

BOARD OF TRUSTEES REGULAR MEETING  
CLC 104 (West Classroom of Center for Innovation and Entrepreneurship) 6:00 p.m.  
January 10, 2019

MINUTES

**Members Present**

Val DeFever  
Terry Clark  
Norman Chambers  
Jana Shaver  
Cynthia Sherwood joined the meeting at 6:04 p.m.

**Others Present**

Daniel Barwick, President  
Kara Wheeler, Vice-President for Academic Affairs  
Tammie Geldenhuys, Vice-President for Student Affairs/Athletics/Admissions  
Wendy Isle, Chief Business Officer  
Beverly Harris, Executive Assistant/Board Clerk  
Brittany Thornton, Director of Enrollment and Retention Management  
Michelle Kleiber, Interim Director for Human Resources  
Taylor Crawshaw, Associate Dean for Tutoring and Accessibility Services  
Jared Wheeler, Director of On-line  
Jessica Morgan-Tate, Compliance Officer/Title IX  
John Eubanks, Faculty Senate President  
Laura Allison, Financial Aid Director  
Ben Seel, Professor of Political Science  
Cody Westerhold, Head Cheer/Stunt Team Coach  
Kris Wech, Maintenance Director  
Jaicey Gillum, Coordinator ICC Now/Testing/Technical Education  
Laura Schaid, Program Developer  
Melissa Ashford, Professor of Computer Technology

**Guests**

Susan Scovel, Reporter  
Andy Taylor, Montgomery County Chronicle  
Bob Nold, Great Western Dining Services Vice President  
Rachel Klosterman, Great Western Dining Services District Manager  
Robert Rogers, Great Western Dining Service District Manager  
John Nilges, Great Western Dining Services President (via telephone)  
Melissa Johnson, Community Member  
Karl Johnson, Community Member  
John Kishpaugh, Community Member  
Nancy Kishpaugh, Community Member  
Will Wilkinson, Keller Williams  
Kristen Torrey, ICC Student

**I. ROUTINE**

- A. Call to Order – Val DeFever called the meeting to order at 6:00 p.m.
- B. Approval of Agenda – Terry Clark moved to approve the agenda. Norman Chambers seconded the motion and the motion carried 4-0.
- C. Welcome Guests – Val DeFever welcomed the guests.
- D. Pledge of Allegiance – Nancy Kishpaugh led the group in recitation of the Pledge of Allegiance.
- E. Mission Statement – Jana Shaver read the College Mission Statement.
- F. Vision Statement – Norman Chambers read the College Vision Statement.

## II. INSTITUTIONAL OPERATIONS

### A. Annual Board of Trustees Elections and Appointments

- Nominate and Elect Board Chair – Jana Shaver nominated Val DeFever as Board Chair. Terry Clark seconded the motion and the motion carried 4-0.
- Nominate and Elect Board Vice-Chair – Jana Shaver nominated Terry Clark as Board Vice-Chair. Val DeFever seconded the motion and the motion carried 5-0.
- New Chair Appoints Audit Committee – Norman Chambers and Cynthia Sherwood accepted appointments to the Audit Committee.
- New Chair Appoints Kansas Association of Community College Trustees (KACCT) Representative – Norman Chambers accepted the appointment as KACCT Representative. Dr. Barwick publicly thanked Trustee Shaver for her years' service as the Independence Community College KACCT Representative.

### B. On-line Program Update – Jared Wheeler provided an overview of on-line program enrollments and background information regarding contracting through Data Verum, or alternative outside services, to grow online to the stand alone program the Board envisioned. Val DeFever noted that the Board would like a detailed overview of the services offered by Data Verum prior to any subsequent discussion with vendor representatives.

### C. Scholarship Report – Laura Allison provided an overview of the scholarship report information utilized by Financial Aid staff, answered questions, and shared that a more understandable version would subsequently post to the website.

### D. Allow Payables – Terry Clark moved to allow payables. Jana Shaver seconded the motion and the motion carried 5-0.

### E. President's Update – Dan Barwick publicly recognized Mandy Monroy as the ICC Foundation Director and the newest member to the President's Cabinet. Meeting attendees were reminded of the name change from Cessna Learning Center (CLC) to the Center for Innovation and Entrepreneurship (CIE). Although Board meetings will take place in the same location, the room number stated on Board Agendas will subsequently change from "CLC 104" to "CIE 104".

- Accreditation Progress Report – Dr. Barwick shared that the bulk of the work toward meeting deficiencies noted has been completed and writing of the Notice Report Response has begun. Dr. Barwick also noted that the draft response will be shared with the President's Cabinet, Faculty Senate, and Board of Trustees for feedback prior to submission and will become a public document upon completion.
- Strategic Planning Progress Update – Dr. Barwick informed the group that Mike Thompson has accepted the position of Strategic Planning Process Coordinator. Dr. Barwick also shared that we have completed the survey phase of the process; 600 electronic surveys were submitted, 8 Listening Sessions were held, and the next step is a meeting of the Gap Analysis committee on January 23<sup>rd</sup>. The Gap Analysis Committee will create work groups for addressing specific areas of concern. Dr. Barwick welcomed Michelle Kleiber in the position of Interim Director of Human Resources; he also publicly thanked Taylor Crawshaw and Jessica Morgan-Tate for completion of the Civil Rights Audit.
- Dashboard Review – Wendy Isle provided a walk-through of the Dashboard and answered questions. Brittany Thornton gave a brief overview of enrollment numbers.

## IV. EXECUTIVE SESSION – Attorney/Client Privilege. Norman Chambers moved the Board enter Executive Session for consultation with the College attorney regarding contract discussions, pursuant to the attorney/client privilege exception, K.S.A. 75-4319(b)(2). Open Session would resume at 7:50 p.m. in CLC 104 of the Cessna Learning Center. Those invited to attend were: Dr. Barwick, Tammie Geldenhuys, Jeff Chubb, Bob Nold, Rachel Klosterman, Robert Rogers, and John Nilges via telephone. Terry Clark seconded the motion and the motion carried 5-0. The Board entered Executive Session at 7:20 p.m. The Board returned to Open Session at 7:50 p.m. Norman Chambers moved the Board enter Executive Session for consultation with the College attorney regarding contract discussions, pursuant to the attorney/client privilege exception, K.S.A. 75-4319(b)(2). Open Session would resume at 8:05 p.m. in CLC 104 of the Cessna Learning Center. Those invited to attend were: Dr. Barwick, Tammie Geldenhuys, Jeff Chubb, Bob Nold, Rachel Klosterman, Robert Rogers, and John Nilges via telephone. Terry Clark seconded the motion and the motion carried 5-0. The Board entered Executive Session at 7:50 p.m. The Board returned to Open Session at 8:05 p.m.

## III. CONSENT AGENDA – Jana Shaver moved to approve the Consent Agenda. Norman Chambers seconded the motion and the motion carried 5-0. The Consent Agenda included receipt of the financial, personnel, and grant progress reports.

An inquiry was made concerning status of the Art Instructor search; Kara Wheeler shared that an instructor has been hired and will start employment in May and adjunct instructors will conduct the spring semester coursework. The Annual Reviews of the: Computer Information Technology Program; Web Design and Development Program; Culinary Arts and Hospitality Management Program; Automotive Technology Program; Music Program; Art Program; Social Sciences Program; Health, Physical Education, and Recreation Program; Early Childhood Education Program; and, Business Administration Program were included in the Board Agenda packet for reference only and required no action. Kara Wheeler answered several questions. Kara Wheeler also shared that comprehensive Program reviews will be included on the February 14, 2019 Board meeting agenda.

It was noted that no action would be taken following conclusion of the Executive Session.

- V. EXECUTIVE SESSION – Non-elected Personnel. Terry Clark moved the Board enter Executive Session for discussion of non-elected personnel pursuant to K.S.A. 75-4319(b)(1). Open Session would resume at 8:40 p.m. in CLC 104 of the Cessna Learning Center. Dr. Barwick and Tammie Geldenhuys were invited to attend. Cynthia Sherwood seconded the motion and the motion carried 5-0. The Board entered Executive Session at 8:25 p.m. The Board returned to Open Session at 8:40 p.m. Jana Shaver moved the Board enter Executive Session for discussion of non-elected personnel pursuant to K.S.A. 75-4319(b)(1). Open Session would resume at 8:55 p.m. in CLC 104 of the Cessna Learning Center. Dr. Barwick and Tammie Geldenhuys were invited to attend. Terry Clark seconded the motion and the motion carried 5-0. The Board entered Executive Session at 8:40 p.m. The Board returned to Open Session at 8:55 p.m. Jana Shaver moved the Board enter Executive Session for discussion of non-elected personnel pursuant to K.S.A. 75-4319(b)(1). Open Session would resume at 9:10 p.m. in CLC 104 of the Cessna Learning Center. Dr. Barwick and Tammie Geldenhuys were invited to attend. Terry Clark seconded the motion and the motion carried 5-0. The Board entered Executive Session at 8:55 p.m. The Board returned to Open Session at 9:10 p.m. Jana Shaver moved the Board enter Executive Session for discussion of non-elected personnel pursuant to K.S.A. 75-4319(b)(1). Open Session would resume at 9:25 p.m. in CLC 104 of the Cessna Learning Center. Dr. Barwick and Tammie Geldenhuys were invited to attend. Terry Clark seconded the motion and the motion carried 5-0. The Board entered Executive Session at 9:10 p.m. The Board returned to Open Session at 9:25 p.m.
- VI. ADJOURN – Jana Shaver moved that the meeting adjourn. Terry Clark seconded the motion and the motion carried 5-0. The meeting adjourned at 9:25 p.m.

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Beverly Harris  
Board Clerk

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