

BUTLER SCHOOL DISTRICT 53
OAK BROOK, ILLINOIS
Administrative Center
Butler Junior High School
Monday, August 13, 2018
6:30 p.m. Regular Meeting

MINUTES

Dr. Chun, Board President, called the regular meeting of the Board of Education of Butler School District 53 to order in the boardroom at 6:32 p.m.

Members Present: Elizabeth Chun, President; Ahmad Sulaiman, Secretary; Laura Bieselin, Christopher Edmonds, James Chow (arrived 6:44 p.m.); Lou Paskalides

Members Absent: Sally Beatty, Vice President

In Attendance: Heidi Wennstrom, Superintendent; Sandra Martin, Business Manager; Amy Read, Butler Junior High Principal; Chad Prosen, Brook Forest Elementary Principal; Bob Jakupi, Director of Buildings & Grounds; Farheen Beg, Director of Technology; Andrea Prola, Director of Student Services

Reception of Visitors

Ellen Wozny, President of the OBEA, announced that the OBEA and the Butler School District Board of Education have reached a tentative contract. The contract will be presented to the membership on Tuesday, September 14th and a vote will be taken on Thursday, September 16th. Ms. Wozny stated, "Although we did not always agree, we kept the goal of what is best for the children of District 53 at the forefront. We hope that this contract can bring a renewed sense of respect, transparency, and collaboration." Mr. Edmonds stated that "It was all about the kids, all the time" and expressed appreciation for the diligence of all those involved. Dr. Chun thanked everyone involved in the process for their dedication to the district and the children.

Approval of Agenda

Motion by Dr. Chun, seconded by Mr. Sulaiman to approve the modified agenda after removing items: 8.D. (Agreement with Wold Ruck Architects) and 13.C. (Approval of rescinding retirement of Laura Jevitz).

ROLL CALL VOTE:

Ayes: Mr. Edmonds, Mrs. Bieselin, Mr. Paskalides, Mr. Sulaiman, Dr. Chun

Nays: None

Absent: Dr. Beatty, Mr. Chow

Motion carried.

Public Hearing on the Intent to Effect Interfund Transfer

Motion by Mr. Edmonds, seconded by Mrs. Bieselin to open a public hearing on the intent to effect interfund transfer

VOICE VOTE:

Motion carried.

Dr. Martin provided background that included capital projects completed this summer and projects that will take place over the summer of 2019. This is the first of several transfers that will take place to fund capital projects over the next few years. There were no questions or comments from the public.

Motion by Mr. Sulaiman, seconded by Mr. Edmonds to close the public hearing on the intent to effect interfund transfer.

ROLL CALL VOTE:

Ayes: Mrs. Biesel, Mr. Paskalides, Mr. Sulaiman, Mr. Edmonds, Dr. Chun

Nays: None

Absent: Dr. Beatty, Mr. Chow

Motion carried.

Consent Agenda

1. Minutes of the June 7, 2018 Special Meeting
2. Minutes of the June 7, 2018 Closed Meeting
3. Minutes of the June 25, 2018 Special Meeting
4. Accept resignation of Alyson Piagnarelli, Speech-Language Pathologist, Brook Forest Elementary, as of June 12, 2018
5. Accept resignation of Joanna Lago, Language Arts Teacher, Butler Junior High, as of July 18, 2018
6. Accept resignation of Dina Jones, Language Arts Teacher, Butler Junior High, as of July 19, 2018
7. Accept resignation of Julie Siegenthaler, Instructional Aide, Brook Forest Elementary, as of July 25, 2018
8. Accept resignation of Laura Licata, Instructional Aide, Brook Forest Elementary, as of July 31, 2018
9. Accept resignation of Jessica Gunderson, PE Teacher/PE Aides, Butler Junior High, as of August 3, 2018
10. Accept resignation of Jadda Castaneda, STEM Teacher/Library Media Assistant, Butler Junior High, as of August 6, 2018
11. Accept resignation of Debbie Chiganos, Advanced Learning Facilitator, Brook Forest Elementary, as of August 13, 2018
12. Approve employment of Amanda Longtin, STEM Teacher, Brook Forest Elementary, at \$62,273.00 for the 2018-2019 school year.
13. Approve employment of Kristen Holz, Speech-Language Pathologist, Brook Forest Elementary, at \$60,786.00 for the 2018-2019 school year
14. Approve employment of Stephanie Gust, Band Teacher, Butler Junior High, at \$54,502.00 for the 2018-2019 school year
15. Approve employment of Brian Bresnahan, English Language Arts Teacher, Butler Junior High, at \$62,273.00 for the 2018-2019 school year
16. Approve employment of Catherine Guerrero, School Social Worker, Brook Forest Elementary, at \$64,102.00 for the 2018-2019 school year
17. Approve employment of Kimberly Antequino, English Language Arts Teacher, Butler Junior High, at \$62,273.00 for the 2018-2019 school year
18. Approve employment of Jerilyn Murguia, (.5 FTE) Library Media Specialist, Brook Forest

Elementary, at \$29,393.00 for the 2018-2019 school year

19. Approve employment of Kaylee Nakielny, (.6 FTE) Resource Teacher/(.4 FTE Reading Specialist), Brook Forest Elementary, at \$58,786.00 for the 2018-2019 school year
20. Approve employment of Jeanmarie Considine, Curriculum & Instruction Specialist, District Office, at \$50,000.00 for 100 days for the 2018-2019 school year (with addition of up to 20 days in 2018-2019, per diem)
21. Approve Job Descriptions for the following positions:
 - Elementary STEM Teacher
 - English As a Second Language Teacher
 - Library Media Specialist
 - School Speech Pathologist
 - Special Education Resource Teacher
22. Approve Memorandum of Understanding on Alternative Learning Opportunity Program (ALOP), Launch Regional Safe Schools Program (RSSP), Partners for Success Rebound, and Suspension Intervention Program between Butler School District 53 and the DuPage Regional Office of Education for the 2018-2019 school year.
23. Review of closed session minutes and audiotapes
 - Board determination that need for confidentiality still exists as to all closed meeting minutes not previously made available for public inspection
 - Approval of destruction of audio tapes of closed meetings held on the following dates:
1/29/15, 2/9/15, 2/26/15, 3/9/15, 4/13/15, 4/30/15, 5/11/15, 6/8/15, 6/23/15, 7/13/15, 8/10/15, 8/27/15, 10/2/15, 10/17/15, 10/19/15, 11/9/15
24. Facility Usage
 - PTO After-school Coding 9/11, 9/18, 9/25, 10/2, 10/16, 10/23, 10/30
 - PTO After-school Girl Power Yoga 9/11, 9/18, 9/25, 10/2, 10/16, 10/23, 10/30
 - PTO After-school Stage Stars 9/12, 9/19, 9/26, 10/3, 10/10, 10/17, 10/24
 - PTO After-school Chain Reaction 9/13, 9/20, 9/27, 10/4, 10/11, 10/18, 10/25
 - PTO After-school Sticky Fingers 9/13, 9/20, 9/27, 10/4, 10/11, 10/18, 10/25
 - PTO After-school TinkRworks 9/5, 9/12, 9/19, 9/26, 10/3, 10/10, 10/17, 10/24
 - Dongfang Performance Arts 9/15, 5-10 p.m.
 - PTO Before-school & After-school 10/19 through 5/20
Little Linguist/Spanish
25. Contract with INSPEC for Roof Consulting at Brook Forest School as outlined in their proposal
26. Contract with INSPEC for InfraRed Scanning at Brook Forest School as outlined in their proposal
27. Contract with INSPEC for 3rd Party Review of Brook Forest School roof project, not to exceed \$5,000.00
28. Financial Reports

Moved by Mr. Edmonds, seconded by Mr. Sulaiman to approve the consent agenda as presented. Mr. Paskalides thanked the PTO for submitting all facility requests early and ready to go for the school year.

ROLL CALL VOTE:

Ayes: Mr. Paskalides, Mr. Sulaiman, Mr. Chow, Mr. Edmonds, Mrs. Biesel, Dr. Chun

Nays: None

Absent: Dr. Beatty

Motion carried.

Board Member Comments

Dr. Chun recognized Superintendent, Dr. Heidi Wennstrom for receiving the Distinguished Service Award of Excellence by the Illinois Chapter of the National School Public Relations Association's (INSPRA) at an award ceremony in May.

PTO Update

Kelly Greco, PTO President, informed the board that the PTO has been busy all summer long developing a new PTO logo and website. Mrs. Greco recognized and thanked the new website administrator and parent volunteer Veysel Demir who did an amazing job. Mary Beth Joutras, PTO Vice President for Brook Forest, announced the exciting new before and after school enrichment programs for students at Brook Forest. Mrs. Joutras invited anyone interested to volunteer. Dr. Wennstrom informed that PTO that the playground equipment that they so graciously supported has been installed. Dr. Wennstrom said, "Over the summer, we have witnessed many children exploring the playground here at BJH and they loved it."

Discussion/Presentations/Committee Reports

Student Enrollment

Dr. Wennstrom provided current student enrollment and expressed a concern with the 1st grade enrollment. First grade classrooms currently stand at 23 students per classroom and Dr. Wennstrom expressed her concern with the number of students in each classroom and the importance of the first grade foundation year and skill acquisition. Dr. Wennstrom provided three options that the board might want to consider: move forward with classrooms of 23 students each, add an aide to each classroom for student support, or consider a third section of 1st grade for the 2018-2019 school year. Dr. Prosen, Principal of Brook Forest, informed the board that a quality candidate for an added classroom might be available internally. Dr. Chun directed further discussion to closed session.

Village of Oak Brook – Commercial Revitalization Plan

Dr. Chun informed the board of the Village of Oak Brook Commercial Revitalization Planning Commission that was originated in 2007. Dr. Chun noted that with the McDonald's headquarters and training facility relocation to the City of Chicago, the village is considering various options for these parcels. A Village of Oak Brook meeting will be held on August 14th at 7 p.m. and Dr. Chun will be attending as a resident and expressing her concerns as it relates to the school district.

Adler Roof Construction Project Update

Mr. Edmonds updated the board on the Adler Roof Construction Project that included the action by the board in the consent agenda tonight to approve INSPEC to perform various inspections and investigations of the current roof at Brook Forest Elementary. After noticeable leaks at Brook Forest over the summer there are many questions about the responsibilities on the project.

Finance Committee Report

Mr. Edmonds informed the board that the Finance Committee last met on Thursday, August 2nd. At that meeting the committee reviewed and discussed a need to change banking services and historical financial services with Proviso Township. Updated software is recommended for approval that is cloud based and a needed investment for the district. Mr. Edmonds recommends that the district purchase natural gas with a combination of structured index and fixed rates.

Superintendent's Report

Strategic Plan Year 1

Dr. Wennstrom informed the board that this year the district mission remains to provide the best educational opportunities for each student. Dr. Wennstrom provided an overview of the 2018-2019 year one action plan and shared that administrators will be sharing information relating to the actions plans throughout the year. A strategic plan dashboard will be launched later this year.

District Report

The faculty and staff are back in the classrooms getting ready and excited to welcome students next Monday. Before that happens, two days of trainings for teachers will be held on 8/16 & 8/17. On Monday, August 13th a new staff orientation was conducted to help provide a successful start to new faculty. Dr. Wennstrom thanked Ms. Beg and her tech team and Dr. Martin for providing critical information to new staff.

FOIA (Freedom of Information Act)

There were three FOIA requests received in the Superintendent's office since the last board meeting.

Brook Forest Building Report

Dr. Prosen spoke about the new faculty orientation and is excited for the board to meet them at the September 17th meeting. A special thanks to Bob Jakupi and his crew for preparing the buildings and grounds for the students. Two major goals at Brook Forest this year will be a new STEM program and deepening our relationships and partnerships with the community. We will be hosting a group of educational dignitaries from China on Monday, October 22nd and showcase the wonderful innovation going on at the school and in the district. Dr. Prosen thanked the PTO for the new playground equipment and he looks forward to the first day of school and seeing the students enjoying it. On behalf of Brook Forest he wished everyone a wonderful 2018-2019 school year.

Butler Junior High Building Report

Ms. Read expressed her excitement with the accomplishments over the summer. Ms. Read thanked Mr. Jakupi and his staff for the beautiful new teacher's lounge with great feedback from the staff about the collaborative meeting space. Ms. Read was very busy recruiting and hiring experienced teachers. Ms. Read recognized Robbie Philipp and Kristen Lugo for their work on the student schedules over the summer. "Their immense knowledge of the PowerSchools system allowed us to fully utilize those features to create a master schedule that meets the needs of our students. We could not have accomplished as much as we did without their help." Tomorrow, August 14th will be the first school-wide walk through for all students. Students get to

come in ahead of time to the first day of school, pick up their chromebooks, get their schedules and setup their lockers. This is possible due to Mrs. Ferrell, tech team, and our student ambassadors. This year one of the focuses will be to support students for success with the use of the RULER, an evidenced based approach for integrating social, emotional learning developed at Yale Center. This approach is currently in its third year at Hinsdale High School. The committee is very excited to begin this approach this year and will keep the Board informed.

Action Items

Approve Resolution to Effect Interfund Transfer 172A

Moved by Mr. Edmonds, seconded by Mr. Mr. Chow to approve the Resolution to Effect Interfund Transfer from the Educational Fund to the Operations and Maintenance Fund.

ROLL CALL VOTE:

Ayes: Mr. Sulaiman, Mr. Chow, Mr. Edmonds, Mrs. Biesel, Mr. Paskalides, Dr. Chun

Nays: None

Absent: Dr. Beatty

Motion carried.

Resolution Authorizing Transfer of Monies from Operations and Maintenance Fund to Capital Projects Fun

Moved by Mr. Sulaiman, seconded by Mrs. Biesel to approve the resolution authorizing transfer of monies from the Operations and Maintenance Fund to the Capital Projects Fund.

ROLL CALL VOTE:

Ayes: Mr. Chow, Mr. Edmonds, Mrs. Biesel, Mr. Paskalides, Mr. Sulaiman, Dr. Chun

Nays: None

Absent: Dr. Beatty

Motion carried.

Tentative FY19 Budget

Moved by Mr. Chow, seconded by Mr. Edmonds to accept the Tentative FY19 Budget for display purposes effective August 13, 2018, and established 6:30 p.m., September 17, 2018 in the Administrative Board Room for public hearing.

ROLL CALL VOTE:

Ayes: Mr. Edmonds, Mrs. Biesel, Mr. Paskalides, Mr. Sulaiman, Mr. Chow, Dr. Chun

Nays: None

Absent: Dr. Beatty

Motion carried.

Contract with Skyward for General Ledger and Human Resources Software & Training

Moved by Mr. Edmonds, seconded by Mr. Chow to approve the contract with Skyward (Silver Package) for \$57,948.00, pending final legal review and approval. Mr. Edmonds clarified with Dr. Martin that this will be spread over 2 fiscal years.

ROLL CALL VOTE:

Ayes: Mrs. Biesel, Mr. Paskalides, Mr. Sulaiman, Mr. Chow, Mr. Edmonds, Dr. Chun

Nays: None

Absent: Dr. Beatty

Motion carried.

August Bills

Moved by Mr. Sulaiman, seconded by Mr. Chow to approve Dr. Chun to review August bills and authorize payments prior to the next regular Board of Education meeting.

ROLL CALL VOTE:

Ayes: Mr. Paskalides, Mr. Sulaiman, Mr. Chow, Mr. Edmonds, Mrs. Bieselin

Nays: None

Abstain: Dr. Chun

Absent: Dr. Beatty

Motion carried.

Authorization to Purchase Natural Gas

Moved by Mrs. Bieselin, seconded by Mr. Chow to authorize Dr. Martin and Mr. Edmonds to purchase natural gas for the school district when the market is most favorable and in the manner agreed upon by the Board of Education.

ROLL CALL VOTE:

Ayes: Mr. Sulaiman, Mr. Chow, Mrs. Bieselin, Mr. Paskalides, Dr. Chun

Nays: None

Abstain: Mr. Edmonds

Absent: Dr. Beatty

Motion carried.

Visitor/Board Member Comments

Lindsey Bilshausen, resident of Oak Brook, expressed her concern that class sizes remain low, stating, "One of the things that makes Brook Forest and Butler great and sets us apart from other school districts, literally right next door to us, is historically and typically small class sizes." Mrs. Bilshausen reminded the board that people move in throughout the year and urged the board to keep the class sizes small.

Rania Agha, resident in Oak Brook, wanted to express her concerns with student placement, she stated, "The lack of transparency and the lack of mainstream in the process is really something the board should pay attention to. Some children are given opportunity and others are not."

Komal Julka, resident of Oak Brook, stated that everyone received their placement letters in April or May. Community members are saying that some students are being able to be reassessed in June and no one knows who to approach.

Announcements

Future Board of Education Meeting Dates:

Special BOE Meeting	Tuesday, September 4, 2018, 6:00 p.m.
Regular BOE Meeting	Monday, September 17, 2018, 6:15 p.m.
Regular BOE Meeting	Monday, October 15, 2018, 6:30 p.m.

Other Important Dates:

Teacher Institute Days	August 16 th – August 17 th
First Day of Class	Monday, August 20, 2018

Closed Session according to 5 ILCS120/2(c) 1 for “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity,” 2 “Collective negotiating matters or deliberations concerning salary schedule for one or more classes of employees,” 10 “The placement of individual students in special education programs and other matters relating to individual students;” and 11 “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probably or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”

Moved by Mr. Edmonds, seconded by Mr. Chow to move into closed session at 7:45 p.m.

ROLL CALL VOTE:

Ayes: Mr. Chow, Mr. Edmonds, Mrs. Bieselin, Mr. Paskalides, Mr. Sulaiman, Dr. Chun

Nays: None

Absent: Dr. Beatty

Motion carried.

Move to closed session at 7:45 p.m.

Return to open session at 9:49 p.m.

Action Items

Agreement with J.S. White and Associates (Vote Taken Following Closed Session)

Moved by Mr. Edmonds, seconded by Mr. Chow to approve the agreement with J.S. White and Associates to provide financial and accounting services as described in his proposal in the amount of \$29,520.00. Mr. Paskalides requested that the vote be taken after closed session. At 9:49 p.m. the vote was taken.

ROLL CALL VOTE:

Ayes: Mr. Chow, Mr. Edmonds, Mr. Sulaiman, Dr. Chun, Mr. Paskalides, Mrs. Bieselin

Nays: None

Absent: Dr. Beatty

Motion carried.

Amendment to Employment Contract for Dr. Sandra Martin

Moved by Mr. Edmonds, seconded by Mr. Chow to approve the amendment to Dr.Martin’s employment contract during the 2018-2019 school year for up to 20 days, at per diem rate, to cover the accounting system transitions and CapX projects.

ROLL CALL VOTE:

Ayes: Mr. Chow, Mr. Edmonds, Mr. Sulaiman, Dr. Chun, Mr. Paskalides, Mrs. Bieselin

Nays: None

Absent: Dr. Beatty

Motion carried.

Administrative Appointments for the 2018-2019 School Year

Athletic Director	Mike Finke	\$7,617.00
Brook Forest Asst. Principal	Lisa Owen	\$5,971.00

BJH Asst. Principal	Alison Prochaska	\$5,297.00
Transportation Director	Alison Prochaska	\$1,500.00

Digital Learning Facilitators:

Adam Nicholson	\$1,500.00
Phyllis Sutton	\$1,500.00
Robbie Philipp	\$1,500.00
Kristen Hotz	\$1,500.00

Moved by Mr. Sulaiman, seconded by Mrs. Bieselin to approve the administrative appointments for the 2018-2019 school year.

ROLL CALL VOTE:

Ayes: Mr. Chow, Mr. Edmonds, Mr. Sulaiman, Dr. Chun, Mr. Paskalides, Mrs. Bieselin

Nays: None

Absent: Dr. Beatty

Motion carried.

Adjournment

Motion by Mr. Chow, seconded by Mr. Sulaiman to adjourn the regular meeting at 10:51 p.m.

VOICE VOTE: **Motion carried.**

Elizabeth Chun, Board President

Ahmad Sulaiman, Board Secretary

Approved by the BOE at the 9/17/2018 regular meeting.