

BUTLER SCHOOL DISTRICT 53
OAK BROOK, ILLINOIS
Administrative Center
Butler Junior High School
Monday, September 11, 2017
6:30 p.m. Regular Meeting

MINUTES

Members Present: Elizabeth Chun, President; Ahmad Sulaiman, Secretary; James Chow; Christopher Edmonds; Cabin Kim; Lou Paskalides

Members Absence: Sally Beatty, Vice President

In Attendance: Heidi Wennstrom, Superintendent; Sandra Martin, Business Manager; Amy Read, Butler Junior High Principal; Chad Prosen, Brook Forest Elementary Principal; Andrea Prola, Director of Student Services, Bob Jakupi, Director of Building and Grounds, Farheen Beg, Director of Technology

Dr. Chun, Board President, called the regular meeting of the Board of Education of Butler School District 53 to order in the boardroom at 6:33 p.m.

Recognition of New Staff

Dr. Prosen, Principal of Brook Forest Elementary introduced his new staff, which included: Scott Thesen, Technology/STEM Teacher; Samantha Barry, Library Media Center Teacher/Aide; Courtney Whittaker, Reading Resource Teacher; Antonina Sproch, Special Education Resource Teacher; Haylee O'Donnell, Para Professional and Christine Tomasino, Curriculum and Instruction Specialist. Ms. Read, Principal of Butler Junior High introduced her new staff, which included: Andrea Prola, Director of Student Services; Rebekah Stathakis, Part-Time Spanish Teacher; Dina Jones, English Language Arts Teacher; Nora Flynn, Part-Time English Language Arts Teacher and Guided Study; Michelle Milani, Part-Time Math Teacher; Alison Prochaska, English Language Arts Teacher and Assistant Principal; and Kate Cobb, Band/Music Teacher. Dr. Wennstrom introduced Kristen Lugo, Registrar at the District Office.

Approval of Agenda

Motion by Mr. Edmonds, seconded by Mr. Sulaiman to approve the agenda as presented.

VOICE VOTE: ***Motion carried.***

Conduct Public Hearing on 2017-2018 Fiscal Year Budget

Moved by Mr. Kim, seconded by Mr. Edmonds to conduct the public hearing of the 2017-2018 fiscal year budget.

VOICE VOTE: ***Motion carried.***

Dr. Martin shared a summary and highlights of the budget. Dr. Martin explained that the budget reflects the Board and District's goals to try to match revenues and expenditures

and at the same time provide support for instruction, professional development, technology and resources for capital improvements while maintaining its AAA bond rating.

The following expenditures were highlighted:

- \$158,632 increase in contractual faculty salaries
- \$120,000 in substitute expenses
- \$600,000 in technology such as interactive flat screens, band/music equipment, Macbook Pros for STEM students
- 16 percent increase in special education
- 8.6 percent increase in student transportation costs

The budget plan shows \$14,938 million in expenditures and \$13,318 in revenues. The budget reflects planned reductions in fund balances in order to conduct repairs to the facilities. In next year's budget, the Board will consider whether to reduce or delay additional capital improvements in order to align expenditures and revenues.

Revenue growth slowed considerably in the last decade due to a historically low Consumer Price Index (CPI). Under the tax cap law, the CPI largely determines the increases in property tax revenue from one year to the next. The CPI has averaged 1.4 percent in the last five years and 1.8 percent in the last 10 years. Property taxes make up 88 percent of the revenues. Nine percent is from other local revenue, including student registration fees and full-day kindergarten.

Upon completion of the presentation, Dr. Martin recommends the Board of Education adopt the legal 2017-2018 fiscal year budget. Dr. Martin answered questions from the board on the insurance claim at Brook Forest and the field work at Butler Junior High.

Moved by Mr. Edmonds, seconded by Mr. Sulaiman to adjourn the public hearing on the 2017-2018 fiscal year budget.

VOICE VOTE: ***Motion carried.***

Consent Agenda

1. Minutes of the August 2, 2017 Special Meeting
2. Minutes of the August 14, 2017 Regular Meeting
3. Minutes of the August 14, 2017 Closed Meeting
4. Minutes of the August 28, 2017 Special Meeting
5. Accept resignation of Elizabeth Horky, Permanent Substitute, Brook Forest Elementary, effective August 16, 2017
6. 2017-2018 Salary Compensation Report for Administrative Employees
7. 2017-2018 IMRF Pension Limitations & Transparency
8. Facility Use Requests
 - Three Fires Council, BSA (9/14)
9. Financial Reports

Moved by Mr. Edmonds, seconded by Mr. Chow to approve the agenda as presented.

ROLL CALL VOTE:

Ayes: Mr. Chow, Mr. Edmonds, Mr. Kim, Mr. Paskalides, Mr. Sulaiman, Dr. Chun

Absent: Dr. Beatty

Nays: None

Motion carried.

Board Member Comments

Dr. Chun commended all the students and staff that participated in the Healing Fields event sponsored by Oak Brook Village. Mr. Edmonds thanked Dr. Martin and staff for the budget presentation and encouraged the community to give feedback on the level of detail that they wish to see.

PTO Update

PTO President, Kelly Greco, announced that the Brook Forest book fair will take place on Thursday, September 28th, the after-school clubs have started and going well, the PTO thanked Dr. Wennstrom for inviting Mr. Bruce Law from District 86 to speak on student enrollment at the September PTO meeting.

Discussion/Presentations/Committee Reports

Strategic Plan

Dr. Wennstrom provided an update on the strategic plan with a presentation titled, "Building a Foundation for Excellence." The presentation included an outline with framework of the three focus areas suggest by the board: academics, facilities, and community. The draft presentation included metrics for measuring results and a timeline to build an understanding of our current accomplishments. The board gave its approval to continue to build out the details for the framework and to work with teachers, parents and the community for meaningful input into the strategic plan. The next step is for teacher teams to develop action plans to bring back to the Board of Education later this fall. The board discussed curriculum, metrics, key indicators, creation of action plans, timeline, process and comparable data to other high performing schools. A final polling of the board directed the Superintendent to continue the process with the framework presented with monthly board updates on the strategic plan and potential timeline.

District 86 Attendance Boundaries

The board discussed its role in Hinsdale High School District 86's forums on potential attendance boundary shifts between its two high schools. Board President Dr. Elizabeth Chun noted that the District 53 Board has no legal standing or jurisdiction on the issue but encouraged parents to attend the listening sessions and have their voices heard. Board members made comments as private residents of Oak Brook and multiple parents asked questions and made statements on redistricting D53 students to Hinsdale South High School.

Transportation Update

Dr. Wennstrom will communicate to the board in email.

DLT Committee

Dr. Chun referred the board to the minutes.

Policy Committee

Mr. Sulaiman referred the board to the minutes.

Building & Grounds Committee

Mr. Paskalides informed the board that the summer roof project as Brook Forest was discussed. Mr. Chow suggested that the B&G committee topics and issues aligned with the strategic plan in the future.

Superintendent's Report

FOIA (Freedom of Information Act)

There was one FOIA request received in the office of the Superintendent. S. Jain, a parent in the district, requested all cell phone company bills/records of incoming and outgoing calls of Superintendent Wennstrom from December 1, 2015 through February 10, 2016. An extension was requested and a final response was sent within the allotted time frame

Action Item

Adoption of the 2017-2018 Butler School District 53 Budget

Motion by Mr. Kim, seconded by Mr. Paskalides to adopt the Legal Budget for the 2017-2018 school year with Board member authorized to sign same as recommended by the Finance Committee, the Superintendent and Business Manager.

ROLL CALL VOTE:

Ayes: Mr. Chow, Mr. Edmonds, Mr. Kim, Mr. Paskalides, Mr. Sulaiman, Dr. Chun

Absent: Dr. Beatty

Nays: None

Motion carried.

Approval of Strategic Plan Framework

Motion by Mr. Paskalides, seconded by Mr. Sulaiman to approve the strategic plan framework with authorization for the administrators to begin development of action plans for board committee input.

VOICE VOTE: ***Motion carried.***

Approval of Bus Routes Less Than 1.5 Miles from School as Serious Safety Hazards

Motion by Mr. Edmonds, seconded by Mr. Paskalides to approve the following bus routes less than 1.5 miles from school as having significant vehicular traffic or other impediments that constitutes serious safety hazards to pupils walking to their assigned schools:

York Road at 31st Street

31st Street at Trinity Lane

Midwest Road at Kimberly Lane

Hunter Trails to Regent Drive

31st Street from Midwest Club Parkway to Midwest Road

Regent Drive from Camelot Drive to 60 Regent

Kingston Drive & Hamilton Lane to 60 Regent

As recommended by the Superintendent and the Principals.

VOICE VOTE: ***Motion carried.***

Approval of Dr. Wennstrom FY17 Vacation Day Compensation in the amount of \$12,894.98

Motion by Mr. Sulaiman, seconded by Mr. Kim to approve Dr. Wennstrom FY17 Vacation Day Compensation in the amount of \$12,894.98.

ROLL CALL VOTE:

Ayes: Mr. Kim, Mr. Paskalides, Mr. Sulaiman, Mr. Chow, Mr. Edmonds, Dr. Chun

Absent: Dr. Beatty

Nays: None

Motion carried.

Policy Revisions and Changes – First Reading

Policy 1030 – School District Enrollment

Policy 1125 – Board Member Conflict of Interest

Policy 4315 – Religious Holidays

Policy 4350 – Court Duty

Policy 4965 – Solicitations By or From Staff

Policy 4992 – Pandemic Preparedness

Policy 4994 – Recognition for Service

Policy 5157 – Resignations

Policy 5165 – Evaluation

Policy 6120 – Free and Reduced-Price Food Services

Motion by Mr. Edmonds, seconded by Mr. Sulaiman to accept policies 1030, 1125, 4315, 4350, 4965, 4992, 4994, 5157, 5165, 6120 as presented for first reading, and place on the October meeting agenda for second reading and adoption as recommended by the Policy Committee and the Superintendent.

VOICE VOTE: ***Motion carried.***

Announcements

Future Board of Education Meeting Dates:

Technology Committee Meeting Tuesday, September 12, 2017, 7:00a.m.

DLT Committee Meeting Tuesday, October 3, 2017, 4:00 p.m.

B&G Committee Meeting Thursday, October 5, 2017, 7:00 p.m.

Policy Committee Meeting Monday, October 16, 2017, 5:00 p.m.

Regular Meeting Monday, October 16, 2017, 6:30 p.m.

Other Important Dates:

7th Grade Iron Oaks Trip Monday, September 25, 2017

BF Book Fair Thursday, September 28, 2017

8th Grade Iron Oaks Trip Monday, October 2, 2017

PTO Meeting Thursday, October 5, 2017, 6:30 p.m.

BF Parent Visitation Day Friday, October 6, 2017, 8:35-11:50 a.m.

School Improvement Day Friday, October 6, 2017

(BF Students Dismissed at 11:50 a.m., BJH Students Dismissed at 11:40 a.m.)

Columbus Day – NO SCHOOL Monday, October 9, 2017

7th Grade Philadelphia Trip October 12th – October 14th

Adjournment

Motion by Mr. Edmonds, seconded by Mr. Kim to adjourn the special meeting at 9:58 p.m.

VOICE VOTE: ***Motion carried.***

Elizabeth Chun, Board President

Ahmad Sulaiman, Board Secretary

BOE approved at the regular meeting on 10/16/17.