

BOARD OF TRUSTEES REGULAR MEETING
CLC 104 (West Classroom of Cessna Learning Center) 6:00 p.m.
July 26, 2018

MINUTES

Members Present

Val DeFever
Mike Wood
Jana Shaver
Terry Clark
Cynthia Sherwood

Others Present

Daniel Barwick, President
Tammie Geldenhuys, Vice-President for Athletics/Student Affairs/Admissions
Kara Wheeler, Vice-President for Academic Affairs
Beverly Harris, Executive Assistant/Board Clerk
Keli Tuschman, Vice-President for Operations
Taylor Crawshaw, Associate Dean for Tutoring and Accessibility Services
Wendy Isle, Chief Business Officer
Brad Henderson, Director of Marketing
Brittany, Director of Enrollment/Retention Management
Jared Wheeler, Director of On-line
Jessica Morgan-Tate, Compliance Officer/Title IX
Melissa Ashford, Professor of Computer Technology
Laura Schaid, Program Developer
Dan Fossoy, ABE/GED Director/Instructor
Jim Correll, Fab Lab Manager
John Eubanks, Professor of Business/Accounting
Ben Seel, Professor of Political Science
Kris Kippenberger, Director of Maintenance

Guests

Taina Copeland, Reporter
Andy Taylor, Montgomery County Chronical
Jeff Chubb, College Legal Counsel
Melissa Johnson, Youth Program Director/SEK Kansas Works
Drew Main, Community Member
Kristen Torrey, ICC Student

I. ROUTINE

- A. Call to Order – Val DeFever called the meeting to order at 6:00 p.m.
- B. Approval of Agenda – Terry Clark moved to approve the amended agenda. Cynthia Sherwood seconded the motion and the motion carried 5-0.
- C. Welcome Guests – Val DeFever welcomed the guests and provided an overview of public comment on items pertaining to the agenda. Chair DeFever noted one request was received for public comment regarding the football program/Last Chance U; Drew Main was informed he would be given an opportunity to speak following the routine business section of the agenda.
- D. Pledge of Allegiance – Melissa Ashford led the group in recitation of the Pledge of Allegiance.
- E. Mission Statement – Cynthia Sherwood read the College Mission Statement.
- F. Vision Statement – Mike Wood read the College Vision Statement.
- G. Approval of July 12, 2018 Minutes – Mike Wood moved to approve minutes from the July 12th meeting. Jana Shaver seconded the motion and the motion carried 5-0.

II. INSTITUTIONAL OPERATIONS

Drew Main spoke on behalf of the football program/Last Chance U and Coach Jason Brown. Mr. Main noted the passion the football coaches have for making the football athletes succeed through regular classroom attendance and academic achievement.

A. Enrollment Update/Last Chance U-Brittany Thornton provided an enrollment update depicting this year following the release of Last Chance U compared to the same time last year. Ms. Thornton noted that: this time last year approximately fifty applications for enrollment had been received and 112 have been received for 2018; four campus tours have been scheduled from schools in the Kansas City area who have not previously toured; telephones are constantly ringing with students from out of state wanting to enroll at ICC; a huge interest in the athletic training program has developed; retention levels have elevated due to students interested in being part of the “buzz” around Last Chance U filming; inquiries about being a CP2 family have increased; and, student athletes wishing to play football at ICC are calling daily. Ms. Thornton also shared that between phone calls and applications, 205 new students are currently in the process of being contacted and guided through the enrollment process, as well as 91 students were in process prior to launching of Last Chance U. Med Aid and CNA classes are already filled and an adjunct instructor has been identified. It was also noted that: Bookstore online sales have been \$5,000 over the past week (the total of online sales for 2017-2018); and, Game Day packages are being created with tickets, T-shirts and, Chamber of Commerce information regarding community areas of interest, hotels and restaurants. It was also noted that the dorms are full with 35 students currently on a waiting list and temporary, alternative housing is being identified with assistance from April Nutt; the dorms house approximately 360-365 residents. Tammie Geldenhuys and Val DeFever also shared positive comments and experiences resulting from Last Chance U. Brad Henderson distributed results of Last Chance U social media tracking and shared the number of hits in various areas; Trustee Wood noted ICC’s exposure in the national and sports news arena and the focus on ICC’s commitment to academic achievement; and, Keli Tuschman acknowledged marketing assistance provided by Andy McClellan. Trustee Sherwood noted comments received about Coach Brown’s offensive language. Dr. Barwick shared that he interviewed with FOX Sports of Joplin, MO. and that the interviewer, who had never been to Independence, spoke very highly of how the community was portrayed. Val DeFever suggested a summary to the Board of Trustees and local press of how many football students graduated last year and to which institutions they were recruited.

B. Athletic Gender Equity Report – Tammie Geldenhuys provided highlights of the athletic gender equity report and answered questions. Ms. Geldenhuys shared that KJCCC rules have changed over the last two years and are now effective; ICC can subsequently show how changes made are creating a smaller gap and moving toward proportional athletic gender equity. Female athletes will be surveyed this fall for athletic areas of interest which can further advance gender equity. Jana Shaver questioned \$37,740 still budgeted for scholarships in the baseball program. Tammie shared that baseball scholarship funds were actually distributed equitably across athletic programs and some were shared with Vet Tech and Fine Arts. A report of how the funds were dispersed was requested. An inquiry was made regarding progress on the athletic practice field; a drainage pad will be placed August 6th and fourteen days later the turf will be laid.

C. 2018-2019 Budget Workshop

- Discussion of ABE/GED Funding Options – Dr. Barwick reviewed five options for the Board’s consideration of funding the ABE/GED Program and shared the statute requirement regarding publication of a Resolution should the Board elect to levy the one-fourth mill allowable to establish and maintain an Adult Basic Education Program. Chair DeFever invited Dan Fossoy to speak regarding ABE/GED schedule requirements. Mr. Fossoy stated that three sessions are offered; one each in the morning, afternoon, and evening. Chair DeFever noted the possibility of an abbreviated arrangement in the event funds cannot be identified for the full Program; she also suggested scholarships from local industries as an option. Trustee Sherwood acknowledged the community and local industry need for Program graduates, but stated that the ABE/GED Program is a K-12 issue and not the mission of Independence Community College to assist students in obtaining a high school diploma. Dan Fossoy noted that in addition to assistance obtaining a high school diploma, the program is also one of workforce development. Jana Shaver shared her commitment to success of the Program. Terry Clark spoke of his newly gained knowledge of the Program and suggested a different style of marketing to portray the workforce development aspect instead of the misconception that it exists only for obtaining a high school diploma. Mike Wood noted the very tight budget the Board is considering this year and shared a brochure he obtained from the Dollar General and spoke of the literacy improvement grants the Dollar General Foundation provides; five Kansas community colleges were listed as recipients on the website. Chair DeFever invited Jim Correll to provide additional information on the Fab Force Program and how it could complement the ABE/GED Program; Melissa Ashford provided an update. Val DeFever shared that the ICC Foundation has an individual donor for \$5,000

plus the Foundation would commit \$10,000 toward the Program; the one-fourth mill levy of approximately \$35,000 would bring the total to \$50,000 and closer to last year's Program cost of \$63,000. Although sharing her lack of excitement about increasing the mill, Chair DeFever added that \$50,000 might be as far as the College could go, but would provide more of a Program than only half of the total. Jim Correll reiterated a previous request that the College continue at the \$63,000 level for one more year to provide additional time to identify alternative sources of income/grants. Dr. Barwick shared that Neosho Community College stated that the average federal match provided toward the ABE/GED Program over the last three years was approximately forty cents on the dollar and varies slightly each year. Val DeFever suggested: the Board of Trustees send a letter to the Board of Trustees of the other community colleges seeking monetary support for ABE/GED; pursue the \$15,000 Jim Correll mentioned in support; request scholarship support from area industries; and, utilize \$37,500 from within the existing budget. Val DeFever noted that with the Foundation's \$15,000 commitment and \$37,500 from the Culinary Arts budget Neosho Community College could be contacted regarding the level of the Program's continuance based on the combined support from ICC of \$52,500. Dr. Barwick clarified that the Board will not levy an additional one-fourth mill for Adult Basic Education, and questioned the one-mill increase included in the 2018-2019 budget proposal being reviewed that evening. Chair DeFever confirmed that the mill would not be increased for ABE/GED; however, she added that consideration of the one mill increase had yet to be discussed. Additional discussion of the ABE/GED Program will continue during the July 31st Board meeting.

- Consideration of 2018-2019 Budget Approval and Publication. Dr. Barwick noted that a brief summary of how the Strategic Plan ties to the budget was included in the Board agenda packets. Dr. Barwick provided an overview of the budget process and statutory deadlines and shared that the Trustees were considering approval to publish the one-page 2018-2019 budget; however, finer details of the budget could be addressed later. Wendy Isle distributed cash flow charts and the cash flow summary, and reviewed the 2018-2019 revenue stream projections; it was noted that anticipated Bookstore revenues were overstated and should be approximately \$350,000. Wendy Isle noted that the projected revenue in the budget being considered reflected a .82 percent mill increase equivalent to approximately \$121,301.00. Dr. Barwick noted the list of budget changes made since the previous meeting were included in the Board agenda packets, shared that additional changes would be made based on discussion that evening, and emphasized that the Board must approve the budget for publication at the July 31st special meeting which was earmarked as an optional date in the event consensus on approval was not achieved. Dr. Barwick added that the public comment period would commence with publication of the budget and the budget hearing would take place on August 13th. Dr. Barwick reminded the group of the Board's previously stated desire to maintain the Art Program, while at the same time deep cuts were made in faculty and staff positions and the renovation and maintenance budget to preserve cash flow and build the cash balance. Val DeFever shared concern about elimination of the 403(b) match and suggested preservation of a portion of the support; Keli Tuschman noted that a 1.5% match would be approximately \$45,000. Cynthia Sherwood commented that, although the Board would like to support several cuts being considered that they must be realistic with the budgeting of limited funds. Dr. Barwick reminded the group of the Board's strategic goal to recover from the previous year's cash shortfall and the need to improve the cash flow of the College by increasing the amount of cash on hand.

III. CONSENT AGENDA – Cynthia Sherwood moved to approve the consent agenda which included payment to the Kansas Jayhawk Community College Conference in the amount of \$10,944.00 for 2018-2019 football officials during home games. Terry Clark seconded the motion and the motion carried 5-0.

IV. EXECUTIVE SESSION – Attorney/Client Privilege was moved forward on the agenda. It was noted that no action would be taken following either Executive Session. Terry Clark moved that the Board go into Executive Session for consultation with the College attorney regarding possible contractual provisions pursuant to the attorney/client privilege exception, K.S.A. 75-4319(b)(2). Open Session would resume at 9:15 p.m. in CLC 104 of the Cessna Learning Center. Those invited to attend were: Dr. Barwick, Jeff Chubb, Keli Tuschman, and Tammie Geldenhuys. Mike Wood seconded the motion and the motion carried 5-0. The Board entered Executive Session at 9:00 p.m. The Board returned to Open Session at 9:15 p.m. Terry Clark moved that the Board go into Executive Session for an additional 15 minutes for consultation with the College attorney regarding possible contractual provisions pursuant to the attorney/client privilege exception, K.S.A. 75-4319(b)(2). Open Session would resume at 9:30 p.m. in CLC 104 of the Cessna Learning Center. Those invited to attend were: Dr. Barwick, Jeff Chubb, Keli Tuschman, and Tammie Geldenhuys. Mike Wood seconded the motion and the motion carried 5-0. The Board entered Executive Session at 9:15 p.m. The Board returned to Open Session at 9:30 p.m.

- V. EXECUTIVE SESSION – Employer-Employee Negotiations. Mike Wood moved the Board go to into Executive Session for the purpose of discussing ongoing negotiations pursuant to the employer-employee negotiation exception, K.S.A. 75-4319(b)(3). Open Session would resume at 9:45 p.m. in CLC 104 of the Cessna Learning Center. Those invited to attend were: Dr. Barwick, Jeff Chubb, Kara Wheeler, and Keli Tuschman. Terry Clark seconded the motion and the motion carried 5-0. The Board entered Executive Session at 9:30 p.m. The Board returned to Open Session at 9:45 p.m. Mike Wood moved the Board go to into Executive Session for an additional five minutes for the purpose of discussing ongoing negotiations pursuant to the employer-employee negotiation exception, K.S.A. 75-4319(b)(3). Open Session would resume at 9:50 p.m. in CLC 104 of the Cessna Learning Center. Those invited to attend were: Dr. Barwick, Jeff Chubb, Kara Wheeler, and Keli Tuschman. Terry Clark seconded the motion and the motion carried 5-0. The Board entered Executive Session at 9:45 p.m. The Board returned to Open Session at 9:50 p.m. Mike Wood moved the Board go to into Executive Session for an additional five minutes for the purpose of discussing ongoing negotiations pursuant to the employer-employee negotiation exception, K.S.A. 75-4319(b)(3). Open Session would resume at 9:55 p.m. in CLC 104 of the Cessna Learning Center. Those invited to attend were: Dr. Barwick, Jeff Chubb, Kara Wheeler, and Keli Tuschman. Terry Clark seconded the motion and the motion carried 5-0. The Board entered Executive Session at 9:50 p.m. The Board returned to Open Session at 9:55 p.m. Mike Wood moved the Board go to into Executive Session for an additional five minutes for the purpose of discussing ongoing negotiations pursuant to the employer-employee negotiation exception, K.S.A. 75-4319(b)(3). Open Session would resume at 10:00 p.m. in CLC 104 of the Cessna Learning Center. Those invited to attend were: Dr. Barwick, Jeff Chubb, Kara Wheeler, and Keli Tuschman. Terry Clark seconded the motion and the motion carried 5-0. The Board entered Executive Session at 9:55 p.m. The Board returned to Open Session at 10:00 p.m.
- VI. EXECUTIVE SESSION – Non-elected Personnel. This Executive Session was not necessary.
- VII. ADJOURN – Mike Wood moved that the meeting adjourn. Terry Clark seconded the motion and the motion carried 5-0. The meeting adjourned at 10:00 p.m.

Beverly Harris
Board Clerk

Independence Community College is committed to a policy of nondiscrimination on the basis of race, sex, national origin, religion, age, and handicap in admissions, educational programs or activities, and employment, all as required by applicable laws and regulations under the Title VI Civil Rights Act of 1964, Title IX regulations of 1972, Section 5 of the Social Rehabilitation Act of 1973, and the Americans With Disabilities Act of 1990.