

BUTLER SCHOOL DISTRICT 53
OAK BROOK, ILLINOIS
Administrative Center
Butler Junior High School
Monday, April 8, 2019
6:30 p.m. Regular Meeting

MINUTES

Dr. Beatty, Board Vice President, called the regular meeting of the Board of Education of Butler School District 53 to order in the boardroom at 6:30 p.m.

Members Present: Sally Beatty, Vice President; Ahmad Sulaiman, Secretary; James Chow (Arrived 7:02 p.m.); Laura Biesel; Keith Carlson; Sanjay Rao
Members Absent: Christopher Edmonds, President
In Attendance: Heidi Wennstrom, Superintendent; Amy Read, Butler Junior High Principal; Chad Prosen, Brook Forest Elementary Principal; Farheen Beg, Director of Technology; Andrea Prola, Director of Student Services

Approval of Agenda

Moved by Ms. Biesel, seconded by Mr. Carlson to approve the agenda as presented.

VOICE VOTE: Motion carried.

Student Recognition

Mike Divelbiss, Brook Forest Art Teacher, and Nina Angelillo, Butler Junior High Art Teacher, presented "Distinguished Artists" during Illinois Art Education Week. The Board recognized each student artist with a certificate and blue ribbon of "Excellence". Those recognized were Andrew Callaci, Nathan Matthews, Adi Godla, Xander Schooley, Kaia Patel, Nathan Wu, Mariya Bajwa, Sheza Shafi, Laith Badwan, Jessica Jerich, and Vija Barber.

Teacher Recognition

Dr. Wennstrom, Superintendent, and Andrea Prola, Director of Student Services, recognized first year teacher, Kimberly Voltaire, Early Childhood Teacher at the ABC Pre-school program housed at the Oak Brook Park District who was featured in the Chicago Tribune. Ms. Voltaire was recognized as an inclusion advocate that recognizes each and every child. As a three sport athlete she brings that collaborative spirit to work with students, parents, and colleagues.

Community Engagement

Rahma Hasan, parent, expressed her concern of the change of time for the Education Committee. Moving the committee meeting from 4 p.m. to 7 a.m. will create hardships for those that want to attend and have children to get ready for school. Mrs. Hasan also suggested reminders regarding committee meetings.

Elizabeth Weselak, parent, wants the district to be an advocate for all children and show staff respect, value and appreciate their commitment to our children.

Board Member Comments

Ms. Bieselin, congratulated all artists recognized and applauded the art work presented tonight.

PTO Update

Kelly Greco, PTO President, thanked Dr. Law from Hinsdale District 86 for coming to the last PTO meeting on March 8th and speaking on the referendum. The PTO is busy planning upcoming events that include: Exploremore Day, Family Roller Skating, STEM Night at Brook Forest, and the Mother/Daughter Brunch. Mrs. Greco invited everyone to check out the PTO's Facebook page, Twitter, and website.

Discussion/Presentations/Committee Reports

Alternative Learning Days Report

Dr. Beatty tabled the discussion on the Alternative Learning Days so the Board could have more time to review the report submitted by the Superintendent.

Summer 2019 Student Learning Opportunities

Andrea Prola, Director of Student Services, announced that the Summer Student Learning Academy will be held July 29th through August 1st at Christ Church in Oak Brook. The program provides students with a jump start in reading and math. Individual invitations to the Summer Academy will be shared with families the week of March 18th. Summer band camp for grades 5-8 will be held in the multi-purpose room at Butler Junior High. We are still looking for a location for a summer Art program that would be open to any students in grades 5-8. Ms. Read is also in contact with other districts for additional learning opportunities for students over the summer. We are looking to expand our summer school options for next summer as we are challenged this year due to summer construction projects.

Illinois Assessment of Readiness

Dr. Chad Prosen, Principal at Brook Forest, informed the Board that the new state assessment is called the Illinois Assessment of Readiness (IAR). It will be assessing the same Illinois State Learning Standards. It is a shorter assessment than PARCC and will be administered to students in grades 3-8. There will be 3 Math sessions for a total of 180 minutes. There will be 2 ELA sessions in 3rd grade for a total of 150 minutes and grades 4-8 sessions will total 180 minutes. A letter went out last week informing parents of the new assessment. The assessment will take place at Butler Junior High the week of April 8th and at Brook Forest Elementary the week of April 15th. There will still be a Science component to the state assessment that will take place for grades 5 & 8. The assessment will take place at Butler Junior High on March 18th and on April 8th at Brook Forest Elementary.

IASB Butler 53 PRESS Plus Draft Policy Manual

Mr. Sulaiman provided an updated on the current policy customization project. All board members have received a digital copy of the draft D53 policy manual and are asked to review. Board members are invited to email any comments and concerns to Mr. Sulaiman and/or Dr. Rao prior to the first editing meeting with IASB scheduled for Monday, April 1st. The first reading of the policy manual will be on the April Board of Education regular meeting agenda with second reading and adoption in May. Mr. Sulaiman and Dr. Wennstrom reviewed with the Board three specific policies that the policy committee requested direction from the Board. The policy discussed were 3030 Fund Balance with no changes as this is a unique policy to D53, 3413 Purchases and Contracts with a change from \$5000 to \$10,000 as guideline for amount threshold before Board approval required, and 6360 Administering Medicines to Students was discussed by Dr. Rao and his recommendations for additional training for staff if the policy moves forward as recommended by PRESS.

Community Outreach Committee Report

Dr. Rao informed the Board that the next meeting will be held March 13th at 4 p.m. where a draft of the proposed newsletter with district highlights will be reviewed and discussed. Dr. Rao shared the first draft with the Board and welcomed input and suggestions, he noted that we are focused on highlighting what the district is doing and all the good things that are happening in our district. The committee is also working on putting together a master calendar of the community meetings that we can attend and highlight our schools and district.

Education Committee Report

Ms. Bieselin informed the Board that the March 5th meeting of the Education Committee has been reschedule and will be held on Tuesday, March 19th at 7:00 a.m. The time was changed to accommodate Board committee members based on times proposed by administration. Three schedule options prepared by Ms. Read and will be discussed at the committee meeting.

Finance Committee Report

Mr. Carlson announced that the 1st meeting of the Finance Committee will be held on Wednesday, April 3rd at 4:00 p.m. The first part of the meeting will be school finance 101 for anyone interested. (This date was later changed to Tuesday, April 2nd at 4:00 p.m.)

Infrastructure Committee Report

Mr. Chow commented on the new Infrastructure Committee that combines the previous B&G Committee and Technology Committee. The March meeting was canceled with the next meeting date scheduled for Monday, April 1st at 7:00 a.m. We are currently gathering information on the learning environment spaces in place in other progressive districts.

Policy Committee Report

Mr. Sulaiman referred the Board to previous policy discussion in the meeting.

Superintendent's Report - Summer Construction – Keyless Entry

Dr. Wennstrom informed the Board that Mr. Jakupi and Wold Architects have been working closely to develop the specifications for the door and hardware summer project. They have been working very hard with the manufacturer to simplify design as well as save on labor costs. Bids are due back in April. We hope to have information back in time for review at the April Board meeting. There is the possibility of an additional project identified by the IT and B&G departments for this summer that will recommend the installation of a natural gas powered generator at an estimated cost of \$300,000. Skyward implementation is hoping to start running reports in early April. Dr. Martin is soliciting quotes from two audit firms for the upcoming audit services and these will be discussed at the next finance committee meeting.

Annual Report

The Board received a digital link to the Butler 53 annual report that is scheduled to be posted to the district website at the end of the week. The Board is invited to review the report and know that we are here to partner with the families and work hard to ensure our children can achieve personal excellence.

Compliance Audit 2019

The district went through a state audit that reviewed the district alignment with school code. We received wonderful remarks from the auditors for the vast majority of audited items. A few small concerns were noted and the district will follow-up on these items prior to the final summary by the auditors in June. The Board will be provided with the final summary once received.

Golden Apple Leadership Finalist

Dr. Wennstrom updated the Board on the nomination process for Ms. Amy Read, Principal at BJH, who has been nominated and is a finalist for the covenanted Golden Apple Leadership Award. Two previous Golden Apple Award winners were at BJH for a full day site visit on Tuesday, March 5th. The representatives toured the school and interviewed staff, students and community and village members to learn more about the culture and leadership in the building. The district has had two past Golden Apple Award recipients in previous years.

5Essentials

Dr. Wennstrom noted that the survey deadline was extended until Friday, March 15th. Students in grades 4-8 are provided dedicated time to take the survey as well as teachers and staff. This year we are happy to report a response rate from parents of 45% at Brook Forest and 48% at Butler Junior High. It is a researched based climate and culture survey that drives the decisions we make for our school district. The summary is usually provided in the fall.

Enrollment

Dr. Wennstrom provided the Board the 2019-2020 school year enrollment numbers that reveal we will be down one section in Kindergarten. Projections from orientation and /or registration process are in the current enrollment numbers. Numbers are monitored weekly and reported to the Board monthly.

FOIA (Freedom of Information Act) Requests

Four FOIA requests have been received in the Superintendent's office since the last Board meeting. Riccardo Mora from Norridge News requested a copy of all lawsuits for the past six years. Adam Chudzik from Norwood Park Watchdog requested a copy of the employment contract for the new Butler Superintendent. Shelly Jain, parent, requested original internal timeline of investigation of 2016 Geobee and all revised internal timelines of investigation. All documents (redacted and unredacted) which were provided to a specific family, in the district, FOIA requests Jan 15, 2016 to December 30, 2018. The father in the same family requested all email communications between Heidi Wennstrom, Alan Hanzlik or Liz Chun outgoing or ingoing January 15, 2016 through February 8, 2016. All emails of Alan Hanzlik and/or Heidi Wennstrom to any District 53 family, including a specific family from January 15, 2016 to December 30, 2017 regarding Geobee incident of 2016. The Board directed the Superintendent to fully respond to all FOIA requests in a fiscally responsible way.

Brook Forest Building Report

Dr. Chad Prosen, Principal of Brook Forest, congratulated all students recognized this evening. A special thank you to Mr. Divelbiss for his presentation this evening. March 21st Brook Forest will be hosting STEM night for all families, there will be activities for all ages. Erin's Law curriculum will be presented to all K-4 students by the Social Worker. Robert Crown will be presenting to the 5th graders on April 3rd. The Colonial Fair will be on April 5th. The Science Expo will be on April 17th. Health & Fitness week will begin on April 29th.

Butler Junior High Building Report

Ms. Read, Principal of Butler Jr. High, gave a shout out to future leaders, Principal and Secretary of the Day, Nicky Castaldo and Elena Chulos. The top 100 competitors in Illinois Geography Bee were announced and BJH student Arjun Shah will be representing BJH at the end of the month. The Math team competed recently at the regional round for Math Counts with the 8th grade team placing 2nd, 4 of the top 10 individual placements were BJH students, and the entire team will be competing at States. We had 24 students participate in the Chicago Zoological Society Science Fair and we had two 6th graders place and also named BP future scientist award. Congratulations to the Butler Science Olympiad team, the varsity team placed 3rd at regionals and will compete at States in April. We are quickly approaching the end of the trimester, please clean out lockers and check the lost and found.

Consent Agenda

1. Minutes of the February 11, 2019 Regular Meeting
2. Minutes of the February 11, 2019 Closed Session I
3. Minutes of the February 11, 2019 Closed Session II
4. Approve employment of Robert Moore, Instructional Aide, Oak Brook Park District/Brook Forest Elementary, effective March 6, 2019, at \$13.00 per hour.
5. Approve renewal of Intergovernmental Agreement dated January 18, 2016, by and between the Board of Education of Butler School District #53 and The Oak Brook Park District for a before and after school program at Brook Forest Elementary School.

6. Approve renewal of Intergovernmental Agreement dated March 10, 2008 by and between the Board of Education of Butler School District #53, The Oak Brook Park District, and The LaGrange Area Department of Special Education for a Cooperative Preschool Program at the Oak Brook Park District Recreation Center.
7. Approve agreement dated March 11, 2019 by and between the Board of Education of Butler School District #53 and LADSE for the Communication Development classroom, school year 2019-2020.
8. Approve agreement dated February 26, 2019 by and between Butler School District #53 and Christ Church of Oak Brook for event dates of July 29, 2019 through August 1, 2019.
9. Facility Use Requests
 - PTO/Elementary School Golf Mondays, 4/8/19-5/20/19
 - PTO/Science Lab Thursdays, 4/11/19-5/23/19
 - PTO/4th Grade Party Friday, 5/10/19

10. Financial Reports

Moved by Ms. Bieselin, seconded by Mr. Sulaiman to approve the consent agenda as presented.

ROLL CALL VOTE:

Ayes: Ms. Bieselin, Mr. Carlson, Mr. Chow, Mr. Sulaiman, Dr. Rao, Dr. Beatty

Nays: None

Absent: Mr. Edmonds

Motion carried.

Action Items

Heartland Business Systems

Moved by Mr. Carlson, seconded by Ms. Bieselin to approve the contract with Heartland Business Systems for replacement of end of life layer 3 switches networking equipment in the amount not to exceed \$17,570.00.

ROLL CALL VOTE:

Ayes: Mr. Carlson, Mr. Chow, Mr. Sulaiman, Dr. Rao, Ms. Bieselin, Dr. Beatty

Nays: None

Absent: Mr. Edmonds

Motion carried.

AT&T Managed Internet Service

Moved by Mr. Chow, seconded by Mr. Sulaiman to approve AT&T 5 year contract of dedicated internet in the amount of \$1,405.50 per month.

ROLL CALL VOTE:

Ayes: Mr. Chow, Mr. Sulaiman, Dr. Rao, Ms. Bieselin, Mr. Carlson, Dr. Beatty

Nays: None

Absent: Mr. Edmonds

Motion carried.

Announcements

Future Board of Education Meeting and Committee Dates:

Community Outreach Committee Meeting	Wednesday, March 13, 2019, 4:00 p.m.
Infrastructure Committee Meeting	Monday, April 1, 2019, 7:00 a.m.
Policy Committee Meeting	Monday, April 1, 2019, 9:00 a.m.
Finance Committee Meeting	Tuesday, April 2, 2019, 4:00 p.m.
Education Committee Meeting	Tuesday, April 2, 2019, 7:00 a.m.
BOE Regular Meeting	Monday, April 8, 2019, 6:30 p.m.

Other Important Dates:

BJH – End of Third Quarter	Friday, March 22, 2019
Spring Break – NO SCHOOL	March 25 th – March 29 th
Classes Resume	Monday, April 1, 2019

Closed Session according to 5 ILCS120/2(c) 1 for “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity,” 10 “The placement of individual students in special education programs and other matters relating to individual students;” and 11 “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”

Moved by Ms. Bieselin, seconded by Mr. Carlson to move into closed session at 8:03 p.m.

ROLL CALL VOTE:

Ayes: Mr. Chow, Mr. Sulaiman, Dr. Rao, Ms. Bieselin, Mr. Carlson, Dr. Beatty

Nays: None

Absent: Mr. Edmonds

Motion carried.

Returned to Open Session at: 9:50 p.m.

Action Item

Resolution Authorizing Honorable Dismissal

Mr. Sulaiman read the resolution authorizing Honorable Dismissal into the record.

Moved by Ms. Bieselin, seconded by Dr. Beatty to adopt Resolution Authorizing Honorable Dismissal of Full-Time, Non-Tenured Teacher Haylee O’Donnell, as discussed and reviewed by the Board in closed session.

ROLL CALL VOTE:

Ayes: Mr. Carlson, Mr. Chow, Mr. Sulaiman, Dr. Rao, Ms. Bieselin, Dr. Beatty

Nays: None

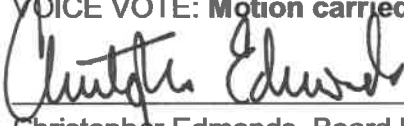
Absent: Mr. Edmonds

Motion carried.

Adjournment

Motion by Mr. Chow, seconded by Dr. Beatty to adjourn the regular meeting at 9:53 p.m.

VOICE VOTE: **Motion carried.**



Christopher Edmonds, Board President



Ahmad Sulaiman, Board Secretary