

BOARD OF TRUSTEES REGULAR MEETING
CIE 104 (West Classroom of Center For Innovation and Entrepreneurship) 6:00 p.m.
August 14, 2019

MINUTES

Members Present

Val DeFever
Terry Clark
Norman Chambers
Jana Shaver
Mike Wood
Cynthia Sherwood

Others Present

George Knox, Interim President
Beverly Harris, Executive Assistant/Board Clerk
Lori Boots, Human Resources Director
Taylor Crawshaw, Interim Vice President For Academic Affairs
Cody Westerhold, Head Stunt Team Coach
Brett Vana, Athletic Director
Alexis Lowder, Choral Instructor
Paul Molnar, Theatre Instructor

Guests

John Eubanks, Community Member
Ashley Osborn, Community Member
Kristen Torrey, Community Member

I. ROUTINE

- A. Call to Order – Val DeFever called the meeting to order at 6:00 p.m.
- B. Approval of Agenda – Cynthia Sherwood moved to approve the agenda as presented. Norman Chambers seconded the motion and the motion carried 6-0.
- C. Welcome Guests – Val DeFever welcomed the guests and provided an overview of options for public comment on items pertaining to the agenda. Taylor Crawshaw introduced Paul Molnar, Theatre Instructor, and Alexis Lowder, Choral Instructor. Dr. Knox introduced Brett Vana, Athletic Director.
- D. Pledge of Allegiance – Paul Molnar led the group in recitation of the Pledge of Allegiance.
- E. Mission Statement – Val DeFever read the College Mission Statement.
- F. Vision Statement – Val DeFever read the College Vision Statement.
- G. Approval of July 25, 2019 Minutes – Mike Wood moved to approve the minutes of the July 25th meeting. Terry Clark seconded the motion and the motion carried 5-0-1; Cynthia Sherwood abstained, as she was not present at the meeting.

II. INSTITUTIONAL OPERATIONS

- A. Public Hearing – John Eubanks addressed the group with concerns that specific expenditures were not identified in the budget rollup and proposed 2019-2020 budget. Mr. Eubanks asked the Board to consider approval of the budget for certification during a special meeting held at a later date following further scrutiny of budget details. It was noted that specific, incremental details could be worked out later; however the 2019-2020 budget which was published according to statutory requirements must certify to the County Clerk within stated timeframes. Dr. Knox shared that he told Mr. Eubanks the detailed budget would be shared on Friday, August 16th. Trustee Sherwood noted the mill levy decrease contained in the 2019-2020 budget proposal which the Board was considering for certification.
- B. 2019-2020 Budget Approval – Cynthia Sherwood moved to approve the published 2019-2020 budget for certification to the County Clerk. Jana Shaver seconded the motion and the motion carried 5-1, with Mike Wood voting no.
- C. Allow Payables – Norman Chambers moved to allow payables. Terry Clark seconded the motion and the motion carried 6-0.

III. CONSENT AGENDA – Mike Wood moved to approve the Consent Agenda which included receipt of the financial, personnel, and grant progress reports. The personnel report included employment of: Steve Sadler in the position of part-time Assistant Football Coach at a monthly pay rate of \$833; Brooke Joseph in the position of ICC NOW/Perkins Coordinator at an annualized salary of \$32,000 plus College support toward employee participation in ICC’s group health insurance plan; Johnny Caughman in the part-time position of Assistant Football Coach at a monthly pay rate of \$1,429; Brett Vana in the position of Athletic Director at an annualized salary of \$75,000 plus College support toward employee participation in ICC’s group health insurance plan; Ciara Allen in the position of Upward Bound Program Coordinator at an annualized salary of \$31,900 plus College support toward employee participation in ICC’s group health insurance plan; and, Malanie Ishimura in the position of Financial Accountant at an annualized salary of \$46,000 plus College support toward employee participation in ICC’s group health insurance plan. The personnel report also included separations of: Tevion Franklin from the position of Custodian; Ann Dutton from the position of Vet Tech Instructor; Tambra Romstad from the position of Athletic Director/Vice President of Student Affairs; Sara Kattenberg from the position of Upward Bound Program Coordinator; Lawann Latson from the position of Football Coach; Harty Blackert from the position of Fine Arts Technical Director and Theatre Manager; Polette Medina from the position of Assistant Women’s Volleyball Coach; Madysen Smith from the position of Assistant Women’s Softball Coach; Robin Wulf from the position of Registrar; Jared Wheeler from the position of Philosophy/World Religions Instructor; Wai Powell from the position of Financial Affairs Specialist; Kris Wech from the position of Director of Maintenance and Facilities; and Rebecca Gilcrist from the position of SSS Engagement Specialist. Also included in the personnel report were the early retirement of John Eubanks from the position of Business/Accounting Professor and the withdrawal of employment offer made to Desmond Keefe in the position of Culinary Arts Instructor. Renewal of student athletic insurance through United States Fire Insurance Company in the amount of \$193,870; payment to Village Tours & Travel for student athlete transportation to 2019-2020 football games in the amount of \$14,690; and, extension of the Inge Festival Producing Director contract with Hannah Joyce-Hoven in the amount of \$25,000 over a 12-month period rounded out the Consent Agenda. Jana Shaver seconded the motion for approval and the motion carried 6-0.

Val DeFever informed the group that the Board would recess for two Executive Sessions and resume Open Session in CIE 104; however, no action would be taken following either Executive Session.

- IV. EXECUTIVE SESSION – Non-elected Personnel. Norman Chambers moved the Board recess for an Executive Session for discussion of a non-elected personnel issue, pursuant to the non-elected personnel exception, K.S.A. 75-4319(b)(1). Open Session would resume at 7:00 p.m. in CIE 104 of the Center For Innovation and Entrepreneurship. Those invited to attend were George Knox and Lori Boots. Terry Clark seconded the motion and the motion carried 6-0. The Board recessed for Executive Session at 6:40 p.m. The Board returned to Open Session in CIE 104 at 7:00 p.m.
- V. EXECUTIVE SESSION – Negotiations. Norman Chambers moved the Board recess for an Executive Session the purpose of discussing ongoing negotiations, pursuant to the employer-employee negotiation exception, K.S.A. 75-4319(b)(3). Open Session would resume at 7:30 p.m. in CIE 104 of the Center For Innovation and Entrepreneurship. Those invited to attend were George Knox and Lori Boots. Terry Clark seconded the motion and the motion carried 6-0. The Board recessed for Executive Session at 7:00 p.m. The Board returned to Open Session in CIE 104 at 7:30 p.m.
- VI. ADJOURN – Norman Chambers moved that the meeting adjourn. Mike Wood seconded the motion and the motion carried 6-0. The meeting adjourned at 7:30 p.m.

Beverly Harris
Board Clerk

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