

BOARD OF TRUSTEES REGULAR MEETING
CLC 104 (West Classroom of Cessna Learning Center) 6:00 p.m.
November 9, 2017

MINUTES

Members Present

Val DeFever
Norman Chambers
Jana Shaver
Terry Clark
Mike Wood
Cynthia Sherwood

Others Present

Daniel Barwick, President
Wendy Isle, Chief Financial Officer
Keli Tuschman, Human Resources Director
Tammie Geldenhuys, Vice-President/Student Affairs, Athletics, and Admissions
Beverly Harris, Executive Assistant/Board Clerk
Jessica Morgan-Tate, Compliance Officer/Title IX
Brittany Thornton, Director of Admissions
Ben Seel, Political Science Instructor
Anita Chappuie, Director of Institutional Research
Cody Westerhold, Director of Student Activities
Jay Jones, Assistant Athletic Director
Jim Correll, Fab Lab ICC Director

Guests

Taina Copeland, Reporter
Andy Taylor, Montgomery County Chronicle
David Cowen, Public Safety Director for City of Independence
Jessica Jaimes, City of Independence Clerk and Notary
John Heckman, Architect
Brianna Wisby, ICC Student

I. ROUTINE

- A. Call to Order – Val DeFever called the meeting to order at 6:00 p.m.
- B. Approval of Agenda – Jana Shaver moved to approve the agenda. Terry Clark seconded the motion and the motion carried 6-0.
- C. Welcome Guests – Val DeFever welcomed the guests and provided an overview of options available for public comment on items pertaining to the agenda.
- D. Pledge of Allegiance – John Heckman led the group in recitation of the Pledge of Allegiance.
- E. Mission Statement – Norman Chambers read the College Mission Statement.
- F. Vision Statement – Jana Shaver read the College Vision Statement.
- G. Approval of October 12, 2017 meeting minutes – Cynthia Sherwood moved to approve the October 12, 2017 meeting minutes. Mike Wood seconded the motion and the motion carried 6-0.

II. INSTITUTIONAL OPERATIONS

- A. Review Fab Lab Design with John Heckman – John Heckman provided additional detail about the roof slope depicted in the architectural design and answered several questions; the Board of Trustees were invited to visit Mr. Heckman’s office to view additional exterior building views. Mr. Heckman shared a timeline of construction commencing next year and noted completion of the project by the 2019 deadline specified in the grant.
- B. North Penn Neighborhood Revitalization Plan Interlocal Agreement – David Cowen, Public Safety Director for the City of Independence, provided an overview of the updated North Penn Neighborhood Revitalization Plan Interlocal Agreement. Cynthia Sherwood moved to approve the modified Interlocal Agreement. Norman Chambers seconded the motion and the motion carried 6-0. Chair DeFever and Clerk Harris signed the Agreement and Jessica Jaimes, City of Independence Clerk and Notary, notarized the signing; the College will receive a copy of the Agreement when all parties have signed approval.
- C. 2017-2018 Renovation and Repair Priorities Proposal – Dr. Barwick provided an historical background of the process utilized for renovation and repairs; he noted that currently three-to-five larger items that cannot be absorbed into the Maintenance budget are identified and the remaining \$50,000 of the \$250,000 allocated is set aside for consideration of use during the Spring semester. Dr. Barwick shared that proposals are divided among consideration for renovation and repairs associated with: academics; student life; facilities; and, safety and security. No action was taken, as the item was not identified for action on the agenda distributed to the Trustees.
- D. 2018-2019 Tuition and Fees/Room and Board Proposal – Brianna Wisby, ICC student, asked why tuition and fees were raising \$7 per credit hour and the meal plan increasing by \$41. Ms. Wisby asked how these increases benefit ICC students and noted that many students do not eat in the dining hall, but spend additional dollars eating elsewhere; a recent episode of being served raw chicken was given. Dr. Barwick shared that a lengthy discussion was held with Great Western Dining Services management about the increase in complaints received; a series of action steps for improved quality and service will be implemented, and a survey instrument will be available for evaluation of the dining experience as students and customers exit the cafeteria. Dr. Barwick noted that additional information will be shared during the Executive Session. Trustee Sherwood also questioned the amount employees are charged for dining in the cafeteria and stated that employees should pay the same amount for meals as students are expected to pay. The Kansas Board of Regents tuition and fees/room and board chart was distributed for review. Discussion followed regarding the dollar amount students pay for residence halls compared to other community college room and board charges depicted in the Kansas Board of Regents Tuition and Fees/Room and Board comparison chart. Dr. Barwick noted the item was not identified as an action item; however, action was required to facilitate enrollment and recruitment efforts, as well as financial aid timelines. Trustee Shaver responded that she was not prepared to vote on an item not previously identified for action and for which background information was not adequately provided. Dr. Barwick informed the Board that the item will appear on the agenda of the special Board meeting planned for 12:30 p.m. Sunday, November 12th, when the Trustees consider Bowl options.
- E. Allow Payables – Norman Chambers moved to allow payables. Mike Wood seconded the motion and the motion carried 6-0.
- F. President’s Update – Dan Barwick recognized Anita Chappuie, Director of Institutional Research, for her work on the enrollment analysis and provided an overview of the information provided. The Trustees were asked to RSVP through the Board Clerk if they wished to attend all or part of the Quarterly Kansas Association of Community College Trustees meeting scheduled for December 3-4, 2017 at Cowley Community College in Arkansas City. Dr. Barwick also informed the Trustees of the December 12, 2017 Graduation planned for 5:00 p.m. in the Inge Theatre. Dr. Barwick shared a piece from Carlyle Brown’s Facebook page; Mr. Brown was selected as the 2018 Inge Honoree; following his acceptance of the honor, Mr. Brown posted on Facebook that someone should pinch him as he might be dreaming.

III. CONSENT AGENDA – Cynthia Sherwood moved to approve the consent agenda which included receipt of the financial, personnel, and grant progress reports. Also included in the consent agenda was approval of payment to Dissinger Reed, LLC in the amount of \$11,900 for the Fall 2017 student accident insurance plan.

Approval of the 2018-2019 academic calendar was the last item included in the consent agenda for consideration of approval. It was noted that the Faculty Association voted and approved the 2018-2019 academic calendar prior to submission for Board approval. Mike Wood seconded the motion to approve the consent agenda and the motion carried 6-0.

- IV. EXECUTIVE SESSION – Norman Chambers moved the Board enter Executive Session for forty-five minutes at 8:07 p.m. and return to Open Session in CLC 104 at 8:52 p.m. The motion included participation in Executive Session by Dr. Barwick, Keli Tuschman, Tammie Geldenhuys, and Jessica Morgan-Tate, for the purpose of discussing non-elected personnel in order to protect the privacy interests of the individuals to be discussed. Discussion of non-elected personnel is an acceptable topic of discussion for Executive Session. Jana Shaver seconded the motion and the motion carried 6-0.

Dr. Barwick shared that ICC has already been contacted about participation in four separate Bowls, contracts will go out on Monday, and a public announcement will be made at 2:00 p.m. on Tuesday. As a quick turnaround is required, the Board of Trustees reached consensus for holding a Special Board meeting on Sunday, November 12, 2017 at 12: 30 p.m. in CLC 104 of the Cessna Learning Center for discussion of Bowl bids.

Meeting attendees were informed that no action would be taken following Executive Session.

The Board entered Executive Session at 8:07 p.m. The Board returned to Open Session at 8:52 p.m. Norman Chambers moved the Board enter Executive Session for an additional fifteen minutes at 8:54 p.m. and return to Open Session in CLC 104 at 9:09 p.m. The motion included participation in Executive Session by Dr. Barwick, Keli Tuschman, Tammie Geldenhuys, and Jessica Morgan-Tate, for the purpose of discussing non-elected personnel in order to protect the privacy interests of the individuals to be discussed. Discussion of non-elected personnel is an acceptable topic of discussion for Executive Session. Mike Wood seconded the motion and the motion carried 6-0. The Board entered Executive at 8:54 p.m. The Board returned to Open Session at 9:09 p.m.

- V. EXECUTIVE SESSION – Consultation with the College attorney which would be deemed privileged in the attorney-client relationship was not required.
- VI. ADJOURN – Terry Clark moved that the meeting adjourn. Norman Chambers seconded the motion and the motion carried 6-0. The meeting adjourned at 9:10 p.m.

Beverly Harris
Board Clerk

Independence Community College is committed to a policy of nondiscrimination on the basis of race, sex, national origin, religion, age, and handicap in admissions, educational programs or activities, and employment, all as required by applicable laws and regulations under the Title VI Civil Rights Act of 1964, Title IX regulations of 1972, Section 5 of the Social Rehabilitation Act of 1973, and the Americans With Disabilities Act of 1990.