

#### **Table of Contents:**

- Description ⇒ How to get to MyGED™
- How to create an account
- How to log in after creating an account
- How to study for the 2014 GED<sup>®</sup> test
- How to select, pay for, and take GED Ready™: The Official Practice Test
- How to clear my alerts and become eligible to schedule according to my state policies
- How to schedule a test
- How to pay for the GED<sup>®</sup> test
- How to pay for the test using vouchers
- Description of the second second
- How to view my personal study plan
- S How to request modified testing conditions (accommodations) or change your request
- Forgot password
- How to change profile information
- How to preview the testing experience (the tutorial)
- How to find a testing center
- How to re-schedule or cancel test
- How to retake a test



#### How to get to MyGED™

Getting to MyGED<sup>™</sup> is simple. Just type <u>www.GED.com</u> into any web browser on your computer, tablet, or smartphone and hit enter.





#### How to create an account

- Visit <u>www.GED.com</u> on your computer, tablet, or smartphone
- Using the "Sign Up" box on the left,
  - 1. Enter a valid email address
  - 2. Enter your email address a second time to verify
  - 3. Enter a password that is at least 8 characters long and contains letters, at least one number or symbol, and it should not contain your email address
- Read and accept the terms and conditions by checking the box
- Click "Sign Up"
- Complete your contact information and click "Next"
  - 1. You must be at least 16 years old to sign up for MyGED™
  - 2. All fields are required except Middle Name, Apt./Suite #, and Secondary Phone
- Answer where you plan to test and your current enrollment status and click "Next"
- Answer if you plan to request accommodations for modified testing conditions and click "Next" NOTE: If you are interrupted during this process, don't worry. Your information is saved after step 4 and you may return and sign-in using the information you just entered.

G	E

Contact Information	
Let's get your $MyGED^{M}$ account set up. First, complete your personance $MyGED^{M}$	onal profile.
	Progress: 25% complete
Name Enter your name as it appears on your official identification.	
First Name	
Please provide an answer.	
Middle Name	
Last Name	
Date of Birth	
Month	
	1
Address	
United States \$	
Street Address	
Apt. / Suite #	
City	
State / Province \$	
ZIP / Postal Code	
Primary Phone	
555-555-5555	
Secondary Phone	
555-555-5555	



# How to log in after creating an account

- Visit <u>www.GED.com</u> on your computer, tablet, or smartphone
- Using the fields in the top, right corner of the MyGED<sup>™</sup> home page,
  - Enter the email address and password you used when you signed up
  - 2. Click "Sign In"





# How to study for the 2014 GED<sup>®</sup> test

- Log in to <u>www.GED.com</u> on your computer, tablet, or smartphone
- Click "Study" in the blue bar at the top
- Here you can choose to browse GED Marketplace<sup>™</sup>, find local test preparation centers, or take GED Ready<sup>™</sup>: The Official Practice Test. (Charges may apply for some preparation products and services)





#### How to select, pay for, and take GED Ready™: The Official Practice Test

- Log in to <u>www.GED.com</u> on your computer, tablet, or smartphone
- Click "Study" in the blue bar at the top
- On the right, click "Take GED Ready™"
- On this page,
  - 1. Choose the subject you wish to take
  - 2. Choose your language
  - 3. Read and check the terms and conditions box
  - Click "Take GED Ready™"



- Review the exam details and system requirements, then click "Register for this exam" NOTE: You must take GED Ready™ on a computer that meets these system requirements. It cannot be taken on a smartphone or tablet.
- Review your order
  - 1. Click "Add Another" if you'd like to add more practice tests
  - 2. Click "Proceed to Checkout" if your order is correct as is
- Confirm your personal information and click "Next"
- Review and agree to the policies, then click "Next"
- Enter your payment information and click "Next"
  - 1. If you have a voucher code, enter it on this page in the "Voucher/Promotion Code" box
  - 2. If not, fill out your credit card and billing information
- Confirm and submit your order
  - 1. Save your receipt for your records

NOTE: Your credit card will not be charged until you submit your order on the last page

Click, "Begin exam" on your order confirmation page to start practicing

NOTE: You do not have to start the practice test the moment you buy it. You will have 120 days from the date of purchase to complete.



How to clear my alerts and become eligible to schedule according to my state policies NOTE: If you cannot schedule, you will be notified of additional steps you need to take in your "Alerts" dropdown on the left side of your dashboard

- Log in to <u>www.GED.com</u> on your computer, tablet, or smartphone
- Click the exclamation mark icon in the blue bar on your dashboard to get more information
- Click on the alert to get more information on how to fulfill any additional requirements

9	Test Tips	Find a Center	Schedule Test	My Scores	College & Care	ers
Alerts GED <sup>®</sup> test.						
GED <sup>®</sup> Test.     Social Studies Practice     Test Alert     You have a social studies     practice test requirement.	S	Schedule			Score	s
Constant of the second se		NOVEMBER 21st		fy Schedule	100-149 150-163 170-200	Below Passing: 100 - 140 GED <sup>®</sup> Passing Score: 110 - 119 GED <sup>®</sup> Honors Score: 170 - 200 GEt your Scores +
Test Tips		ind a Cen	ter		Colleg	ge & Careers
Tip #1 Schedule Breaks & Lunches on Test Day Also learn about the calculator, noteboard and other test day tips			Locate the center near and start p your test d	est you anning	Start you	op now! Ir career or go to college after earning 9 <sup>®</sup> credential.
Click Here for More Ti	a •		Fin	d a Center⊁		Get Started +

- 1. You will see information specific to your state and your personal next steps
- Complete the indicated steps to become eligible to schedule
- Once the additional steps have been completed correctly, you will receive an email notifying you that you can now schedule your GED<sup>®</sup> test



#### How to schedule a test

- Log in to <u>www.GED.com</u> on your computer, tablet, or smartphone
  - If you are eligible to test, you will see a yellow
     "Start Scheduling" button on the "Schedule" tile on your dashboard
- Click the yellow "Start Scheduling" button on your dashboard
- The first time you test, you'll be required to complete background questions about your education, work status, studying, and other information.

GED TESTING SERVICE										ħ	ly Ord	ier	Retu	rn to I	lly GEI	D.Home   Sign Out
Content Areas:	st   Language: Englis GED® Test - Reaso	:h ning Throu	igh Lar	nguage	e Arts											Change Exam
Test Center zTest Lab - Config 86 - Leif Wellington House (Ground flr)	Select Date	Why ca		ind ar				bintme	ent?		Decen	abaa	2042		0	
4/10 Cowley Road 333		Su	Mo			2013 Th	Fr	5a	Su	Mo	Tu	We	2013 Th	Fr	Sa	
Bloomington, Minnesota 55110 United States		30	MO	TU	we		+	Sa g	3u 1	2	3	4	5	6	7	
		з	4	5	6	7	8	9	8	9		- 11	12	13	- 14	
Change Test Centers		40	44	42 49	43 20	44	45	46	15	16	17 24	18 25	19 26	20 27	21 28	
		24		26	27	24	22 29	23 30	22 29		31	25	26	21	28	
							Sh	ow ava	ilable ap	point	ments (	an T	'hursd	lay, De	ecembe	r 12, 2013 💌 Go
	Available Start Ti	mes: Thu	rsday,	Dece	mber	12, 3	2013 a	t zTer	st Lab	- Cor	nfig 86	i - Lei	f			
	Morning								Aftern	oon						
	06:30 AM								12:0	0 PM						
	06:45 AM								12:1	5 PM						
	07:00 AM								12:3	0 PM						
	07:15 AM								12:4	5 PM						

### NOTE: You are only asked to

#### complete these questions the first time you schedule

- Choose the language you'd like to test in (English or Spanish where allowed)
- Confirm the exam details and click "Schedule this Exam"
- Choose the test subjects (content areas) you'd like to schedule and click "Next"
  - NOTE: If you choose more than one test subject at a time, you will only be shown days and times that are open long enough for both test subjects. You may want to choose one test subject at a time to see more scheduling days and times.
- Search for and select your testing center, then click "Next"
- Search for and choose your test appointment day and time, then click "Next"
  - 1. Click on the blue box for the date in the calendar you want to schedule
    - 2. Select from the available start times
- Review your order
  - 1. Click "Add Another" if you'd like to schedule more tests
  - 2. Click "Proceed to Checkout" if your order is correct as is
- Confirm your personal information is correct and click "Next"
- Review and agree to the policies, then click "Next"
- Enter your payment information and click "Next"
  - 1. If you have a voucher code, enter it on this page in the "Voucher/Promotion Code" box
  - 2. If not, fill out your credit card and billing information
- Confirm and submit your order
  - 1. Save your receipt for your records

# NOTE: Your credit card will not be charged until you submit your order on the last page



### How to pay for the GED<sup>®</sup> test

- Log in to <u>www.GED.com</u> on your computer, tablet, or smartphone
- Schedule your test following the instructions included here
- After reviewing your order
  - Click "Add Another" if you'd like to schedule more tests
  - 2. Click "Proceed to Checkout" if your order is correct as is
- Confirm your personal information is correct and click "Next"
- Review and agree to the policies, then click "Next"
- Enter your payment information and click "Next"
  - 1. "Voucher/Promotion Code" box
- If not, fill out your credit card and billing information
- Confirm and submit your order

1. Save your receipt for your records

NOTE: Your credit card will not be charged until you submit your order on the last page

G ED TESTING SERVICE		My Order   Return to My GED Hume   Sign Out
Checkout - Step 3: Enter Payment		
Confirm Personal Agree to Policies Enter Payment Submit	Order Receipt	
Order Total		
Subtotal		
Tax TOTAL DUE:	0.00	
Add Voucher or Promo Code <u>What is this?</u> Voucher:Promotion Code:	l.	
Required information is marked with an asterisk (*).		
Card Details		
We accept the following cards	VISA	
*Card Type:	Select one.	
"Card Number: (Do not include hyphens or spaces)		
*Expiration Date:	11 💌 2013 💌	
*Cardholder's Name: (Name as it appears on card)		
"Security Code:	What is this?	



# How to pay for the test using vouchers

- Log in to <u>www.GED.com</u> on your computer, tablet, or smartphone
- Schedule your test following the instructions included here
- After reviewing your order, personal information, and policies you will arrive at the payment screen
- If you have a voucher code, enter it on this page in the "Voucher/Promotion Code" box and click "Next"
  - 1. Your price will be updated on the next screen
- Confirm and submit your order
  - 1. Save your receipt for your records

NOTE: Your credit card will not be charged until you submit your order on the last page

GED TESTING SERVICE
Checkout - Step 3: Enter Payment
Confirm Personal Agree to Policies Enter Payment Submit Order Receipt Information
Order Total
Subtotal: 60.00
Tax: 0.00
TOTAL DUE: USD 60.00
Add Voucher or Promo Code <u>What is this?</u>
Voucher/Promotion Code: Apply



#### How to view scores for GED Ready™: The Official Practice Test and the GED<sup>®</sup> test

- Log in to <u>www.GED.com</u> on your computer, tablet, or smartphone
- Click on "My Scores" in the blue bar at the top or "Get your Scores" on your "Scores" tile
- Find the test you are looking for and see your scores
  - GED Ready<sup>™</sup> scores are at the bottom divided into 4 subjects
- Click on "View Results" to see and print your full score report NOTE: Initially, scores will be

🚺 📮 🚞 Dashboard	Study Test Tips	Find a Center Sche	dule Test My Scores Colle	ege & Careers
Scores				R Back to Dashboard
Mathematical Reasoning	Reasoning Th	rough Language 🔀	Science	Social Studies
Highest Score: 149 @ Not Passed Test Date: 09/24/2013 View Details Reschedule Test	Highest Score Passed with Test Date: 09/1 View Details	Honors	Highest Score: 178 @ Passed with Honors Test Date: 08/15/2013 View Details Besche	Highest Score: Not Taken Test Date: Not Taken Prepare Schedule Test
tre you GED Ready™? Find out with our	official practice test.	Take one subject at a tin		
CED Ready <sup>™</sup> : The C Veryou GED Ready <sup>™</sup> : Find out with our Mathematical Reasoning Nature: Not Likely to Plass <i>New Results</i> . Study: Recommendations <b>Take GED Ready<sup>™</sup></b>	official practice test." Reasoning Thro Status: Likely to	Take one subject at a tin ough Language Arts Pass Idy Recommendations	ne or all four and build your conf Science Status: Too Clease to Call Yew Results Study Recom Take GED Ready <sup>19</sup>	Social Studies Status: Too Close to Call
Are you GED Ready <sup>TM</sup> ? Find out with our Mathematical Reasoning Status: Not Likely to Pass <i>Jew</i> Results Study Recommendations	official practice test. Reasoning Thro Status: Likely to <u>View Results Stu</u>	Take one subject at a tin ough Language Arts Pass Idy Recommendations	Science Status: Too Cose to Call View Results Study Recon Take GED Ready <sup>144</sup>	Social Studies Status: Too Close to Call mendations <u>View Results</u> Study Recommendations

available the same day as you test in math; it may be 1-2 business days in other test areas. Soon, same day scores will be available for all test parts.



# How to view my personal study plan

- Take at least one subject test of GED Ready™: The Official Practice Test or the 2014 GED<sup>®</sup> test
- Log in to <u>www.GED.com</u> on your computer, tablet, or smartphone
- Click on "My Scores" in the blue bar at the top or "Get your Scores" on your "Scores" tile
- Find the test you are looking for and see your scores
  - 1. GED<sup>®</sup> test scores are at the top divided into 4 subjects
  - GED Ready<sup>™</sup> scores are at the bottom divided into 4 subjects
- View more details about your score
  - 1. For the GED<sup>®</sup> test, click "View Details"
  - 2. For GED Ready™, click "View Results"
- On the left, click "How I Can Score Higher" to view your personal study plan
- To expand the categories, click on the gray bars on the right. They will turn to blue when selected and expanded
- To select a study product for recommendations, use the dropdown bar on the left under "Get Study Recommendations"
- Click "Print" to print out your study recommendations and the name of the study product





#### How to request modified testing conditions (accommodations) or change your request

- During the sign in process, click "Yes" on the modified testing conditions question
- You will need to submit supporting documentation to request an accommodation. This usually must be done in person at a local center.
- Follow the instructions provided in your accommodations message found in you "Messages" dropdown on your dashboard

TESTING SERVICE"			
Ready To Test			
Last steps			
Last step, let's confirm if you need m	odified testing conditions.		
	Progr	sss: 90% complete	
○ Yes			
	Back	Continue	_
	Back	Continue	-
About the Test	Back Take Action	Continue	Tana

- Await approval. You will be notified by email when you can schedule.
- Schedule your test by calling the number provided in the email
- To change your request for modified testing conditions, log into your MyGED<sup>™</sup> account and use the "Edit My Profile" link in the top right



#### Forgot password

- If you've forgotten your password, just click the "Forgot Password" link near the sign in on the top right of <u>www.GED.com</u>
- Enter your email
- Click "Submit"
- Your password reset information will be sent to your email





# How to change profile information

- After you login to <u>www.GED.com</u>, click the "Edit my profile" link in the top right corner
- Choose to edit your password, email, or personal information by selecting one of the gray bars
- Enter the new information
- Click "Save" at the bottom

	Frien	Edit My Profile Log Out us: 🌠 🎔 You 💷
1 Dashboard Stud	Y Test Tips Find a Center Schedule Test My Scores College & Careers	
Edit My Profile		
Password		
Email		
Personal info		
Name		
NOTE: You cannot change your name online. F Customer Support at 877-392-6433 to find out your name.		
Cassandra		
Middle Name		
Brown		
Date of Birth January ¢ 1 ¢	1980 0	
United States	٥	
123 Main St		
Apt. / Suite #		
Washington		
Georgia	\$	
00001		



# How to preview the testing experience (the tutorial)

- Log in to <u>www.GED.com</u> on your computer, tablet, or smartphone
- Click on "Test Tips" in the blue bar at the top
- Click on "Tour the Test"
- Click on the image of the tutorial to get started

TESTING SERVICE			Log C Follow us: 😭 💟 You
Dashboar	d Study Test Tips Find a Center	Schedule Test My Scores Colleg	ge & Careers
Test Tips			# Back to Dashboard
Test day is just around the corner. Take	a few minutes to review these useful tips	and tools that will make your test day	run smoothly.
Tips for Test Day What to Bring	Tour the Test Calculator Noteboa	rd	
Welcome to the GE To begin, look at the lower rig Click the New	ght corner of the screen.		
	Stargeter Bart &		
About the Test What is the GED <sup>®</sup> test	Take Action	Help FAOs	Terms & Conditions
Reasoning through Language Arts Mathematical Reasoning	Locate a prep center Locate a test center Schedule a test Request a transcript	PAUS Contact Us	Privacy & Conditions Privacy & Cookies Policy



#### How to find a testing center

- Log in to <u>www.GED.com</u> on your computer, tablet, or smartphone
- Click on "Find a Center" in the blue bar at the top
- Enter your location and click
   "Search"

TESTING SERVICE			
Test Center Search			
Find test centers			Icomington, MN* or "Paris, France" or "55437"
	J.S. Service	Members looking for on	-base, DANTES, test centers, please <u>click here</u> .
specific exam, please sign into your web a	Distance*		ments and may not be evailable at all of the test centers listed below. For information on a
Test Center  DC OSSE GED Testing and Verifications 411 4th Street NW Cne Judiciny Square Suite 370N Washington, District Of Columbia 20001 United States	Show.km 1.6 mi	Directions Get Directions	And the second s
Insyte 901 North Pitt Street Suite 105 Alexandria, Virginia 22314 United States	5.6 mi	Get Directions	nardele Department of the second seco
Westwood College - Arlington 4420 N Fairfax Drive Arlington, Virginia 22203 United States	6.7 mi	Get Directions	Spring High T Roue Hill Even Hanner H S S S S S S S S S S S S S S S S S S S
Career Technology Center 6260 Leesburg Pike suit 106 For Registration Please Contact PersonVu Falls Church, Virginia 22044 United States	8.9 mi	Get Directions	
SALVATION ACADEMY	10.0 mi	Get Directions	



# How to re-schedule or cancel test

- Log in to <u>www.GED.com</u> on your computer, tablet, or smartphone
- Click the "View my schedule" link in the "Schedule" tile on your dashboard
- Click on the test subject you would like to re-schedule or cancel
- Confirm the cancellation, or if rescheduling, choose a new date and time

NOTE: GED Testing Service and Pearson VUE will happily refund 100% of your test fee if you reschedule or cancel up to 24

GED Edit My Profile Log Out Follow us: 📑 🔽 You 🔟 9 🖵 🛗 希 Back to Dashboard My Schedule GED<sup>®</sup> test NOVEMBER Mathematical Reasoning zTest Lab - Config 86 - Leif Wellington House (Ground flr) 4/10 Cowley Road Bloomington, MN 55110 12:45 PM Reschedule Cancel Science zTest Lab - Config 86 - Leif Wellington House (Ground flr) 4/10 Cowley Road Bloomington, MN 55110 130 PM Reschedule Cancel DECEMBER Social Studies zTest Lab - Config 86 - Leif Wellington House (Ground 4/10 Cowley Road Bloomington, MN 55110 Reschedule Cancel

hours before your test appointment. See the **FAQs** for more information.



#### How to retake a test

- Log in to <u>www.GED.com</u> on your computer, tablet, or smartphone
- Click "My Scores" in the blue bar at the top
- Find the test you'd like to re-take
- Click the corresponding "Reschedule Test" link
- Follow the scheduling process

1 🗐 🗮 Dashboar	rd Study Test Tips	s Find a Center Sche	dule Test My Scores Colle	ge & Careers
Scores				# Back to Dashboard
Mathematical Reasoning	Reasoning T	hrough Language 🚬	Science	Social Studies
Highest Score: 149 @ Not Passed Test Dete: 08/24/2013 View Details Reschedule Test	Highest Sco Passed v Test P	re: 180 @ Honors 192013	Highest Score: 178 @ Passed with Honors Test Date: 08/15/2013 View Details Rescher	Highest Score: Not Taken Test Date: Not Taken Prepare Schedule Test
re you GED Ready <sup>MP</sup> ? Find out with o lathernatical Reasoning tatus: Not Likely to Pass iew Results Study Recommendations	ur official practice test. Reasoning Thi Status: Likely to <u>View Results</u> St	Take one subject at a tim rough Language Arts Pass tudy Recommendations	Science Status: Too Close to Call View Results Study Record	Social Studies Status: Too Close to Call mendations View Results Study Recommendations
GED Ready™: The reyou GED Resolv™ Fod out with o Asthematical Reasoning tata:: Not Levit to Pass with Resolt English Recommendations Take GED Ready™ Scone Reports	ur official practice test. Reasoning Thi Status: Likely to	Take one subject at a tim rough Language Arts Pass tudy Recommendations	Science Status: Too Cose to Call Vew.Results: Study Recom Take GED Ready <sup>16</sup>	Social Studies Status: Too Cose to Cell