

BOARD OF EDUCATION
BUTLER SCHOOL DISTRICT 53
OAK BROOK, ILLINOIS
Administrative Center
Butler Junior High School
Monday, December 10, 2018
6:30 p.m. Regular Meeting

Butler School District 53 Strategic Plan

Goal 1 - *Strengthen Exemplary Teaching & Learning: Ensure students are emotionally and academically prepared for success in high school, receive a well-rounded education, and engage in a culture of learning.*

Goal 2 - *Promote Community Engagement: Engage and communicate with families and the broader community to advance partnerships and bridge understanding among all stakeholders.*

Goal 3 - *Create Value: Leverage effective use of resources for the benefit of student learning to ensure community value.*

1. PRESIDENT'S WELCOME

- 1.1. Call to Order
- 1.2. Pledge of Allegiance
- 1.3. Roll Call

2. AGENDA

- 2.1 Approval and/or Modification of Agenda

Motion: Move to approve the agenda [as presented/modified].

Motioned by: _____ Secinded by: _____

Discussion

VOICE VOTE:

3. COMMUNITY ENGAGEMENT

- 3.1 Reception of Visitors
 - 3.1.1 Citizen's Comments (see audience protocol at the end of the agenda)

4. BOARD MEMBER COMMENTS

5. SCHOOL ORGANIZATION REPORTS

- 5.1 PTO Update

6. DISCUSSION/PRESENTATIONS/COMMITTEE REPORTS

- 6.1 FY18 Audit and Annual Financial Report - Nick Cavaliere, CPA, Partner, Baker Tilly

- 6.2 2018 Levy Presentation - Dr. Martin
- 6.3 IASB - PRESS Plus
- 6.4 Community Outreach Report - Dr. Rao
- 6.5 Education Committee Report - Ms. Biesel
- 6.6 Finance Committee Report - Mr. Carlson
- 6.7 Infrastructure Committee Report - Mr. Chow
- 6.8 Policy Committee Report - Mr. Sulaiman
- 6.9 Superintendent Search - Dr. Beatty and Ms. Biesel

7. SUPERINTENDENT'S REPORT

- 7.1 Butler 53's Commitment to the Whole Child
- 7.2 Parent Bridge
- 7.3 Paul Butler Endowment - Beauty and the Beast
- 7.4 FY20 School Calendar Draft
- 7.5 FOIA Requests (0)
- 7.6 Brook Forest Building Report - Dr. Chad Prosen, Principal
- 7.7 Butler Junior High Building Report - Ms. Amy Read, Principal

8. GENERAL BUSINESS

- 8.1 Consent Agenda
 - 8.1.1 Minutes of the November 12, 2018 Regular Meeting
 - 8.1.2 Minutes of the November 12, 2018 Closed Session
 - 8.1.3 Accept resignation of Jose Serrano, IT Tech - Tier I, Brook Forest Elementary, effective December 7, 2018
 - 8.1.4 Approve employment of James Locigno, Custodian/Maintenance , effective December 10, 2018, at an hourly rate of \$16.00 per hour, plus benefits
 - 8.1.5 Approve FMLA request of Laurie Murray, Instructional Aide, Brook Forest Elementary, effective January 15, 2019 through February 6, 2019
 - 8.1.6 Approve Job Descriptions for the following positions:
 - Administrative Assistant to the Superintendent/Recording Secretary to the Board of Education
 - Business Coordinator
 - District Support Personnel
 - Registrar/PowerSchool/SIS System Specialist
 - IT Tech - Tier I
 - IT Tech - Tier II
 - 8.1.7 Facility Use Requests
 - BAM Theatre - PTO Thursdays, 1/10-3/21
 - Girl Power Yoga - PTO Tuesdays, 1/15-3/19, No Class 2/19
 - Tinkerworks - PTO Tuesdays, 1/15-3/19, No Class 2/19
 - Golf - PTO Wednesday, 1/16-3/20
 - Icook - PTO Wednesdays, 1/16-3/20
 - 8.1.8 Financial Reports
Motion: Move to approve the consent agenda as presented/amended.
Motioned by: _____ Seconded by: _____
Board Discussion
ROLL CALL VOTE:

9. Action Items

9.1 BoardDocs Contract

Motion: Move to approve the proposal from BoardDocs in the amount of \$3,320.55 for the period from December 11, 2018 through June 30, 2019 with an annual recurring charge of \$6,000.00 per year

Motioned by:_____ Secoded by:_____

Board Discussion

ROLL CALL VOTE:

9.2 Appoint School Treasurer

Motion: Move to approve resolution to appoint Dr. Sandra Martin Renner as School Treasurer, effective January 1, 2019, as presented

Motioned by:_____ Secoded by:_____

Board Discussion

ROLL CALL VOTE:

9.3 Surety Bond of Treasurer

Motion: Move to approve surety bond of school Treasurer, Dr. Sandra Martin Renner, on January 1, 2019

Motioned by:_____ Secoded by:_____

Board Discussion

ROLL CALL VOTE:

9.4 Adoption of Certification of Levy for 2018

Motion: Move to adopt the "Certificate of Tax Levy for Year 2018" as recommended by the Board of Education, Business Manager and the Superintendent. In addition, the Board authorizes the Administration to make necessary adjustments to levy extension calculations prepared by the DuPage County Clerk

Motioned by:_____ Secoded by:_____

Board Discussion

ROLL CALL VOTE:

9.5 Adoption of Resolution Authorizing and Directing Tax Levy for 2018

Motion: Move to adopt the "Resolution Authorizing and Directing Tax Levy for 2018" as recommended by the Board of Education, Business Manager and Superintendent

Motioned by:_____ Secoded by:_____

Board Discussion

ROLL CALL VOTE:

9.6 Acceptance of Audited Financial Statements and Annual Financial Report (AFR) for FY18

Motion: Move to accept the FY18 audit as prepared by Baker Tilley Virchow Krause.

Motioned by:_____ Secoded by:_____

Board Discussion

ROLL CALL VOTE:

9.7 Post Issuance Tax Compliance Report

Motion: Move to approve the Post Issuance Tax Compliance Report as prepared by the Business Manager.

Motioned by:_____ Secoded by:_____

Board Discussion

ROLL CALL VOTE:

9.8 Agreement with Wold Architects for Bid Documents and Related Work for Summer 2019 Construction

Motion: Move to approve the agreement with Wold Architects in the amount of \$ 41,644.00 for work related to the summer 2019 life safety and security construction project

Motioned by:_____ Secoded by:_____

Board Discussion

ROLL CALL VOTE:

9.9 Resolution Authorizing the Treasurer to Place School Funds

Motion: Move to approve the resolution to authorize the treasurer to place school funds for the purpose of investments in: Heartland, MB Financial, Illinois Fund, PMA Financial/Illinois School District Liquid Asset Fund Plus, Associated Bank, Illinois Metropolitan Investment Fund, Citibank

Motioned by:_____ Secoded by:_____

Board Discussion

ROLL CALL VOTE:

9.10 PRESS Plus Policy Manual Customization

Motion: Move to approve the agreement with the Illinois Association of School Boards for policy customization services in the amount of \$5,400

Motioned by:_____ Secoded by:_____

Board Discussion

ROLL CALL VOTE:

10. COMMUNITY/BOARD MEMBER COMMENTS

11. CALENDAR OF EVENTS/ANNOUNCEMENTS

11.1 Future Board of Education Meeting and Committee Dates:

Policy Committee Meeting	Wednesday, December 12, 2018, 5:00 p.m.
Special Meeting	Saturday, December 15, 2018, 8:00 a.m.
Education Committee Meeting	Tuesday, January 8, 2019, 4:00 p.m.
Infrastructure Committee Meeting	Monday, January 7, 2019, 7:00 a.m.
Finance Committee Meeting	Date TBD
Community Outreach Committee Meeting	Wednesday, January 9, 2019, 5:00 p.m.
Regular Meeting	Monday, January 14, 2019, 6:30 p.m.
Policy Committee Meeting (Due to winter break, 3rd Wed.)	Wednesday, January 16, 2019, 5:00 p.m.

11.2 Other Important Dates:

Winter Break - NO SCHOOL	December 20th - January 4th
Classes Resume	January 7, 2019
PTO Meeting	Friday, January 11, 2019, 9:00 a.m.

12. CLOSED SESSION

Closed Session according to 5 ILCS120/2(c) 1 for "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint

lodged against an employee to determine its validity” and 11 “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”

Motion: Move into closed session. Time: _____

Motioned by: _____ **Seconded by:** _____

ROLL CALL VOTE:

13. Return to Open Session **Time:** _____

14. Adjournment **Time:** _____

Motion: Move to adjourn.

Motioned by: _____ **Seconded by:** _____

VOICE VOTE:

Audience Protocol

The meeting agenda includes an opportunity for comments from the audience. The “Reception of Visitors” is Agenda Item 1-D early in the meeting. This opportunity is intended for audience members who wish to address the Board about specific items on the meeting agenda or on any topic pertaining to Butler School District 53. In the interest of providing all visitors an equal opportunity to address the Board, comments will be limited to three (3) minutes. Those individuals needing more time should submit their thoughts in writing to the Board’s recording secretary. Visitors addressing the Board need to state their full name and address. The Board’s presiding officer reserves the right to modify these protocols if circumstances warrants. Audience observance of these protocols is appreciated.