

Adopted: January 30, 2018  
Reviewed:



## **610 SCHOOL WEBSITE ACCESSIBILITY**

### **I. PURPOSE**

In order to comply with Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1990, websites must meet the Web Content Accessibility Guidelines (WCAG) as instituted by the World Wide Web

Spero Academy is committed to ensuring accessibility of its website for students, parents, and members of the community with disabilities. All pages on the Spero Academy website will conform to the W3C WAI's Web Content Accessibility Guidelines (WCAG) 2.0, Level AA conformance, or updated equivalents of these guidelines.

The Director is directed to establish procedures whereby students, parents, and members of the public may present a complaint regarding a violation of the Americans with Disabilities Act (ADA), Section 504 and Title II related to the accessibility of any official District web presence which is developed by, maintained by, or offered through the District or third party vendors and open sources.

### **II. WEBSITE ACCESSIBILITY**

The Spero Academy website and any official Spero Academy web presence developed by, maintained by or offered through third party vendors and open sources is intended to be in compliance with the Americans With Disabilities Act (ADA), Section 504 and Title II.

Students, parents and members of the public with disabilities will be able to independently acquire the same information, engage in the same interactions and enjoy the same benefits and services within the same timeframe as those individuals without disabilities.

Individuals with disabilities will be able to access website services with substantially the same equivalent ease of use as those individuals without disabilities. Individuals with disabilities will not be excluded from participation in, denied the benefits of, or otherwise subjected to discrimination of any kind in any of the Spero Academy programs, services and activities delivered online.

All existing web content produced by Spero Academy, and new, updated and existing web content provided by third-party developers, will conform to Web Content

Accessibility Guidelines (WCAG) 2.0, Level AA conformance, or updated equivalents, by August 1, 2017. This Regulation applies to all new, updated, and existing web pages, as well as all web content produced or updated by Spero Academy or provided by third-party developers.

### **III. WEBSITE ACCESSIBILITY CONCERNS AND COMPLAINTS**

A student, parent or member of the public who wishes to submit a violation of the Americans with Disabilities Act (ADA), Section 504 or Title II related to the accessibility of any official Spero Academy web presence that is developed by, maintained by, or offered through the Spero Academy, third party vendors and/or open sources may do so through the Website Feedback Form, which is available on the website under the link “Submit an ADA Violation.” The initial complaint should be made using the Website Feedback Form. The formal complaint may be followed up with a verbal complaint to a school administrator if the Complainant. When a school administrator receives the information, they shall immediately inform the Accountability Coordinator.

Once Spero Academy has been notified of inaccessible content, communication shall be provided as soon as possible to the reporting party to provide access to the information. The Complainant will not have to wait for the investigation of the complaint to be concluded before receiving the information that he/she was unsuccessful in accessing.

To file a complaint regarding the inaccessibility of the Spero Academy public website content, [the Complainant should submit the website feedback form](#).

The complaint will be investigated by the Accountability Coordinator or another person designated by the school director. The student, parent, or member of the public shall be contacted no later than five (5) working days following the date the Accountability Coordinator receives the information to confirm receipt of the violation report. The procedures to be followed are:

- A. An investigation of the complaint shall be completed within fifteen (15) working days following receipt of the complaint. Extension of the time line may only be approved by the school director.
- B. The investigator shall prepare a written report of the findings and conclusions within five (5) working days of the completion of the investigation.
- C. The investigator shall contact the Complainant upon conclusion of the investigation to discuss the findings and conclusions and actions to be taken as a result of the investigation to ensure the accessibility concern is fully resolved.
- D. A record of each complaint made pursuant to 610 Website Accessibility Policy shall be maintained at the Spero Academy office. The record shall

include a copy of the complaint filed, the report of findings from the investigation, and the disposition of the matter.

***Legal References:***

*Section 504 of the Rehabilitation Act of 1973*

*Title II of the Americans with Disabilities Act of 1990*

*Minnesota Human Rights Act*

*Minnesota Statutes § 363A.42*

*State of Minnesota Accessibility Standard*

*Minnesota Statutes §16E.03, subd. 9*

*Web Content Accessibility Guidelines (WCAG) 2.0 level AA*

*Section 508 Electronic and Information Technology Standards*