

Spero Academy
Board Minutes
October 25th, 2016
5:30

Grace Center Break Room
1534 Sixth Street NE
Minneapolis, MN 55413

1.0 Call to Order

1.1 Roll Call:

| | |
|-------------------------------|---|
| Crystal Totten | P |
| Janelle Erickson | A |
| Tony Farah | P |
| Terra Hyatt | P |
| Katie Rose Kammerude | P |
| Taryn McGovern | P |
| Neil Nye | P |
| Donna Piazza | P |
| Erica Weber | A |
| Director Chipp Windham | P |
| Authorizer Rep. Dana Peterson | A |
| Non Board - Susan Scheller | P |
| Non-Board - Erin Giebink | P |
| Non-Board - Diane James | P |

1.2 Approval of the Order of the Agenda*

Motion: To approve the Order of the Agenda
M/S/P: N.Nye/K.Kammerude/Passed

2.0 Information and Communications

2.1 Director Report* (three additional attachments)

2.2 Authorizer Comment -

2.3 Public Comment

3.0 Approval of the Consent Agenda

Motion: To approve the Consent Agenda
M/S/P: T.Farah/K.Kammerude/Passed

3.1 September 2016 Meeting Minutes*

3.2 September 2016 Checks and Wires*

3.3 Employee Changes

Resigned: R. Giffin, K. Fitzgerald
Termination: T. Foskett
Hire: L. Swanson

| | | |
|-----|-------------------------------------|---------|
| 3.4 | Donations for September 2016: | \$30.00 |
| 3.5 | Volunteer Hours for September 2016: | 0 |
| 3.6 | Secretary of State Annual Renewal* | |
| 3.7 | Expansion Affidavit Document* | |
| 3.8 | Lease Aid Approval* | |

4.0 Standing Committee Reports

- 4.1 Accountability—Taryn McGovern Co-Chair
Erin and Susan will present assessment data from the school year 15-16 to the Board at the November Board Meeting.
- 4.2 Facilities —Terra Hyatt, Chair
 - 4.2.a Grace Center Financials*
 - 4.2.b Update on California Property*

4.3 Finance—Janelle Erickson, Treasurer, Chair

- 4.3.a June Preliminary Financials*
- 4.3.b September Financials*
- 4.3.c Projected Budget*
- 4.3.d Update on Grants
- 4.3.e FY16 Fund 02 (Milk Program) ended with a \$935.90 loss, requiring a transfer from Fund 01 to cover the loss. This is close to the same amount it was last year, and less than we had accounted for in our budget. The transfer must be Board approved and recorded in the board minutes.*
Motion: To approve the transfer \$935.90 from Fund 01 to Fund 02 to cover loss of Milk Program.
M/S/P: C.Totten/N.Nye/Passed

4.4 Governance—Donna Piazza, Chair

- 4.4.a Review of LOI*
- 4.4.b Review of Retainer Agreement from Lindquist & Vennum*

4.5 Marketing—Neil Nye, Chair

5.0 Future Meetings Schedule with Committees

- 5.1 Board Meeting
Next Board meeting: November 22nd 2016 at 5:30—Grace Center Break Room*
November 15, 2016, Finance committee - 8:00 am.

6.0 Policies

Note: The policies below must be approved by October 31st, 2016 for Submission to MDE in regards to Compliance Audit.

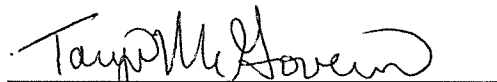
- 6.1 Procurement Procedure with MDE* - (Finance Committee)
This is not a policy, but requires Board approval as this procedure will be submitted to MDE for compliance.
- 6.2 509 Conflict of Interest Policy* - (Governance Committee)
Motion: To approve the 509 Conflict of Interest Policy
M/S/P: D.Piazza/K.Kammerude/Passed
- 6.3 510 Nepotism Policy* - (Governance Committee)
Motion: To approve the 510 Nepotism Policy
M/S/P: D. Piazza/T. Farah/Passed
- 6.4 701 Record Retention Policy* (Governance Committee)
Motion: To approve the 701 Record Retention Policy
M/S/P: D. Piazza/T. Farah/Passed
- 6.5 900 Enrollment Policy* (First Read - Accountability Committee)
Send any changes to Board in Red
- 7.0 Information Sharing
- 8.0 Adjournment
Motion: To approve the Adjournment of the 10/25/2016 Spero Board Meeting
M/S/P: D. Piazza/K. Kammerude/Passed

*Materials attached

**Materials to be sent prior to meeting

***Materials will be presented at the meeting

Respectfully submitted,



Taryn McGovern (Co-Secretary)

Or

Katie Rose Kammerude (Co-Secretary)

1/5/17
Date

