

BUTLER SCHOOL DISTRICT 53
OAK BROOK, ILLINOIS
Administrative Center
Butler Junior High School
Monday, November 12, 2018
6:30 p.m. Regular Meeting

MINUTES

Mr. Edmonds, Board President, called the regular meeting of the Board of Education of Butler School District 53 to order in the boardroom at 6:30 p.m.

Members Present: Christopher Edmonds, President; Sally Beatty, Vice President;; Ahmad Sulaiman, Secretary; Laura Bieselin; Keith Carlson; James Chow;

Members Absent: None

In Attendance: Heidi Wennstrom, Superintendent; Amy Read, Butler Junior High Principal; Chad Prosen, Brook Forest Elementary Principal; Bob Jakupi, Director of Buildings & Grounds; Farheen Beg, Director of Technology; Andrea Prola, Director of Student Services

Approval of Agenda

Moved by Ms. Bieselin, seconded by Mr. Carlson to approve the agenda as presented.

VOICE VOTE: **Motion carried.**

Board Business

Mr. Edmonds welcomed and administered the oath of office to Dr. Sanjay Rao, newly appointed interim member of the Butler School District 53 Board of Education.

Community Engagement

Mr. Edmonds welcomed visitors. There were no community comments.

Board Member Comments

Ms. Bieselin extended a special thank you to all the Veterans in the community today.

Mr. Edmonds thanked Dr. Rao and all the candidates who offered to serve the district, noting they were “a very diligent and high quality pool of candidates.”

PTO Update

Mrs. Krause, PTO Assistant Treasurer, thanked all those that supported the successful Book Fair at Butler Junior High. PTO clubs will continue up to winter break and include golf and cooking. Upcoming events include the family carnival on January 25th and Dine-Out-Day at Anthony’s Coal Fire Pizza on November 19th.

Discussion/Presentations/Committee Reports

BoardDocs Pro

Dr. Wennstrom and Mrs. Beg provided background and information on BoardDocs, a software that provides support in the creation and management of board agendas, advanced document workflow, integrated goal management, automated minutes generation and release, and searchable document library. The differences between BoardDocs Lite and BoardDocs Pro were highlighted. After board questions and discussion, Mr. Edmonds recommended that a contract be brought to the December board meeting as an action item.

B & G Committee Report

Mr. Chow shared that at the last meeting the Brook Forest roof was discussed with short and long term repairs. The HVAC project might need to be delayed to allow for the roof repair with the life and safety internal work moved ahead of the HVAC. Mr. Chow referred the board to the minutes for everything else.

Technology Committee Report

Mr. Chow provided the board with a general update and feels the IT group is in discovery mode, researching other districts and best solutions. Mr. Chow explained that the agenda will be changed to include 50% standard tactical and operational activities. Future agendas will include 50% on future looking items such as budgeting, policies, and optimal summer work plans.

DLT Committee Report

Ms. Biesel updated the board on the recent DLT meeting with invitations to join the committee extended to community members: Anne Huber and Dr. Harvinder Atluri. Mrs. Huber was at the last meeting where the topics included: Teacher Evaluations and the PERA committee, on-line learning opportunities in advanced placement math courses not currently available at Butler Junior High, classroom presentation systems, and partnerships with LEAP innovations and resources.

Superintendent Search

Dr. Beatty informed the board that the timeline and flyer for the superintendent search have been finalized. Dr. Beatty encouraged audience to send names of prospective candidates to the search firm or encourage them to apply. Ms. Biesel added that the deadline for applications is December 7th. Mr. Carlson thanked the community members who took part in the focus groups.

BOE Committees and BOE Participation

Mr. Edmonds shared committee updates that include: renaming the DLT (District Leadership Team) committee to the Education committee with Ms. Biesel as chair and Dr. Beatty as a member, the B&G (Building & Grounds) committee and IT committee will be merged and become the Infrastructure committee with Mr. Chow as chair and Ms. Biesel as a member. A new committee called the Community Outreach committee will be established with Dr. Rao as chair and Mr. Carlson as a member. The Policy committee will continue with Mr. Sulaiman as

chair and Dr. Rao as a member. Mr. Carlson will become the chair of the Finance committee with Mr. Edmonds as a member. Mr. Edmonds stated that this structure will allow for far more transparency and in sync with other committees.

Superintendent's Report - Title Grant Funds Email

In response to a question from Mr. Carlson, Dr. Wennstrom updated the board on an email that was sent out to all parents regarding ESSA funding and quality teachers in the classroom.

Annual Achievement and Growth Report 2018-2019

Dr. Wennstrom provided an overview to the board of the district performance in PARCC (Partnership for Assessment of Readiness for College and Careers), MAP (Measurement of Academic Progress) Attainment, and MAP growth assessments. Highlights included all grade levels are in the top 1-3% of the country, performance categories across percentile bands aligned to college and career readiness, and both Butler School District 53 schools were designated as "distinguished" schools by the State of Illinois.

Butler 53's Commitment to the Whole Child

Dr. Wennstrom shared with the board the district website that outlines the commitment to the whole child. A booklet was created and shared with each staff member that details the accolades received by the district documented through the 5Essentials data.

Interactive Illinois School Report Card 2018

The state school report cards for 2018 have been released. Both the summaries and detailed reports for both schools will be listed on the district website tomorrow. The state reports have been completely revamped and now include: ELA proficiency, average class size, teacher retention, academic success, success by student group, district finance, and student attendance and mobility.

Butler 53 Strategic Plan

Dr. Wennstrom asked for guidance from the board regarding the strategic plan. Mr. Edmonds established that the strategic plan should move forward as developed last year.

American Education Week and National Education Support Professionals Recognition

Dr. Wennstrom provided background on American Education Week. It has been a collaborative partnership of the U.S. Office of Education and the PTA, bringing to light the needs and celebrations of schools. Dr. Wennstrom recognized the district's exceptional teachers and dedicated paraprofessional and noted that "this week staff will receive blue Bulter pins and a cake from the Board of Education."

National School Board Member's Day

Dr. Wennstrom recognized board members with the legal obligation to carry out the constitutional mandate at the local school district level. Each board member received a plaque with a purpose statement created by parents, teachers, and staff in the district. The plaque

reads, "We commit to do everything in our power to stand with and inspire our children to achieve a personal best for themselves and their community every day.

Paul Butler Endowment – Beauty and the Beast

Dr. Wennstrom reminded the board and audience of the Beauty and the Beast tickets available to the community on a first come first served basis beginning December 12th at 9 a.m. 200 tickets will be available due to the generous endowment of Mr. Paul Butler.

FOIA (Freedom of Information Act) Requests (0)

No FOIA requests were received in the Superintendent's office since the last board meeting.

Brook Forest Building Report

Dr. Chad Prosen, Principal of Brook Forest, informed the board of the professional development in Math and ELA that was provided to staff on October 5th and October 9th. The goal is to obtain alignment for the student path in these areas. A reading incentive is motivating staff and students this month. Dr. Prosen thanked the PTO for the assembly today on mindful attention, focus learning and sleeping. Parents were thanked for coming out for parent/teacher conferences, and the PTO was thanked for providing the staff dinner the night of conferences. Parents were asked to save the date of February 5th for STEM family night, we will partner with Northern Illinois University, who offers a credentialed STEM teaching programs. The Broadcast club has created their second video of the year and the K-12 students have started to learn coding of robotics while working with dash and dot resources. On behalf of Brook Forest, Dr. Prosen wished everyone a safe and happy Thanksgiving.

Butler Junior High Building Report

Ms. Read, Principal of Butler Jr. High, informed the board of the guest teacher, Dr. Lawrence from Hinsdale Central, who taught in the honors Spanish classroom. Students learned the rigors of a high school level Spanish course, gained knowledge of the course sequence, and ask questions. The BJH Math team continues to compete at the top, placing 2nd at Fenwick with a thanks to Mrs. Vonnahme and Mrs. Harte. Parent/Teacher conferences were held with two additional nights available for parents through December. 130 parents participated in the parent visitation day. The PTO hosted the book fair at BJH last week with more than \$3,000 in books sold at the event. Ms. Read thanked the PTO for hosting this literacy event. The BJH student service board is holding a contest by collecting can goods for the Elmhurst Food Pantry through November 16th. Ms. Read thanked everyone for supporting our students and staff.

Consent Agenda

1. Minutes of the October 15, 2018 Regular Meeting
2. Minutes of the October 15, 2018 Closed Session 1
3. Minutes of the October 15, 2018 Closed Session 2
4. Minutes of the November 5, 2018 Special Meeting
5. Minutes of the November 5, 2018 Closed Session
6. Accept resignation of Alfredo Torres, Maintenance/Custodian, Brook Forest Elementary, effective October 26, 2018

7. Approve employment of Kim Wilburn, Instructional Aide, effective October 22, 2018, at an hourly rate of \$13.00 per hour, plus benefits
8. Approve employment of Lisa Brennan, Permanent Substitute, effective October 31, 2018, at a salary of \$17,955.60, plus benefits
9. Facility Usage
 - Play-Well Technologies – PTO 11/5, 11/12, 11/26, 12/3, 12/10, 12/17
 - Elementary Golf School – PTO 11/6, 11/8, 11/13, 11/15, 11/27, 11/29, 12/4, 12/6, 12/11, 12/13
 - iCook – PTO 11/8, 11/15, 11/29, 12/6, 12/13
 - Girl Scout Daisies Troop 12/7
10. Financial Reports

Moved by Ms. Biesel, seconded by Dr. Beatty to approve the consent agenda as presented.

ROLL CALL VOTE:

Ayes: Dr. Beatty, Ms. Biesel, Mr. Carlson, Mr. Chow, Dr. Rao, Mr. Sulaiman, Mr. Edmonds

Nays: None

Motion carried.

Action Items

Resolution Regarding Estimated Levy for 2018

Moved by Mr. Sulaiman, seconded by Mr. Carlson to adopt the resolution regarding estimated amounts necessary to be levied for the year 2018. Mr. Edmonds gave a brief background on the levy process before continuing with the vote.

ROLL CALL VOTE:

Ayes: Ms. Biesel, Mr. Carlson, Mr. Chow, Dr. Rao, Mr. Sulaiman, Dr. Beatty, Mr. Edmonds

Nays: None

Motion carried.

Classic Landscaping Snow Removal

Moved by Ms. Biesel, seconded by Mr. Chow to approve the proposal from Classic Landscaping, Inc. for snow removal at Butler Junior High from December 1, 2018 through March 30, 2019, for a cost of \$310.00/per removal 1"-4", plus \$180.00 for each salt application as listed in their proposal and recommended by the Building & Grounds Committee.

ROLL CALL VOTE:

Ayes: Mr. Carlson, Mr. Chow, Dr. Rao, Mr. Sulaiman, Dr. Beatty, Ms. Biesel, Mr. Edmonds

Nays: None

Motion carried.

2019 Medical, Dental, LTD, Vision, and Life Insurance Renewal

Moved by Mr. Chow, seconded by Mr. Carlson to approve the health, dental, LTD, vision, and life insurance benefits for 2019 as recommended by the Superintendent and Business Manager. Dr. Wennstrom noted that vision benefits are new for the staff and there were no changes in health and dental coverage for staff from last year.

ROLL CALL VOTE:

Ayes: Mr. Chow, Dr. Rao, Mr. Sulaiman, Dr. Beatty, Mrs. Biesel, Mr. Carlson, Mr. Edmonds

Nays: None
Absent: None
Motion carried.

Sound System Upgrades

Moved by Mr. Carlson, seconded by Ms. Biesel to approve the proposal from Sound Production & Lighting for equipment and labor for upgrades to the sound systems at Brook Forest School (\$13,321.36) and Butler Junior High School (\$14,288.17) for a total of \$28,105.25, as recommended by the Building & Grounds Committee. Mr. Jakupi answered questions from the board on sound systems at both buildings.

ROLL CALL VOTE:

Ayes: Dr. Rao, Mr. Sulaiman, Dr. Beatty, Ms. Biesel, Mr. Carlson, Mr. Chow, Mr. Edmonds
Nays: None
Absent: None
Motion carried.

Administrative Academic Achievement Goal Statement

Moved by Mr. Carlson, seconded by Mr. Sulaiman to approve the Administrative Academic Achievement Goal Statements for Heidi Wennstrom, Sandra Martin, Amy Read, Chad Prosen, Bob Jakupi, Farheen Beg, and Andrea Prola. Dr. Wennstrom spoke on how the alignment of student achievement is included in the administrative goal sheets.

ROLL CALL VOTE:

Ayes: Mr. Sulaiman, Dr. Beatty, Ms. Biesel, Mr. Carlson, Mr. Chow, Dr. Rao, Mr. Edmonds
Nays: None
Motion carried.

Announcements

Future Board of Education Meeting and Committee Dates:

Technology Committee Meeting	Will be renamed to Infrastructure Committee with a date to be announced
DLT Committee Meeting	Will be renamed to Education Committee Tuesday, December 4, 2018, 4:00 p.m.
Regular Meeting	Monday, December 10, 2018, 6:30 p.m.
B&G Committee Meeting	Will be merged with Tech and renamed to Infrastructure Committee with a date to be announced

Other Important Dates:

Parent/Teacher Conferences (BF&BJH)	Wednesday, November 14, 2018, 4:00-8:00 p.m.
Thanksgiving Break – NO SCHOL	November 20 th – November 23 rd
Parent/Teacher Conferences (BJH Only)	Wednesday, December 5, 2018, 4:00-8:00 p.m.
PTO Meeting	Friday, January 11, 2019, 9:00 a.m.

VISITOR/BOARD MEMBER COMMENTS

Rosie Conway, resident of Oak Brook and parent, wanted to make the board aware of an issue with the choir class at BJH offered on Friday morning at 7:30 a.m. She listed several concerns related to the instructor's decisions. She wanted to know if we can do better for our students that have an interest in fine arts. Mrs. Conway was complimentary of the foreign language curriculum at BJH.

Elizabeth Weselak, resident of Oak Brook and parent, asked for a definition of the announced new Education committee that will replace the District Leadership Team (DLT). Mrs. Weselak asked about the superintendent search and the anticipated start date.

Colleen Tarantino & Ellen Wozny, OBEA Vice President & President, spoke of the history of the District Leadership Team (DLT) and past practice. Mr. Edmonds expressed that the Education committee will be an enhancement with welcomed input in a collaborative nature.

Closed Session according to 5 ILCS120/2(c) 1 for "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity," and 11 "Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting."

Moved by Dr. Beatty, seconded by Mrs. Bieselin to move into closed session at 8:38 p.m.

ROLL CALL VOTE:

Ayes: Dr. Beatty, Mrs. Bieselin, Mr. Carlson, Mr. Chow, Dr. Rao, Mr. Sulaiman, Mr. Edmonds

Nays: None

Motion carried.

Return to open session at 10:14 p.m.

Adjournment

Motion by Ms. Bieselin, seconded by Dr. Beatty to adjourn the regular meeting at 10:15 p.m.

VOICE VOTE: **Motion carried.**

Approved by the BOE at the 12/10/18 regular meeting.

Christopher Edmonds, Board President

Ahmad Sulaiman, Board Secretary