

BOARD OF TRUSTEES REGULAR MEETING
CLC 104 (West Classroom of Cessna Learning Center) 6:00 p.m.
October 11, 2018

MINUTES

Members Present

Val DeFever
Mike Wood
Terry Clark
Norman Chambers
Cynthia Sherwood
Jana Shaver joined the meeting at 6:10 p.m.

Others Present

Daniel Barwick, President
Tammie Geldenhuys, Vice-President for Athletics/Student Affairs/Admissions
Kara Wheeler, Vice-President for Academic Affairs
Beverly Harris, Executive Assistant/Board Clerk
Keli Tuschman, Vice-President for Operations
Taylor Crawshaw, Associate Dean for Tutoring and Accessibility Services
Jared Wheeler, Director of On-line
Jessica Morgan-Tate, Compliance Officer/Title IX
John Eubanks, Faculty Senate President
Ben Seel, Professor of Political Science
Marg Yaroslaski, Associate Professor of Communications
Cody Westerhold, Head Stunt Team Coach

Guests

Andy Taylor, Montgomery County Chronicle
Paul Yaroslaski, Community Member
Kristen Torrey, ICC Student

I. ROUTINE

- A. Call to Order – Val DeFever called the meeting to order at 6:00 p.m.
- B. Approval of Agenda – The agenda was amended to postpone the County-Wide Neighborhood Revitalization report and action until a recommendation is received from the Attorney General. Additional amendments included moving the Executive Session for Employer-Employee Negotiations, and any subsequent action on the Faculty Negotiated Agreement, forward on the agenda immediately following approval of the September meeting minutes. Terry Clark moved to approve the agenda as amended. Norman Chambers seconded the motion and the motion carried 5-0.
- C. Welcome Guests – Val DeFever welcomed the guests and provided an overview of options for public comment on items pertaining to the agenda.
- D. Pledge of Allegiance – Paul Yaroslaski led the group in recitation of the Pledge of Allegiance.
- E. Mission Statement – Mike Wood read the College Mission Statement.
- F. Vision Statement – Terry Clark read the College Vision Statement.
- G. Approval of September 13, 2018 Minutes – Cynthia Sherwood moved to approve minutes of the September 13, 2018 meeting. Mike Wood seconded the motion and the motion carried 5-0.

IV. EXECUTIVE SESSION – Employer-Employee Negotiations. Cynthia Sherwood moved that the Board enter Executive Session for the purpose of discussing ongoing negotiations pursuant to the employer-employee negotiation exception, K.S.A. 75-4319(b)(3). Open Session would resume at 6:20 p.m. in CLC 104 of the Cessna Learning Center. Those invited to attend included Dr. Barwick, Keli Tuschman, and Kara Wheeler. Jana Shaver seconded the motion and the motion carried 6-0. The Board entered Executive Session at 6:05 p.m. The Board returned to Open Session at 6:20 p.m.

- D. Faculty Negotiated Agreement – Val DeFever thanked Ben Seel for his work proofreading and accurately incorporating revisions in the agreement. Following clarification that the Faculty Association had already approved the Agreement, Cynthia Sherwood moved to approve the Negotiated Agreement as presented. Jana Shaver seconded the motion and the motion carried 6-0.

II. INSTITUTIONAL OPERATIONS

- B. Online Program Update – Jared Wheeler informed the group that two 8-week modules of the online Early Childhood Education course will start each semester. The online Certificate and Associate degree Criminal Justice Programs will also launch; Chief of Police Harrison, and Judge Gettler, will provide instruction and Wichita State University (WSU) is partnering to accept all ICC online credits for students continuing pursuit of a Bachelor degree in Criminal Justice at WSU. Amanda McCormick and Kara Wheeler have been working with Jared toward online Pre-Vet and Vet Tech Programs.
- C. Program Review Update – Kara Wheeler provided highlights of the updated Program Review Handbook previously approved by the Review Committee. Dr. Barwick commended the use of input for review and edit of the handbook, as well as the continued review plan schedule which is now on the website and accessible to the public.
- E. Board Policy PSL-714 Concealed Carry/First Reading – Val DeFever conducted the first reading of the policy revision. The second reading will take place during the November meeting.
- E. Board Policy STU-803 Student Grievance/First Reading – Val DeFever conducted the first reading of the policy revision. The second reading will take place during the November meeting.
- F. Allow Payables – Norman Chambers moved to approve the payables report. Terry Clark seconded the motion and the motion carried 6-0. Beginning in November, Wendy Isle will provide a monthly review of the dashboard of key financial issues at the College.
- G. President's Update – An accreditation progress report was reviewed. Dan Barwick acknowledged the Standing Committee Chairs, Inge Center, and the Fab Lab for work in development of area-specific Operational Plans and noted with these additions, all areas of the College demonstrate their work supports and advances the Board's Strategic Plan for the College. Bluffstone/ICC Enrollment Growth Strategies – An overview of various strategies was provided. Last month, the Strategic Planning Progress Committee was formed with Breta Campus, Angela Houston, and Marg Yaroslaski volunteering service. Marg Yaroslaski provided an overview of the committee's process recommendations. Mike Wood moved to accept the recommended process. Jana Shaver seconded the motion and the motion carried 6-0. It was noted that Brooke Carol has agreed to accept responsibilities associated with the position of Strategic Plan Process Coordinator. Terry Clark moved to approve Brooke Carol in the position of Strategic Plan Process Coordinator. Mike Wood seconded the motion and the motion carried 6-0. Dr. Barwick welcomed the Board's recommendations for various groups such as Rotary, Lions Club, etc. for data gathering purposes. It was suggested that information could be decimated, surveys administered, and committee volunteers solicited during the First Friday celebrations. Dr. Barwick will initiate these processes based on the Board's suggestions.

- III. CONSENT AGENDA – Item F/Revisions to Procedures Section of Board Policy and Procedure Manual was removed until the November meeting when Board policy revisions will receive the second reading. Item G/ Surface Pro Tablet Purchase was removed until the November meeting when Eric Montgomery can be present to answer questions. Norman Chambers moved to approve items A through E of the consent agenda which included receipt of the financial, personnel, and grant progress reports. The personnel report included employment of Robin Kilbert in the position of Custodian at an hourly rate of \$11 plus College support toward employee participation in ICC's group health insurance plan; and, Calvin Latham in the Maintenance/Custodian position at an hourly rate of \$10 plus College support toward employee participation in ICC's group health insurance plan. Also included in the personnel report was the separation of Shufang Liu from the position of Associate Professor of Math. Approval to pay the KJCCC invoice in the amount of \$14,007.00 for 2018-2019 basketball officials; and, renewal of the Inceptia annual contract in the amount of \$27.50 per student record completed verified were also included in the consent agenda. Cynthia Sherwood seconded the motion and the motion carried 6-0.

- V. EXECUTIVE SESSION – Non-elected Personnel. This Executive Session was not required.

- VI. EXECUTIVE SESSION – Attorney/Client Privilege. This Executive Session was not required.

- VII. ADJOURN – Terry Clark moved that the meeting adjourn. Jana Shaver seconded the motion and the motion carried 6-0. The meeting adjourned at 8:53 p.m.

Beverly Harris
Board Clerk

Independence Community College is committed to a policy of nondiscrimination on the basis of race, sex, national origin, religion, age, and disability in admissions, educational programs or activities, and employment, all as required by applicable laws and regulations under the Title VI Civil Rights Act of 1964, Title IX regulations of 1972, Section 5 of the Social Rehabilitation Act of 1973, and the Americans With Disabilities Act of 1990.