

BOARD OF TRUSTEES REGULAR MEETING
CLC 104 (West Classroom of Cessna Learning Center) 6:00 p.m.
February 8, 2018

MINUTES

Members Present

Val DeFever
Mike Wood
Jana Shaver
Terry Clark
Norman Chambers

Others Present

Daniel Barwick, President
Wendy Isle, Chief Financial Officer
Kara Wheeler, Vice-President of Academic Services
Keli Tuschman, Human Resources Director
Beverly Harris, Executive Assistant/Board Clerk
Jessica Morgan-Tate, Compliance Officer/Title IX
Brad Henderson, Marketing/Communications Director
Eric Montgomery, IT Director
Taylor Crawshaw, Associate Dean of Academic Support Services
Ben Seel, Political Science Instructor
John Eubanks, Business/Accounting Instructor
Melissa Ashford, Computer Technology Instructor
Laura Allison, Financial Aid Director

Guests

Taina Copeland, Reporter
Jueno Morgan-Tate, Community Member

I. ROUTINE

- A. Call to Order – Val DeFever called the meeting to order at 6:00 p.m.
- B. Approval of Agenda – Mike Wood moved to approve the agenda. Terry Clark seconded the motion and the motion carried 5-0.
- C. Welcome Guests – Val DeFever welcomed the guests and provided an overview of public comment on items pertaining to the agenda.
- D. Pledge of Allegiance – Wendy Isle led the group in recitation of the Pledge of Allegiance.
- E. Mission Statement – Jana Shaver read the College Mission Statement.
- F. Vision Statement – Terry Clark read the College Vision Statement.
- G. Approval of January 11, 2018 meeting minutes – Terry Clark moved to approve the minutes of the January 11, 2018 meeting. Norman Chambers seconded the motion and the motion carried 5-0.

II. INSTITUTIONAL OPERATIONS

- A. Overview of Maxient – Jessica Morgan-Tate provided a detailed overview of Maxient and answered questions.
- B. Recap of Dancing With the Indy Stars – The recap was not given.
- C. Scholarship Report – Laura Allison provided highlights of the scholarship report which was included in the Board Agenda packets.
- D. Allow Payables – Mike Wood moved to allow payables. Terry Clark seconded the motion and the motion carried 5-0.
- E. President's Update – Dr. Barwick
 - Progress on HLC Requirements – An overview of the steps taken and progress made toward addressing the Higher Learning Commission requirements was provided. Dr. Barwick shared that weekly Cabinet discussions of individual accreditation findings continue with employees from campus areas related to correction of the findings in attendance and actively participating in discussion and resolution. It was noted that 28 Programs

are completing the annual review, and 13 Programs are completing accumulative program reviews; those Program reviews will be included in the March Board Agenda packets. Dr. Barwick recognized Kara Wheeler for the work she has accomplished in this area while also adjusting for accreditation requirement changes since moving from the AQIP to the Standard Pathway.

- Update on President's Advisory Council – Dr. Barwick reminded the Board that the Advisory Council was created in an effort to improve communication between the College and the community and shared that the group has been a great resource; he also noted the new High School Principle, Jason McAfee, had recently joined the group. During the last meeting, the Council expressed dismay at the bad press that resulted from the recent faculty actions. The Higher Learning Commission requirements and progress made toward addressing them was discussed in detail. The group also praised the success of ICC's football team. Dr. Barwick shared that the Vet Tech Task Force held its first meeting, discussed accreditation issues and progress made toward addressing those issues, long-term growth, and the new Vet Tech Director position. The group will meet again in approximately two months when the Vet Tech Director search culminates. Dr. Barwick clarified the new Director position was recommended by the accreditation body and is the addition of a third person who is non-faculty and will be responsible for curriculum development and requisite paperwork.

- A. CONSENT AGENDA – Jana Shaver moved to approve the Consent Agenda which included receipt of the Financial, Personnel, and Grant Progress Reports. The Personnel Report included employment of Jordan Remza in the position of Assistant Football Coach at an annualized salary of \$12,000 plus College support toward employee participation in ICC's group health insurance plan, and Matt Smith in the position of Assistant Football Coach at an annualized salary of \$17,000 plus College support toward employee participation in ICC's group health insurance plan. Also included in the Personnel Report was the separation of Jesse Ornelas from the Assistant Football Coach position. Included in the Consent Agenda was: approval of the routine process of writing off student account balances less than \$5, or less than \$25 and over 3 years old, (the total write-off amount proposed was \$2,206.63); the contract with Inceptia for outsourcing verification of Title IV Federal Student Aid records for an estimated cost of \$8,500; lease agreements with Quality Toyota for two 2018 Toyota Camrys in the monthly amount of \$543.35 for 36 months; and, payment in the amount of \$25,000 to Kokopelli Theatre Company for the Inge Festival Play Lab and a full performance of one of the honoree's plays. Mike Wood seconded the motion and the motion carried 5-0.

III. EXECUTIVE SESSION – Attorney/Client Privilege Executive Session was not necessary.

IV. EXECUTIVE SESSION – Employer-Employee Negotiations.

Norman Chambers moved that the Board recess for an executive session for the purpose of discussing upcoming negotiations, pursuant to the employer-employee negotiation exception, K.S.A. 75-4319(b)(3). Open Session would resume at 7:25 p.m. in CLC 104 of the Cessna Learning Center. Those invited to attend were: Dr. Barwick, Keli Tuschman, and Kara Wheeler. Terry Clark seconded the motion and the motion carried 5-0. The Board entered Executive Session at 6:55 p.m. The Board returned to Open Session in CLC 104 at 7:25 p.m. Norman Chambers moved that the Board recess for an executive session for the purpose of discussing upcoming negotiations, pursuant to the employer-employee negotiation exception, K.S.A. 75-4319(b)(3) for an additional ten minutes. Open Session would resume at 7:35 p.m. in CLC 104 of the Cessna Learning Center. Those invited to attend were: Dr. Barwick, Keli Tuschman, and Kara Wheeler. Terry Clark seconded the motion and the motion carried 5-0. The Board entered Executive Session at 7:25 p.m. The Board returned to Open Session in CLC 104 at 7:35 p.m.

V. EXECUTIVE SESSION – Non-elected Personnel.

Terry Clark moved that the Board recess for an executive session for discussion of a personnel matter pursuant to the non-elected personnel exception, K.S.A. 75-4319(b)(1). Open Session would resume at 8:00 p.m. in CLC 104 of the Cessna Learning Center. Those invited to attend were Dr. Barwick, Keli Tuschman, Kara Wheeler, and Heather Mydosh. Norman Chambers seconded the motion and the motion carried 5-0. The Board entered Executive Session at 7:35 p.m. The Board returned to Open Session at 8:00 p.m.

IV. EXECUTIVE SESSION – Employer-Employee Negotiations.

Norman Chambers moved that the Board recess for an executive session for continued discussion of upcoming negotiations, pursuant to the employer-employee negotiation exception, K.S.A. 75-4319(b)(3). Open Session would resume at 8:30 p.m. in CLC 104 of the Cessna Learning Center. Those invited to attend were: Dr. Barwick, Keli Tuschman, and Kara Wheeler. Terry Clark seconded the motion and the motion carried 5-0. The Board entered

Executive Session at 8:00 p.m. The Board returned to Open Session in CLC 104 at 8:30 p.m. Norman Chambers moved that the Board recess for an executive session for the purpose of discussing upcoming negotiations, pursuant to the employer-employee negotiation exception, K.S.A. 75-4319(b)(3) for an additional thirty minutes. Open Session would resume at 9:00 p.m. in CLC 104 of the Cessna Learning Center. Those invited to attend were: Dr. Barwick, Keli Tuschman, and Kara Wheeler. Terry Clark seconded the motion and the motion carried 5-0. The Board entered Executive Session at 8:30 p.m. The Board returned to Open Session in CLC 104 at 9:00 p.m.

- VI. ADJOURN – Terry Clark moved that the meeting adjourn. Norman Chambers seconded the motion and the motion carried 5-0. The meeting adjourned at 9:00 p.m.

Beverly Harris
Board Clerk

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