

Area 3 Homeless Liaison Project

Illinois McKinney-Vento Homeless Education of Children and Youth Program Monitoring

District Name/Address: _____			
Authorized Representative: _____		Title: _____	
E-mail: _____			
Address: _____		City, State, Zip Code: _____	
Phone: _____		Fax: _____	
LEA Liaison: _____			
LEA Liaison's Title: _____		LEA Liaison's E-mail: _____	
LEA's Liaison's Phone: _____			

The Illinois State Board of Education is responsible for the administration and supervision of all McKinney-Vento programs, whether or not district receives funds under Subtitle B of Title VII of the McKinney-Vento Homeless Assistance Act. The purpose of this assessment is to monitor regulatory compliance of educational services to homeless children and youth in the district/service area.

REGULATORY COMPLIANCE NCLB (2001) Title X, Part C: McKinney-Vento Homeless Assistance Act, Title VII, Subtitle B	Comments/Details	Compliance Status	
Liaison		YES	NO
1. Do you have a homeless liaison?		<input type="checkbox"/>	<input type="checkbox"/>
2. Does your liaison perform the following duties?		YES	NO
• Identify homeless children and families.		<input type="checkbox"/>	<input type="checkbox"/>
• Enroll immediately.		<input type="checkbox"/>	<input type="checkbox"/>
• Provide educational services.		<input type="checkbox"/>	<input type="checkbox"/>
• Inform parent/caregiver of services including transportation.		<input type="checkbox"/>	<input type="checkbox"/>
• Properly display homeless posters.		<input type="checkbox"/>	<input type="checkbox"/>
• Provide professional development to enrollment staff.		<input type="checkbox"/>	<input type="checkbox"/>
Additional Comments: 			

REGULATORY COMPLIANCE NCLB (2001) Title X, Part C: McKinney-Vento Homeless Assistance Act, Title VII, Subtitle B		Comments/Details		Compliance Status	
Identification and Reporting				YES	NO
1. Is Student Information System (SIS) data current?		<input type="checkbox"/>	<input type="checkbox"/>		
2. Is SIS data accurate?		<input type="checkbox"/>	<input type="checkbox"/>		
3. Has the individual responsible for entering SIS data received quality training on entering data?		<input type="checkbox"/>	<input type="checkbox"/>		
Additional Comments:					
Enrollment/Attendance				YES	NO
1. Is child immediately enrolled?		<input type="checkbox"/>	<input type="checkbox"/>		
2. Is child enrolled in free or reduced lunch?		<input type="checkbox"/>	<input type="checkbox"/>		
3. Are all allowable fees waived?		<input type="checkbox"/>	<input type="checkbox"/>		
4. Is assistance offered to obtain necessary records?		<input type="checkbox"/>	<input type="checkbox"/>		
Additional Comments:					
School of Origin and/or School of Choice				YES	NO
1. Students are allowed to attend their school of origin the entire time they are homeless and until the end of any academic year in which they become permanently housed. [Section 722 (g)(3)(A)(i); Section 722 (g)(3)(A)(i)(II)]		<input type="checkbox"/>	<input type="checkbox"/>		
2. Students are served in their school of origin unless it is against the parent/guardian's wishes or it is not in the best interest of the child. [Section 722 (g)(3)(B)(i)]		<input type="checkbox"/>	<input type="checkbox"/>		
Additional Comments:					

REGULATORY COMPLIANCE NCLB (2001) Title X, Part C: McKinney-Vento Homeless Assistance Act, Title VII, Subtitle B		Comments/Details		Compliance Status	
Dispute Resolution				YES	NO
1. A written process for the prompt resolution of disputes regarding the educational placement of homeless students is provided to parents or youth. [Section 722 (g)(3)(B)(i)]		<input type="checkbox"/>	<input type="checkbox"/>		
2. Enrollment disputes are initially mediated by the school district's homeless liaison. [Section 722 (g)(3)(E)]		<input type="checkbox"/>	<input type="checkbox"/>		
3. Homeless student is immediately enrolled in the school of choice pending the resolution of any dispute. [Section 722 (g)(3)(E)]		<input type="checkbox"/>	<input type="checkbox"/>		
Additional Comments:					
Transportation				YES	NO
1. Transportation is provided to school of origin, choice, or residence.		<input type="checkbox"/>	<input type="checkbox"/>		
2. If transportation to school of origin is across district lines, LEAs involved are responsible for sharing costs. If LEA's cannot agree, they must share the costs equally. [Section 722 (g)(l)(J)(iii) and (g)(4)(A)(II)]		<input type="checkbox"/>	<input type="checkbox"/>		
Additional Comments:					
Policies and Procedures				YES	NO
1. Written policies and procedures for homeless students are available:		<input type="checkbox"/>	<input type="checkbox"/>		
• In school board policy		<input type="checkbox"/>	<input type="checkbox"/>		
• In enrollment documents		<input type="checkbox"/>	<input type="checkbox"/>		
• In handbooks, websites, etc.		<input type="checkbox"/>	<input type="checkbox"/>		
Additional Comments:					

REGULATORY COMPLIANCE NCLB (2001) Title X, Part C: McKinney-Vento Homeless Assistance Act, Title VII, Subtitle B		Comments/Details		Compliance Status	
Equal Access				YES	NO
1. Equal access is provided to:				<input type="checkbox"/>	<input type="checkbox"/>
• Pre-school students				<input type="checkbox"/>	<input type="checkbox"/>
• Students with disabilities				<input type="checkbox"/>	<input type="checkbox"/>
• Unaccompanied youth				<input type="checkbox"/>	<input type="checkbox"/>
Additional Comments:					
Title I – Part A				YES	NO
1. LEA reserves a specified amount of Title I, Part A funding to provide comparable services for homeless students not attending Title I funded schools, including children in shelters and other eligible locations. [Section 1113(c)(3)(A)]				<input type="checkbox"/>	<input type="checkbox"/>
Additional Comments:					
Coordination with Community				YES	NO
1. LEA coordinates services with local social services and other agencies providing assistance to homeless children and youth. This coordination is to ensure that homeless children have access and proximity to all education and support services.				<input type="checkbox"/>	<input type="checkbox"/>
2. Liaison coordinates with state and local housing agencies to minimize educational disruption for children and youth who become homeless and to ensure that homeless children have access and proximity to all education and support services.				<input type="checkbox"/>	<input type="checkbox"/>
Additional Comments:					

I certify that I have been given a copy of the monitoring visit and agree with the findings:

Print Name of Superintendent/ or Authorized Official

Signature of Superintendent/or Authorized Official

Date

LEA Liaison

Date

Lead Area Liaison

Date

All other attendees please print and sign your name below:

Name of attendee

Signature of attendee

Position of attendee

Date

Name of attendee

Signature of attendee

Position of attendee

Date

Name of attendee

Signature of attendee

Position of attendee

Date

Name of attendee

Signature of attendee

Position of attendee

Date