

BOARD OF TRUSTEES REGULAR MEETING
CIE 104 (Center for Innovation and Entrepreneurship) 6:00 p.m.
September 12, 2019

MINUTES

Members Present

Val DeFever
Terry Clark
Norman Chambers
Jana Shaver
Mike Wood
Cynthia Sherwood joined the meeting at 6:32 p.m.

Others Present

George Knox, Interim President
Beverly Harris, Executive Assistant/Board Clerk
Lori Boots, Human Resources Director
Jonathan Sadoo, Vice President for Administration and Finance
Cordell Jordan, Executive Vice President and Chief Marketing Officer
Mark Allen, Vice President for Academic Affairs
Taylor Crawshaw, Dean of Tutoring and Accessibility Services
Brett Vana, Athletic Director
Bridget Carson, Developmental English Instructor
Ben Seel, Professor of Political Science

Guests

Susan Scovel, Daily Reporter
Andy Taylor, Montgomery County Chronicle
John Eubanks, Community Member
Kristen Torrey, Community Member
Kevin Brannum, Community Member
Wayne Stephany, Community Member

I. ROUTINE

- A. Call to Order – Val DeFever called the meeting to order at 6:00 p.m.
- B. Approval of Agenda – Terry Clark moved to approve the amended agenda. Norman Chambers seconded the motion and the motion carried 5-0.
- C. Welcome Guests – Val DeFever welcomed the guests and provided an overview of options for public comment on items pertaining to the agenda.
- D. Pledge of Allegiance – Val DeFever led the group in recitation of the Pledge of Allegiance.
- E. Mission Statement – Jana Shaver read the College Mission Statement.
- F. Vision Statement – Terry Clark read the College Vision Statement.
- G. Approval of August 14, 2019 Minutes – Jana Shaver moved to approve minutes of the August 14, 2019 meeting. Mike Wood seconded the motion and the motion carried 5-0.

Dr. Knox introduced Dr. Mark Allen, Vice President for Academic Affairs. Val DeFever also recognized Brett Vana and credited him with the full bleachers during a home volleyball game. Chair DeFever shared that all

other Coaches and their respective teams were present to support the volleyball team. Val DeFever also noted ICC athletes' community support through participation in the recent Optimist Pancake Breakfast.

- II. EXECUTIVE SESSION – Employer-Employee Negotiations. Jana Shaver moved the Board recess for an Executive Session for the purpose of discussing ongoing negotiations, pursuant to the employer-employee negotiation exception, K.S.A. 75-4319(b)(3). Open Session would resume at 6:25 p.m. in CIE 104 of the Center For Innovation and Entrepreneurship. Those invited to attend were George Knox, Lori Boots, Jonathan Sadhoo, and Cordell Jordan. Norman Chambers seconded the motion and the motion carried 5-0. The Board recessed to CIE 105 for Executive Session at 6:05 p.m. The Board returned to Open Session in CIE 104 at 6:25 p.m.
 - III. EXECUTIVE SESSION – Non-elected Personnel. This Executive Session was not necessary.
 - VI. EXECUTIVE SESSION – Attorney/Client Privilege. Terry Clark moved the Board recess for an Executive Session for consultation with the College attorney regarding a legal matter pursuant to the attorney/client privilege exception, K.S.A. 75-4319(b)(2). Open Session would resume at 6:55 pm. in CLC 104 of the Cessna Learning Center. Those invited to attend were George Knox, Lori Boots, Jonathan Sadhoo, and Cordell Jordan. Jana Shaver seconded the motion and the motion carried 5-0. The Board recessed to CIE 105 for Executive Session at 6:25 p.m. Cynthia Sherwood joined Executive Session at 6:32 p.m. The Board returned to Open Session in CIE 104 at 6:55 p.m.
- IV. INSTITUTIONAL OPERATIONS
- A. Higher Learning Commission Institutional Actions Council Hearing Report – Dr. Knox updated the group on the recent trip to Chicago for the Institutional Actions Council Hearing (IAC) and the subsequent receipt of the Hearing Report recommendation for removal of On-Notice status and the return of Independence Community College to Continued Accreditation through the Higher Learning Commission. Dr. Knox shared that the Higher Learning Commission Board will consider the IAC's recommendation and make a final determination on November 7th.
 - B. Faculty Negotiations Tentative Agreement – Norman Chambers moved to approve and ratify the 2019-2020 Faculty Negotiated Agreement. Jana Shaver seconded the motion and the motion carried 6-0.
 - C. Allow Payables – Jonathan Sadhoo answered questions from John Eubanks regarding terminology utilized in the payables report. Val DeFever requested further clarification of student accounts. Mike Wood moved to allow payables. Terry Clark seconded the motion and the motion carried 6-0.
 - D. President's Update
 - 2019-2020 Departmental Operational Plans – Dr. Knox noted that the Departmental Operational Plans demonstrated good progress made campus wide toward meeting the Board's Key Initiatives while aligning with the Strategic Plan.
 - Enrollment Update – Dr. Knox provided an enrollment update and shared his hopes for a much stronger spring enrollment as a result of new and exciting things being planned. Dr. Knox responded to Jana Shaver's questions regarding Carl Perkins Program funding and shared that ICC entered a consortium with Labette Community College but should be a stand-alone entity by 2021.
 - E. Student Athletic Catastrophic Insurance – Following discussion, Cynthia Sherwood moved to approve renewal of student athletic catastrophic insurance through Dissinger Reed in the amount of \$16,763. Terry Clark seconded the motion and the motion carried 6-0.
 - F. Recommendation for Microsoft Dynamics GP System Rebuild – Following discussion, Norman Chambers moved to approve the Microsoft Dynamics GP System rebuild. Mike Wood seconded the motion and the motion carried 6-0.

- G. Recommendation for Security Equipment – Jana Shaver moved to approve initiation of the bid process to procure necessary equipment and labor to enhance campus safety and security. Cynthia Sherwood seconded the motion and the motion carried 6-0.

V. CONSENT AGENDA

- A. Issue Request for Proposal (RFP) for ICC Food Services – John Eubanks completed a comment card regarding this agenda item and inquired if consideration had been given to ICC employing cook staff and running the cafeteria. Although extensive services are required for successfully meeting obligations specified in the RFP, Mr. Sadhoo shared that he would explore College ownership of food service in addition to other options. Jonathan Sadhoo will also amend the RFP to include Saturday and Sunday dinner hours.
- B. Issue Request for Proposal (RFP) for Bookstore Management Services – The Trustees inquired about positions held by current Bookstore staff when Bookstore Management Services are outsourced. Mr. Sadhoo responded that current staff would be given first option regarding continuance of employment. Terry Clark moved to approve the Consent Agenda which included receipt of the financial, personnel, and grant progress reports. The personnel report included employment of: Aliyah Higginbotham in the position of Assistant Volleyball Coach at a monthly pay rate of \$2,083 plus College support toward employee participation in ICC’s group health insurance plan; Nicole McIntosh in the part-time position of Business Office/Human Resources Assistant at a pay rate of \$10.00 per hour; Laura Jamison in the temporary for 90 days/part-time position of Academics Administrative Assistant at a pay rate of \$10.00 per hour; and, Dr. Mark Allen in the position of Vice President of Academic Affairs at an annualized salary of \$75,000 plus College support toward employee participation in ICC’s group health insurance plan. Also included in the personnel report were the status change of Bridget Carson, Developmental English Instructor, from part-time to full-time; the promotion of Benny Beurskens to the position of Director of Maintenance and Facilities at an annualized salary of \$52,000 plus College support toward employee participation in ICC’s group health insurance plan; the separation of Kelli Sutton from the position of Lead Custodian; and, the passing of Elaine Kimzey. Norman Chambers seconded the motion for approval and the motion carried 6-0.

- VII. ADJOURN – Jana Shaver moved that the meeting adjourn. Mike Wood seconded the motion and the motion carried 6-0. The meeting adjourned at 7:26 p.m.

Beverly Harris
Board Clerk

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