

BOARD OF TRUSTEES REGULAR MEETING
CIE 104 (Center for Innovation and Entrepreneurship) 6:00 p.m.
December 12, 2019

MINUTES

Members Present

Val DeFever

Terry Clark

Norman Chambers

Mike Wood

Cynthia Sherwood

Jana Shaver joined the meeting in Executive Session at 7:20 p.m.

Others Present

Cordell Jordan, Executive Vice President and Chief Marketing Officer

Beverly Harris, Executive Assistant/Board Clerk

Jonathan Sadhoo, Vice President for Administration and Finance

Lori Boots, Vice President for Human Resources

Vincent Bowhay, Vice President for Student Affairs

Eric Montgomery, Chief Information Officer

Mark Allen, Vice President for Academic Affairs

Eric Figurski, Interim Athletic Director

Melanie Ishimura, Financial Accountant

Tamara Blaes, Professor of Business Computer Technology/Faculty Senate President

Cody Westerhold, Director for Student Life

Ben Seel, Professor of Political Science

Bruce Peterson, Inge General Manager

Hannah Joyce-Hoven, William Inge Center for the Arts Producing Artistic Director

Guests

Susan Scovel, Daily Reporter

Andy Taylor, Montgomery County Chronicle

John Eubanks, Incoming Trustee

Ashley Osborn, Incoming Trustee

Kevin Brannum, Incoming Trustee

Karl Johnson, Community Member

Two ICC Students

I. ROUTINE

A. Call to Order – Val DeFever called the meeting to order at 6:00 p.m.

B. Approval of Agenda – Val DeFever shared that the A. Food Service Presentations under Institutional Operations would be considered in a different format at a later date. Terry Clark moved to approve the revised agenda. Mike Wood seconded the motion and the motion carried 5-0.

C. Welcome Guests – Val DeFever welcomed the guests and provided an overview of options for public comment on items pertaining to the agenda.

D. Pledge of Allegiance – Val DeFever led the group in recitation of the Pledge of Allegiance.

E. Mission Statement – Mike Wood read the College Mission Statement.

F. Vision Statement – Terry Clark read the College Vision Statement.

II. INSTITUTIONAL OPERATIONS

A. Food Service Presentations – Removed from agenda.

B. Inge Center and Festival Update – Hannah Joyce-Hoven, William Inge Center for the Arts Producing Artistic Director, provided an overview of the report included in the Board Agenda packets. Ms. Hoven highlighted the four main goals of the Inge Center: 1) Connect the Festival with the community; 2) Stay within the budget; 3) Demonstrate transparency in spending; and 4) Collaborate with the Theatre Department and Recruiting. Cynthia Sherwood questioned the budget information provided and requested the exact amount the area spent this past year, including

salaries. Ms. Joyce-Hoven noted that staff had been reduced from four full-time to two full-time and two part-time; Jonathan Sadhoo will provide an additional breakdown of the salaries and discretionary spending for four full-time staff. Val DeFever thanked Ms. Joyce-Hoven for her in-depth report.

- C. Allow Payables – Norman Chambers moved to approve payables. Mike Wood seconded the motion and the motion carried 5-0.
 - D. Search Firms for Position of ICC President – Cynthia Sherwood welcomed input on the revised job description for the position of President; revisions were suggested. Cynthia Sherwood and Norman Chambers shared concerns over the cost associated with enlisting services of a search firm; it was noted that services provided by the Association of Community College Trustees were the most affordable and duties required by the firm could be revised to reduce costs. Val DeFever suggested that further discussion take place at the January 2020 meeting.
 - E. KACCT Meeting Update – Norman Chambers and Mark Allen provided highlights of the meeting.
 - F. Practice Field Funding Update – Eric Figurski provided an overview of the report included in the Board Agenda packets.
 - G. President’s Update – Cordell Jordan acknowledged the hard work and efforts of College employees which resulted in receipt of the Higher Learning Commission Action Letter that removed the College from “On-Notice” status. Mr. Jordan noted that the dashboard developed through Strategic Planning will track steps taken campus-wide toward continually meeting accreditation goals; the Board of Trustees will review progress made during the January meeting.
- III. CONSENT AGENDA – Cynthia Sherwood moved to approve the Consent Agenda which included acknowledgement of receipt of the financial, personnel, and grant progress reports. The personnel report included employment of Rafal Redlinski in the position of English Composition Instructor at an annualized salary of \$48,500 plus College support toward employee participation in ICC’s group health insurance plan. Separations included in the personnel report were: Steven Brock from the Upward Bound Program Academic Coordinator position, and Jesse Ornelas from the position of Assistant Football Coach. Terry Clark seconded the motion for approval of the Consent Agenda and the motion carried 5- 0.
- IV. EXECUTIVE SESSION – Non-elected Personnel. Val DeFever noted that no action would be taken following Executive Session. Norman Chambers moved that the Board recess for an Executive Session for discussion of a personnel matter pursuant to the non-elected personnel exception, K.S.A. 75-4319(b)(1). Open Session would resume at 7:40 p.m. in CIE 104 of the Cessna Learning Center. Those invited to attend were Cordell Jordan, Lori Boots, Jonathan Sadhoo, Mark Allen, Eric Figurski, John Eubanks, Ashley Osburn, and Kevin Brannum. Terry Clark seconded the motion and the motion carried 5-0. The Board entered Executive Session in CIE 104 at 7:10 p.m. Jana Shaver joined Executive Session at 7:20 p.m. The Board returned to Open Session at 7:40 p.m.
- V. ADJOURN – Mike Wood moved that the meeting adjourn. Terry Clark seconded the motion and the motion carried 6-0. The meeting adjourned at 7:45 p.m.

Beverly Harris
Board Clerk

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