

**BOARD OF EDUCATION  
BUTLER SCHOOL DISTRICT 53  
OAK BROOK, ILLINOIS**

Administrative Center Board Room  
Thursday, September 6, 2018  
7:00 a.m. Buildings and Grounds Meeting

AGENDA

- I. General Business
  - A. Call to Order
  - B. Roll Call
  
- II. Approve Minutes of May 1, 2018
  
- III. Old Business
  - Summer 2018 Completed Projects:
    - District Wide:
      - All H.V.A.C system ( Roof top's, exhaust unit's, boilers, pumps, univents, air handlers) Filters were changed; unit were lubricated coils were cleaned; belts were replaced as need.
      - Parking lots and playgrounds were resealed and striped.
      - All interior and exterior lighting fixtures were cleaned; ballast and lamps were replaced as needed.
      - All classrooms and furniture had deep cleaning prior to new school season.
      - All Carpet was steam cleaned and all VCT was waxed.
      - All Fire Extinguisher were tested and were replaced and tagged as need for ROE Inspection
      - Fire Alarm panels, and detectors were all tested and inspected for ROE visit.
      - Grounds work - Installed mulch around all planting beds
      - Re programmed and issued all new access cards for district staff
      - All lockers cleaned inside and out.
  
    - BJH:
      - Teachers' lounge complete renovation- Flooring, cabinets, walls, tile, counter tops, electric, plumbing, furniture, paint and appliances.
      - Gym Flooring - re sand and re finish
      - Board room audience chairs replaced
      - New playground system installed.
      - Installed sand pit for gym teacher as requested
  
    - B/F:
      - New playground system installed.
      - Library - Stem Lab = moved all book shelves and reorganized as requested, mounted J-Touch T.V on wall.

- New handicap lift was installed.
  - B/F Roof - Working with third party consulting firm
  - TECHNOLOGY OPEN PROJECTS
- V. New Business
- BJH and B/F - need to replace all visitor chairs (250 at Brook Forest and 300 at BJH)
  - Update card access system
  - B/F Burglary/ Emergency call station to be added to DuComm for monitoring (Cost estimate not exceed \$6,000.00)
  - BJH - Furniture needs
  - Village of Oak Brook Revitalization Plan
- VI. Master Facility Plan
- Summer 2019 and Beyond/Financial Plan to Support
  - District Capital Outlay
- VII. Facility Use Requests
- [PTO After-school Coding](#) 9/11, 9/18, 9/25, 10/2, 10/16, 10, 23, 10/30
  - [PTO After-school Girl Power Yoga](#) 9/11, 9/18, 9/25, 10/2, 10/16, 10/23, 10/30
  - [PTO After-school Stage Stars](#) 9/12, 9/19, 9/26, 10/3, 10/10, 10/17, 10/24
  - [PTO After-school Chain Reaction](#) 9/13, 9/20, 9/27, 10/4, 10/11, 10/18, 10/25
  - [PTO After-school Sticky Fingers](#) 9/13, 9/20, 9/27, 10/4, 10/11, 10/18, 10/25
  - [PTO After-school TinkRworks](#) 9/5, 9/12, 9/19, 9/26, 10/3, 10/10, 10/17, 10/24
  - [Dongfang Performance Arts](#) 9/15, 5-10 p.m.
  - PTO Before-school & After-school 10/19 through 5/20
  - [Little Linguist/Spanish](#)
  - Rates for Field Usage
- VIII. Issues/Concerns
- Open
- IX. Adjournment

## **Building & Grounds Meetings for 2018-2019**

**Sept. 6**  
**Oct. 4**  
**Nov. 1**  
**Dec. 6**  
**Jan. 10**  
**Feb. 7**

**April 4**  
**May 2**