

## Meeting Agenda

Attendees: Mr. James Chow, Ms. Laura Bieselin, Dr. Heidi Wennstrom, Dr. Sandra Martin, Ms. Farheen Beg, Mr. Bob Jakupi, Dr. Chad Prosen, Mr. Todd Beyer, Ms. Andrea Korhonen, Ms. Kim Krupicka, Ms. Amanda Longtin, Mr. Robbie Philipp, Mr. Nick Wlodarczyk

### I. Call to order—Mr. Chow

### II. Welcome and Introductions

### III. Purpose of the Infrastructure Committee—Mr. Chow

- A) Review the budget in the upcoming months
- B) Work in collaboration with the Education and Finance Committee
- C) Work on a purpose statement, will provide a framework for this. Mr. Chow will work on this and the committee will manage via email.

### IV. Structure of Meetings/Calendar/Committee Membership

- A) Task force will be needed and can be allocated for any work/project
- B) All work will be reported back to this committee
  - i) Some of this can be completed via email - as needed and involving teachers
  - ii) Housekeeping issues can be met outside of the committee and brought back to this committee
- C) Meet Monday AM before the board meeting - if needed or meeting can be shortened
- D) Budget creation can be completed within the departments - Review each line item within departments by the directors and shared within the committee(annotated by Dr. Martin)

### V. Core Components for Educational Technology

- A) **Robbie presented on flexible learning spaces**
  - i) Work will be completed as summer construction projects require intensive work at BJH(2020) and BF.
  - ii) As old equipment reaches *end of life*; replace old presentation devices with our new vision for educational technology
  - iii) BJH work will include new classroom furniture. BF will use existing furniture.
  - iv) The technology taskforce(once created) will develop what they would like the model classroom to look like this year and implement summer 2019 for review during the 2020 year.

- v) Create Tech vision for 5 years and bring in tech consultants and furniture vendors.
- vi) Gather feedback from teachers at both schools - Tech will create the vision and we can implement a model classroom in each building by this summer. The model of the classroom would look different at each school

**B) Budget for EOL cycles - Proactive and not reactive**

**VI. Major Future Initiatives**

**A) RFP for Internet Connectivity via Erate (Board action February 2019)**

- i) We have requested from current to increase in capacity
- ii) Inquire with other districts regarding network design for model classrooms
- iii) Wiring may need to be upgraded
- iv) Partnering with HBS(our tech partners) to create a vision

**B) Replacement of Switches—Summer 2019**

- i) Build the model for multi-year projections
- ii) Cooling should be reviewed with upgrades

**C) Summer Construction 2019 (Life Safety, BJH classroom doors, frames, hardware & additional hallway/exterior doors + BF wireless door access)**

- i) BF is complete
- ii) Lay the groundwork in BJH starting this year for wiring
- iii) Doors will be keyless in the entire district
- iv) Life Safety
  - (1) Work will begin in the summer and continue throughout the year
  - (2) The committee should review the wiring needs for the future for the flexible spaces - this will be done this summer or next summer
  - (3) BJH can be done more easily than BF
    - (a) Current presentation system can't wait another 5 years; we don't want an interim plan.
    - (b) This is the perfect timing since we are opening walls and ceilings.
    - (c) B&G and Tech need to combine the data regarding facilities -We need to understand the financial impact of these upgrades and prioritize the list

**D) Backup Generators (Summer 2019)**

**E) Summer Construction 2020 (Life Safety, BJH HVAC project + technology upgrades (classroom presentation systems)**

- i) Multi-year rollout is a consideration
- ii) New classroom vision will be tied to this

**F) Summer Construction 2021 (Life Safety, BF select remodeling + technology upgrades (classroom presentation systems), BJH repaint interior)**

**VII. Next Steps**

- A) B&G is working on plans and scope of work for bid in March and award in April
- B) Doors will be complete by summer for BJH
- C) The security plan is in process
- D) IT puts together a plan at a smaller meeting
- E) Education Committee should create the buy-in
  - i) Delivery Instruction at the Education Committee
  - ii) Task force to create that presentation
- F) Consider changing the dollar amount needed for Board approval

**VIII. Adjournment** - Next date for Infrastructure Committee is 2/4