



SCHILLER PARK
SCHOOL DISTRICT 81

Dr. Kimberly A. Boryszewski
Superintendent
9760 Soreng Avenue
Schiller Park, Illinois 60176
(847) 671-1816 FAX (847)
www.sd81.org

Dear Parent/Guardian,

Welcome to District 81! In order to successfully enroll your child to attend one of our three outstanding schools, you will need to complete a **three-step process** in which you 1) fill out and submit the required registration documentation 2) prove that you reside within the boundaries of the school district 3) payment of registration fees

(1) Online Registration: Registration will be available beginning the week of June 8th, 2020. Parents/Guardians will need to visit www.sd81.org and click the PARENTS headings. In Registration Information, please click the link to submit the Pre-Registration for Enrollment form. Upon approval, you will then receive an email with your access ID and passcode. Please use this information to create *your own* account in the Parent Portal of PowerSchools. You will create your own username and password. Please keep this information safe, as we cannot see the password that you choose for yourself. A reference guide can be found on our website to assist you with completing the online registration.

(2) In-Person Residency Verification: Annually, SD81 verifies that students reside within District 81 boundaries. To do this, please provide three proofs of residency (one from each category), accompanied by the attached Proof of Residency Form. All documentation must be dated after July 1, 2020 to be accepted as proof. Families requesting an affidavit must contact the school offices to secure an appointment for picking up the document, beginning July 13th.

New families must make an in-person appointment to verify residency documents, as well as obtain a copy of the child's original birth certificate. Residency verification for all **NEW FAMILIES** will take place at Lincoln Middle School on Tuesday, July 28th (9am-1pm) and Wednesday, July 29th (11am-6pm). To secure a residency verification appointment, call the school office or email the building principal. Please be sure to practice social distancing, and kindly wear a face covering.

(3) Fee Payment: Please plan to pay registration fees, including the technology lease (Cash, Check or Credit) during your in-person appointment.

(4) Registration Confirmation: Upon successful completion of all three registration steps (above), you will receive a confirmation verification email, affirming your child is enrolled for the 2020-2021 school year.

Your child will not be placed on a class list until registration is complete, including payment of fees. All steps of the registration process for new families should be completed by July 29th, 2020.

If you have questions or are unable to complete the steps above, please call the school offices or contact your building principal via email.

School offices are closed from June 13th through July 12th for the summer and will reopen on Monday, July 13, 2020.

If you have any additional questions, please feel free to contact me.

Sincerely,

Kimberly Boryszewski Ed.D
Superintendent of School

YES NO

Collected by _____

Approved: _____

Date: _____



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Proof of Residency Form

This proof of residency form is to attest that the child(ren) listed below is/are not enrolling in the District solely for school purposes and is/are living on a permanent basis with the person having complete custody and control. Registration of a student who is not a resident is a fraudulent act. Any student found to have been fraudulently registered will be dropped from attendance rolls immediately. Parents of guardians making a fraudulent registration will be subject to the payment of retroactive tuition charged for non-resident students. A person who knowingly or willfully presents the District any false information regarding the residency of a pupil for the purpose of enabling that pupil to attend any school in the District shall have committed a Class C misdemeanor and shall be prosecuted by the District.

ALL DOCUMENTS MUST CONTAIN A CURRENT ADDRESS WITHIN DISTRICT 81 BOUNDARIES WITH THE NAME OF THE PARENT/GUARDIAN. ALL 3 DOCUMENTS MUST HAVE THE SAME NAME AND ADDRESS.

I own/drive a car I do not own/drive a car

A. PROVIDE ONE OF THE FOLLOWING DOCUMENTS:

- Real estate tax bill from current calendar year
- Current mortgage statement/closing statement or letter from the county assessor
- Entire lease dated within the last 12 months that shows the name, signature, address & telephone number of the landlord and signature of the tenant(s). **It must list all persons living in the household.**
- Notarized Letter of Residence Form (To be used when living with a district resident. District resident must also provide documentation from each of the three categories)
- Notarized Residency Affidavit Form (To be used if you do not have a current 12-month lease)

B. PROVIDE ONE OF THE FOLLOWING DOCUMENTS:

- Current water, electric or gas bill with service address within District 81 boundaries (the most current)
- Valid Illinois or Schiller Park/Franklin Park vehicle registration with Illinois driver's license citing address within District 81 boundaries (the most current)
- Current bank statement with address within District 81 boundaries (the most current)
- Homeowner's or renter's insurance document with address within District 81 boundaries (the most current)
- Recent pay stub from your employer with address within District 81 boundaries (the most current)

C. PROVIDE ONE OF THE FOLLOWING DOCUMENTS (Proof of Personal ID):

- State issued Photo ID (IL driver's license if you own/drive a car with address within District 81 boundaries, or IL state ID with address within District 81 boundaries)
- Other photo ID with address within District 81 boundaries

RELEASE OF INFORMATION: I certify that I understand the residency requirements and that I know the penalty for fraudulent registration. I hereby authorize the Registrar or other authorized representative of Schiller Park School District 81, bearing this release, or copy thereof, within 1 year of its date, to obtain any information I have submitted. This release is executed with full knowledge and understanding that the information is for the official use of Schiller Park District 81.

Parent/Guardian Signature _____ Date _____

Single _____ Married _____ Divorced _____ Student Lives With : _____ Mother _____ Father _____ Other _____

Address of Parent/Guardian _____ Date _____

Name of Child _____ School _____ Grade _____

Name of Child _____ School _____ Grade _____

Name of Child _____ School _____ Grade _____

School District 81 Fees/Lease - New Student			
New Student	Registration Fee	K-5	\$ 75.00
New Student	Registration Fee	6-8	\$165.00
New Student	IPAD Lease	K- 8	\$ 30.00

Health Requirements			
Grade	Physical/Health Examination	Eye Examination	Dental Examination
PreK	X		
K	X	X	X
1st			
2nd			X
3rd			
4th			
5th			
6th	X	X	X
7th			
8th			
Transfer Student (IN state)	Transfer of compliant State of Illinois Examination/Vaccination/Vision/Dental from previous Illinois school. Due 30 days following registration.		