



REGIONAL
OFFICE OF EDUCATION
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John Meixner
Regional Superintendent of Schools

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January 25, 2017

Dear Educator,

You are receiving this email because our records indicate your professional development status in the Educator Licensure Information System (ELIS) is currently set to "retired" and you hold a lapsed professional educator license. ISBE is offering retirees an opportunity to reinstate their licenses with no penalty. See details below.

Through December 31, 2017: If you are retired, and your professional educator license has lapsed for failure to renew, you may reinstate that license without penalty by providing proof of retirement from a state retirement system to the State Board of Education. You must submit a copy of a letter from a state retirement system (on official agency letterhead) confirming your retirement. Your name, IEIN, and date of birth must be included with the letter. Upon verification that you are not working in a position requiring a professional educator license, ISBE will reinstate your license.

The verification letter will be used in lieu of a \$500 penalty fee or 9 semester hours of coursework. You will not need to enter any professional development owed or pay any license registration fees.

Letters may be emailed or mailed to:

Lynn Herrera
Regional Office of Education #26
130 S. Lafayette, Suite 200
Macomb, IL 61455
lherrera@roe26.net

or

IL State Board of Education
Educator Effectiveness Division
100 N. First Street
Springfield, IL 62777
renewal@isbe.net

Please call Lynn (309-575-3229) if you have any questions or need help with this process.

Sincerely,

John Meixner
Regional Superintendent of Schools
Fulton, Hancock, McDonough & Schuyler