

BUTLER DISTRICT 53: DISTRICT LEADERSHIP TEAM

Group Purpose: The purpose of the District Leadership Team is to enhance student learning by bringing together teachers, administrators, parents and Board members to stimulate and promote continued growth in school improvement through collaboration.

Date: May 1, 2018

Location: Butler Junior High

Time: 4PM

Members Present: Amy Read, Chad Prosen, Kelly Greco, Andrea Prola, Alison Prochaska, Heidi Wennstrom, Farheen Beg, Patti Meyer

Unable to attend: Dr. Chun, Lisa Owen

Agenda Item	Details	Action Plan
<p>Old Business: Update on Parent Partnership: Success for All Students Andrea</p>		<p>The most recent event was held May 1st in the evening, and focused on social emotional learning and digital citizenship</p>
<p>Old Business: Update on Strategic Plan, Heidi</p>		<p>-Plan was approved this year and is child centered and focused on doable action for making the needed changes to benefit students and the community. -Highlights include: Strengthening Teaching and Learning as Goal 1: -focus on being attentive to the learning environments, differentiated learning, extra curricular activities for well rounded learners</p> <p>Goal 2 has to do with our community: -Continue our parent program and we continue to challenge ourselves to engage with parents and broader community. Part of this is communication with some BOE members looking for us to be very transparent in student placement with parents involved in process</p> <p>Goal 3--Leveraging effective use of resources to ensure community value with a focus on Human capital, finance and facilities.</p>

		<p>IL State funding changes are having an impact on our district finances and may decrease over time. Focus on staff learning balancing needs for staff and staff satisfaction</p> <ul style="list-style-type: none"> -Revamping facilities to support our learners
<p>Old Business School Calendars (FY19, FY20)</p> <p>Student Registration (FY19)</p>	<p>Registration opened Friday, April 13th</p> <ul style="list-style-type: none"> -new registration process 	<p>The calendars were approved and posted on website.</p> <p>PTO feedback on new registration process: Mrs. Greco reports it has been “easy” and raised a question about the new bus fees if you have a student at BF and BJH</p> <ul style="list-style-type: none"> -New fee: Per school transportation fee (not per family as in years past) -Kudos to Team Tech and Kristen Lugo for a great new system
<p>New Business STEM at BF -Heidi, Chad, Farheen</p>		<ul style="list-style-type: none"> -In our investigation, we have been on visits to other schools doing K-5 STEM to see what others are doing -Working this summer and will be set with curricula and personnel this fall -Gr. 6-8 program is effective and going well -We might partner with PTO on STEM curricula items needed for K-5 but will reach out later in summer <p>Chad: looking for a space where students can go to expand their learning and interests</p>
<p>New Business Dismissal at BF -Chad</p>		<ul style="list-style-type: none"> -Concern brought up at BF BLT meeting that some families are late picking up their children from school causing a safety issue for children and a scheduling problem for staff members -After-school clubs are finding they are having the same concerns for prompt student pick-up according to Kelly -We currently do not have resources that support this concern related to late pick up

		<ul style="list-style-type: none"> -Looking for a protocol based on collecting data for repeat/chronic concerns, not for the one-time events -Tightening the club and handbook language to support prompt pick-up -Consider a late pick up fee, reinforce loss of privileges for a club/team/activity for repeated late pick ups
<p>New Business Title I District Plan -Christine</p>		<ul style="list-style-type: none"> -We have used Title I federal grant funds to support students this year to purchase literacy tools and fund family reading nights. We have also purchased leveled literacy programs such as Newsela. -Funds used for Professional development, staffing, reading resources for students -Aligned to student success initiatives at BJH and BF
<p>New Business Math: Curriculum, Assessment, Resources, and Materials - Amy, Christine</p>		<ul style="list-style-type: none"> -Amy contacted a consultant to work with BJH math teachers on math pathways -Consultant helped teachers to focus on examining standards and what teaching to those standards looks like in classrooms --Moving forward, will involve BF teachers in the math work
<p>New Business Professional Learning FY19</p>		<ul style="list-style-type: none"> -Teachers can expect a needs assessment in order to plan for next year's professional learning Goals for next year to include: <ul style="list-style-type: none"> -expanding PLTs -Allowing for more teacher networking possibilities -fulfilling commitments to digital fluency -continue to strengthen Reading/Writing/Speaking workshops -Social-emotional learning based on summer training for some middle school staff -expanding STEM program and incorporating STEM concepts in classrooms

<p>New Business: Review of Policies: -Administration of Medicine -Student Discipline</p>		<p>-Heidi requests Amy and Chad to review policy 6360 with school nurse and building secretaries (including Christine G.) annually, with staff to sign off on having received training -No recommendations were offered from the team pertaining to amendments to either policy</p>
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Rotating Secretary:

September - BJH Principal

October - BF Principal

November - BJH Teacher

December - BF Teacher

January - BF Teacher

February - BJH AP

March - BF AP

April - BOE

May - PTO