Ayes: Mr. Chow, Mr. Edmonds, Mr. Kim, Mr. Paskalides, Mr. Sulaiman, Dr. Chun

Nays: None

Abstain: Dr. Beatty

Motion carried.

Board Member Comments – Dr. Chun thanked everyone involved in the 8th grade graduation. Dr. Chun noted, “It was a wonderful event and a great way to celebrate our students in this district.”

Discussion/Presentations/Committee Reports

BJH Mascot – Dr. Wennstrom informed the board of Ms. Read's request for a redesign of the BJH mascot. The board discussed the possibility of an on-demand source or contest for an image file options, with a vote on a final design by the students. A \$1,000 limit is already allocated.

Board Retreat – Dr. Wennstrom previewed with the board potentials dates and topics for an upcoming board retreat. The Superintendent recommended that the majority of the July board meeting be dedicated to a board retreat. After discussion the board came to a consensus that the regular board meeting will begin at 5 p.m. instead of 6:30 p.m. The policy meeting prescheduled for July 10th will be rescheduled. A special meeting will be posted for the purpose of a board committee meeting on strategic planning.

Construction Update – Dr. Martin informed the board that the Brook Forest roofing project is on schedule with 25-30% of the work completed. The Butler Junior High courtyard has begun but that there has been a delay due to the discovery of a second level of 6 inch thick concrete. The redesign of the Stem Lab at BJH has begun. The room will be painted, with new ceiling tiles and carpeting. The furniture will be delivered in July.

Superintendent's Report

FOIA (Freedom of Information Act) - There have been three FOIA requests received in the office of the Superintendent. Mr. James Bachman, from the Illinois Retired Teachers Association requested names and district email addresses of retiring Illinois educators for the current school year and a complete list of email addresses for all district/organizational employees. Mr. Brian Bare, from Whitt Law requested bus routes/schedules for Brook Forest & Butler Junior High for the 2016-2017 school year and public records showing aggregated student performance on the NWEA MAP assessments for the 2015-2016 and 2016-2017 school years. All responses were sent within the allotted timeframe.

Personnel Update – Dr. Wennstrom informed the board that the current registrar has submitted her registration as of today and the position has been posted. This is a very challenging position to fill as it includes the student records database management and registration.

Action Items

Resolution to Effect Interfund Transfer

Motion by Mr. Edmonds, seconded by Mr. Sulaiman to approve the resolution to effect interfund transfer from the Educational Fund to the Operations and Maintenance Fund.
VOICE VOTE: ***Motion carried.***

Resolution Authorizing Transfer of Monies from Operations and Maintenance Fund to Capital Projects Fund

Motion by Mr. Kim, seconded by Mr. Paskalides to approve the resolution authorizing the transfer of monies from the Operations and Maintenance Fund to the Capital Projects Fund.
VOICE VOTE: ***Motion carried.***

Amended 2016-2017 School Budget

Motion by Mr. Sulaiman, seconded by Mr. Edmonds to approve the amended 2016-2017 school budget.

ROLL CALL VOTE:

Ayes: Mr. Kim, Mr. Paskalides, Mr. Sulaiman, Dr. Beatty, Mr. Chow, Mr. Edmonds, Dr. Chun

Nays: None

Motion carried.

Managed Service Agreement with Heartland Business Systems

Motion by Dr. Beatty, seconded by Mr. Sulaiman to approve the managed service agreement with Heartland Business Systems, LLC in the amount of \$1,175 per month.

ROLL CALL VOTE:

Ayes: Mr. Paskalides, Mr. Sulaiman, Dr. Beatty, Mr. Chow, Mr. Edmonds, Mr. Kim, Dr. Chun

Nays: None

Motion carried.

Configuration and Installation of Nimble SANs with Heartland Business Systems

Motion by Dr. Beatty, seconded by Mr. Paskalides to approve the configuration and installation of nimble SANs with Heartland Business Systems, LLC in the amount of \$61,855.58.

ROLL CALL VOTE:

Ayes: Mr. Sulaiman, Dr. Beatty, Mr. Chow, Mr. Edmonds, Mr. Kim, Mr. Paskalides, Dr. Chun

Nays: None

Motion carried.

Authorization of FY17 Year-End Bills

Motion by Mr. Paskalides, seconded by Mr. Edmonds to approve Cabin Kim to review remaining FY17 invoices and authorize payments prior to the next regular Board of Education meeting.

ROLL CALL VOTE:

Ayes: Dr. Beatty, Mr. Chow, Mr. Edmonds, Mr. Kim, Mr. Paskalides, Mr. Sulaiman, Dr. Chun

Nays: None

Motion carried.

Policy Revisions and Changes - Second Reading & Adoption

- Policy 1037 – Board Member Development
- Policy 1130 – Access to District’s Public Records
- Policy 1210 – School Board Meeting Procedure
- Policy 1401 – Family and Medical Leave Policy
- Policy 3405 – Accounting and Audits
- Policy 3413 – Purchases and Contracts
- Policy 4001 – Hiring Process and Criteria
- Policy 4017 – Student Teachers

- Policy 4075 – Equal Employment Opportunity and Minority Recruitment
- Policy 4340 – Leaves of Absence
- Policy 4715 – Staff Development Program
- Policy 5116 – Sick Days, Vacation, Holidays, and Leaves
- Policy 6015 – Attendance and Truancy
- Policy 6120 – Free and Reduced Price Food Services
- Policy 6360 – Administering Medicines to Students
- Policy 6945 – Student Support Services
- Policy 6955 – Restrictions on Publications – Elementary Schools
- Policy 6956 – Exemption from Physical Education
- Policy 7007 – School Wellness
- Policy 7225 – Student Testing and Assessment Program
- Policy 8008 – Facility Management and Building Programs
- Policy 8070 – Accommodating Individuals with Disabilities
- Policy 8108 – Visitors to and Conduct on School Property
- Policy 9015 – Relations with Other Organizations and Agencies

Dr. Beatty questioned policy 5116 and the collection of sick days. Dr. Martin provided clarification and the alignment with the collective bargaining agreement. Moved by Mr. Sulaiman, seconded by Mr. Edmonds to accept policies 1037, 1130, 1210, 1401, 3405, 3413, 4001, 4017, 4075, 4340, 4715, 5116, 6015, 6120, 6360, 6945, 6955, 6956, 7007, 7225, 8008, 8070, 8108, 9015 as presented for second reading and adoption as recommended by the Policy Committee and the Superintendent.

VOICE VOTE: ***Motion Carried.***

Announcements

Future Board of Education Meeting Dates:

Regular Meeting Monday, July 10, 2017, 5:00 p.m.

Motion by Mr. Edmonds, seconded by Dr. Beatty to move to closed session according to 5 ILCS120/2(c) 1 for “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity,” and 11 “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”

ROLL CALL VOTE:

Ayes: Mr. Chow, Mr. Edmonds, Mr. Kim, Mr. Paskalides, Mr. Sulaiman, Dr. Beatty, Dr. Chun

Nays: None

Motion carried.

Adjourn to Closed Session: 7:10 p.m.

Return to Open Session at: 9:42 p.m.

Action Item

Annexation of Midwest Club Court 7 (Resolution to “remain neutral”.)

Motion by Mr. Edmonds, seconded by Dr. Beatty to approve the resolution to “remain neutral” on the annexation/detachment of Midwest Club Court 7.

ROLL CALL VOTE:

Ayes: Mr. Chow, Mr. Edmonds, Mr. Sulaiman, Dr. Chun, Dr. Beatty, Mr. Paskalides, Mr. Kim

Nays: None

Motion carried.

Adjournment

Motion by Mr. Kim, seconded by Mr. Sulaiman to adjourn the regular meeting at 9:43 p.m.

VOICE VOTE: ***Motion carried.***

Elizabeth Chun, Board President

Ahmad Sulaiman, Board Secretary

BOE approved at the regular meeting on 7/10/17.