

BOARD OF TRUSTEES REGULAR MEETING
CIE 104 (West Classroom of Center for Innovation and Entrepreneurship) 6:00 p.m.
February 14, 2019

MINUTES

Members Present

Val DeFever
Terry Clark
Mike Wood
Norman Chambers
Jana Shaver

Others Present

Daniel Barwick, President
Kara Wheeler, Vice-President for Academic Affairs
Tammie Geldenhuys, Vice-President for Student Affairs/Athletics/Admissions
Wendy Isle, Chief Business Officer
Beverly Harris, Executive Assistant/Board Clerk
Brittany Thornton, Director of Enrollment and Retention Management
Michelle Kleiber, Interim Director for Human Resources
Taylor Crawshaw, Associate Dean for Tutoring and Accessibility Services
Jared Wheeler, Director of On-line
Jessica Morgan-Tate, Compliance Officer/Title IX
John Eubanks, Faculty Senate President
Cody Westerhold, Head Cheer/Stunt Team Coach
Jaicey Gillum, Coordinator ICC Now/Testing/Technical Education
Laura Schaid, Program Developer
Melissa Ashford, Professor of Computer Technology
Dan Fossoy, ABE/GED Instructor
Jim Correll, Fab Lab ICC Director
Teresa Vestal, Bookstore Manager
Mallory Byrd, Allied Health Director

Guests

Susan Scovel, Reporter
Melissa Johnson, Community Member
Karl Johnson, Community Member
Travis Alexander, Community Member

I. ROUTINE

- A. Call to Order – Val DeFever called the meeting to order at 6:00 p.m..
- B. Terry Clark moved to approve the amended agenda as distributed. Jana Shaver seconded the motion and the motion carried 5-0.
- C. Welcome Guests – Val DeFever welcomed the guests and provided an overview of public comment on items pertaining to the agenda.
- D. Pledge of Allegiance – Val DeFever led the group in recitation of the Pledge of Allegiance.
- E. Mission Statement – Norman Chambers read the College Mission Statement.
- F. Vision Statement – Mike Wood read the College Vision Statement.
- G. Approval of January 10, 2019 meeting minutes – Norman Chambers moved to approve the January 10, 2019 meeting minutes. Mike Wood seconded the motion and the motion carried 5-0.

On a Point of Personal Privilege, Val DeFever commended the awesome recruiting job accomplished by Larry Markiewicz through hosting the Band Honors Day. Chair DeFever shared that it was a fantastic performance; she also credited marketing with the great artwork on event material. Dr. Barwick added that Larry Markiewicz successfully defended his dissertation and earned his Doctorate.

II. INSTITUTIONAL OPERATIONS

- A. On-line Program Update – Jared Wheeler provided an update of the On-line Program and noted that partnership efforts with Data Verum for on-line marketing, curriculum building, tech integration etc. are no longer viable. Jared Wheeler is looking through the list of 2018 Higher Learning Commission vendors for potential service providers, and will explore partnering with K-State Global, PSU, Fort Hays State, etc. for 2 + 2 On-line Program opportunities.
- B. Welding Program Proposal – Dr. Barwick recognized the amazing work done by Kara Wheeler, Jaicey Gillum, and Wendy Isle in development of the Welding Program partnership proposal. Kara Wheeler shared that ICC would use Independence High School shop space for Tuesday and Thursday evening classes; she added that the curriculum has been upgraded and a full class of ten students taking 16 credit hours would start March 26th. Trustee Clark questioned the return on investment, and Trustee DeFever asked about the length of time required to pay for the initial \$22,310.05 investment. Following further discussion, Norman Chambers moved to move forward with the Welding Program proposal and purchase of equipment in the amount of \$22,310.05. Jana Shaver seconded the motion and the motion carried 5-0.
- C. ABE/GED – Dr. Barwick provided background information regarding the partnership with Neosho Community College for the ABE/GED Program. Dr. Barwick shared that ABE/GED has been relocated to the Fab Lab space and Jim Correll is working with outside funding sources to meet approximately 50% of ICC's portion of the program's funding. Jim Correll presented a five-minute video of an ABE/GED Program participant from the Coffeyville area. Dan Fossoy shared that the program is moving toward more of a work-based program and currently serves ten students. Jana Shaver moved to approve the ABE/GED partnership with Neosho Community College in the amount of \$52,288. Terry Clark seconded the motion and the motion carried 5-0.
- D. Board Training – Civil Rights/ADA – As the Board of Trustees are required to participate in annual training, Jessica Morgan-Tate and Taylor Crawshaw provided a PowerPoint presentation and answered questions; meeting attendees were also informed of the Kansas Board of Regents Civil Rights Audit scheduled Wednesday, February 20th. Mike Wood noted that requirements associated with accessibility are virtually impossible for faculty to keep abreast of (especially online accessibility criteria).
- E. Allow Payables – Norman Chambers moved to allow payables. Mike Wood seconded the motion and the motion carried 5-0.
- F. President's Update – Dan Barwick
 - Accreditation Progress Report – Dr. Barwick shared that excellent feedback was received from faculty, Cabinet members, and the Board of Trustees following distribution of the Draft On Notice Report document; the final Report is due the first of March. Val DeFever commented that a very good process had been observed when writing the draft response. Dr. Barwick recognized Jessica Morgan-Tate for her assistance writing the Report.
 - Strategic Planning Progress Update – Dr. Barwick reminded the group of the Kick-off Meeting for the Strategic Plan Work Groups scheduled Monday, February 18th, 7:00 to 9:00 p.m. at ICC West. Dr. Barwick noted that Work Group Reports are due March 15th, the GAP Analysis Committee's draft set of recommendations is due to the Board by April 19th, the Board of Trustees will hold a Strategic Planning Workshop the last week of April, and the goal is for Board approval of the final draft of the new five-year Strategic Plan during the May Board of Trustees meeting.
 - Practice Field Update – Tammie Geldenhuys noted the receipt of an additional \$20,000 donation toward the practice field.
 - Revenue From Last Chance U Sales – It was noted that \$23,051.71 has been received from Last Chance U sales; however, \$6,200 worth of merchandise is still in inventory.
 - Dashboard Review – Wendy Isle presented a detailed overview of the Dashboard and answered questions.
 - Assessment Committee By-Laws – Mike Wood moved to approve the revised Assessment Committee By-Laws that would provide the Committee authority to create sub-committees for addressing curricular, co-curricular, and departmental assessment needs. Terry Clark seconded the motion and the motion carried 5-0.

- III. CONSENT AGENDA – Terry Clark moved to approve the Consent Agenda which included receipt of the financial, personnel, and grant progress reports. The personnel report included employment of: Kameron Mydland in the position of Navigator at an annualized salary of \$33,000 plus College support toward employee participation in ICC's group health insurance plan; Donald Ballew in the position of Custodian/Evening Security at the rate of \$11.50 per hour plus College support toward employee participation in ICC's group health insurance plan; J.D. McGuire in the Art Instructor position at an annualized salary of \$53,900 and the notation that faculty status is not achieved until May 2019, plus College support toward employee participation in ICC's group health insurance plan; Marcellus Speaks in the Football Coach position at an annualized salary of \$30,000 plus College support toward employee participation in ICC's group health insurance plan; and, Steve McCollom in the position of Football Coach at an annualized salary of \$30,000 plus College support toward employee participation in ICC's group health insurance plan. The personnel report also included separations of Levi Thornton from the Custodian position, and Calvin Latham for the position of Custodian. Approval of: the \$15,000 payment to Fire Engine RED, Inc. for year 2 of

the 3-year contract for Fireworks Recruiting Software; the Information and Security and Privacy Policy and Program for inclusion in the Board of Trustees Policy Manual; and, revisions to the President' Cabinet By-Laws were also included in the Consent Agenda. Norman Chambers seconded the motion to approve the Consent Agenda and the motion carried 5-0.

The Annual Computer Science Program Review was included for reference only and required no action.

The Annual Administrative Office Assistant Program Review was included for reference only and required no action.

The Annual Athletic Training Program Review was included for reference only and required no action.

The Criminal Justice Program Review was included for reference only and required no action.

The Elementary Education Program Review was included for reference only and required no action.

IV. EXECUTIVE SESSION – Attorney/Client Privilege. This Executive Session was not required.

V. EXECUTIVE SESSION – Non-elected Personnel. This Executive Session was not required.

Val DeFever shared information associated with the GoFundMe page created by ICC student and PTK Regional Vice-President, Rebecca Caraballo, who was selected by the International Scholar Laureate Program to continue her education in China the summer of 2019.

Mike Wood recognized Terry Clark, CEO of Cobalt Boats, and the seven million dollar expansion planned for the facility. Val DeFever recognized Brittany Thornton, as she was given contact information on a high school student at the beginning of the meeting and during the meeting had already scheduled a campus tour with him for the next day.

VI. ADJOURN – Jana Shaver moved that the meeting adjourn. Mike Wood seconded the motion and the motion carried 5-0. The meeting adjourned at 8:22 p.m.

Beverly Harris
Board Clerk

Independence Community College is committed to a policy of nondiscrimination on the basis of race, sex, national origin, religion, age, and disability in admissions, educational programs or activities, and employment, all as required by applicable laws and regulations under the Title VI Civil Rights Act of 1964, Title IX regulations of 1972, Section 5 of the Social Rehabilitation Act of 1973, and the Americans With Disabilities Act of 1990.