

The  
BUTLER SCHOOL DISTRICT 53  
OAK BROOK, ILLINOIS  
Administrative Center  
Butler Junior High School  
Monday, July 10, 2017  
5:00 p.m. Regular Meeting

MINUTES

Members Present: Elizabeth Chun, President; Sally Beatty, Vice President; Ahmad Sulaiman, Secretary; James Chow; Christopher Edmonds; Cabin Kim (5:02 p.m.); Lou Paskalides

In Attendance: Heidi Wennstrom, Superintendent; Sandra Martin, Business Manager; Amy Read, Butler Junior High Principal, Chad Prosen, Brook Forest Elementary Principal; Andrea Prola, Director of Student Services

Dr. Chun, Board President, called the regular meeting of the Board of Education of Butler School District 53 to order in the boardroom at 5:00 p.m.

**Approval of Agenda**

Motion by Mr. Edmonds, seconded by Mr. Sulaiman to approve the agenda as presented.

VOICE VOTE: ***Motion carried.***

**Consent Agenda**

1. Minutes of the June 19, 2017 Regular Meeting
2. Minutes of the June 19, 2017 Closed Meeting
3. Accept resignation of Diane Chaps, Registrar, District Office, effective end of the day on July 7, 2017.
4. Accept resignation of Mary (Betsy) Fons, Teacher's Aide, Brook Forest Elementary, effective July 1, 2017.
5. Approve employment of Brittany Rutenberg, Registrar/Student Database, District Office, at \$20.50 per hour, as of July 5, 2017.
6. Approve employment of Michelle Milani, (.5 FTE) Math Teacher, Butler Junior High School, in the amount of \$28,500.50 for the 2017-2018 contract school year.
7. Financial Reports

Dr. Beatty wanted it noted that in closed session she requested to keep a copy of the Superintendent's contract which is within the state law. Dr. Chun noted that all board members received this information following the last closed session as requested. Dr. Beatty also requested a meeting with Barbara Toney from the Illinois School Board Association (ISBA), Dr. Chun responded that the meeting dates have been received. Motion by Mr. Sulaiman, seconded by Dr. Beatty to approve the consent agenda as presented.

ROLL CALL VOTE:

Ayes: Dr. Beatty, Mr. Chow, Mr. Edmonds, Mr. Kim, Mr. Paskalides, Mr. Sulaiman, Dr. Chun

Nays: None

***Motion carried.***

**Board Member Comments** – Mr. Sulaiman thanked Dr. Beatty for researching the Superintendent contract matter and bringing it to the board’s attention. Dr. Beatty stressed the need for transparency in all aspects of the Opens Meeting Act. Mr. Kim expressed that students and staff of the district thrive in an environment of success and urged the board to hold ourselves to be respectful to all.

**Discussion/Presentations**

**Brook Forest Roof Replacement Update** – Dr. Martin provided pictures of additional water damage at Brook Forest this morning and the damage on June 29<sup>th</sup>. Ten classrooms and offices have been affected along with the lobby and hallways. Classroom furniture and equipment have been moved and continued monitoring will continue to assure we are “made whole”. Adler roofing will be adding a morning and afternoon Superintendent on the project moving forward. Adler roofing is accepting responsibility. There is a concern regarding the replacement of carpeting.

Dr. Martin updated the board on the Butler Junior High courtyard project. Concrete was laid today and the project is on schedule. The BJH fields have been reworked and should be available in the fall for student use.

**Annual Report** - Dr. Wennstrom provided an overview of the draft 2016-2017 Annual Report. Faith Behr was introduced as the district’s communication consultant that assisted with this project. Information provided included student accolades, culture of service, academic performance, teaching learning initiatives, technology initiatives, facilities overview, financial overview, operations update, governance update, and profiles of Brook Forest and Butler Junior High. Board members provided direction on edits that include the addition of all board member names on the opening message and the removal of individual student names within the document.

**Superintendent’s Report**

**FOIA (Freedom of Information Act)** - There has been one FOIA request received in the office of the Superintendent. Dr. Shelly Jain, parent in the district, requested copies of student records for her son.

**Welcome New Administrators** – Dr. Wennstrom welcomed new Director of Student Services, Andrea Prola and the new principal of Brook Forest Elementary, Dr. Chad Prosen. Dr. Wennstrom noted, “It is almost as if they have been here for a long time.”

**Action Items**

**Authorization of FY17 Year-End and July, 2017 Bills**

Motion by Mr. Sulaiman, seconded by Mr. Edmonds to approve Cabin Kim to review remaining FY17 and July, 2017 invoices and authorize payments prior to the next regular Board of Education meeting.

ROLL CALL VOTE;

Ayes: Mr. Chow, Mr. Edmonds, Mr. Kim, Mr. Paskalides, Mr. Sulaiman, Dr. Beatty, Dr. Chun

Nays: None

***Motion carried.***

Announcements

Future Board of Education Meeting Dates:

Regular Meeting

Monday, August 14, 2017, 6:30 p.m.

Committee-of-the-Whole

Thursday, August 31, 2017, 6:30 p.m.

### **Adjournment**

Motion by Mr. Edmonds, seconded by Mr. Paskalides to adjourn the regular meeting at 6:19 p.m.

VOICE VOTE: ***Motion carried.***

Elizabeth Chun, Board President

Ahmad Sulaiman, Board Secretary