

BOARD OF TRUSTEES SPECIAL MEETING  
CIE 104 (West Classroom of Center For Innovation and Entrepreneurship) 7:00 p.m.  
Wednesday, January 22, 2020

MINUTES

**Members Present**

Cynthia Sherwood  
Ashley Osburn  
Norman Chambers  
Val DeFever  
Kevin Brannum  
John Eubanks

**Others Present**

George Knox, President  
Cordell Jordan, Executive Vice President and Chief Marketing Officer  
Beverly Harris, Executive Assistant/Board Clerk  
Eric Montgomery  
Jonathan Sadhoo, Vice President for Administration and Finance  
Lori Boots, Vice President for Human Resources  
Vincent Bowhay, Vice President for Student Affairs  
Mark Allen, Vice President for Academic Affairs  
Melanie Ishimura, Financial Accountant  
Marg Yaroslaski, Associate Professor of Communications

**Guests**

Patricia Seller, Student Government Association  
Bob Adamus, Aladdin Food Management Services  
Tony Portela, Aladdin Food Management Services  
Fred Heaviside, Aladdin Food Management Services  
Wendy Silver, Consolidated Foodservice  
Randy Prymek, Consolidated Foodservice  
John Nilges, Great Western Dining Service  
Rachel Klosterman, Great Western Dining Service

**I. ROUTINE**

- A. Call to Order – Cynthia Sherwood called the meeting to order at 7:00 p.m. and shared an amendment to the agenda reflecting no action following the food vendor proposals. An additional amendment would provide for action following the Executive Session related to non-elected personnel.
- B. Approval of Agenda – Val DeFever moved to approve the amended agenda. Norman Chambers seconded the motion and the motion carried 6-0.
- C. Welcome Guests – Dr. Sherwood welcomed the guests.
- D. Pledge of Allegiance – Kevin Brannum led the group in recitation of the Pledge of Allegiance.
- E. Mission Statement – Norman Chambers read the College Mission Statement.
- F. Vision Statement – Val DeFever read the College Vision Statement.

**II. INSTITUTIONAL OPERATIONS**

- A. Food Vendor Proposals
  - Aladdin Food Management Services representatives provided highlights of the full proposal submitted and answered questions. A \$250,000 capital investment for redesigning the food service area, and \$1,000 per semester for the Pirate Food Pantry were a focus of the presentation.

- Consolidated Foodservice representatives provided highlights of the full proposal submitted and answered questions. Among services provided, were on-the-job training and employment opportunities for ICC's Culinary Program students, and a Sunday buffet from 11:00 a.m. to 1:00 p.m. with specialized menu items to encourage community involvement with our campus.
- Great Western Dining Services representatives provided highlights of the full proposal submitted and answered questions. Representatives shared that steak nights are planned two nights per month in the new proposal. An investment of \$50,000 for a five-year contract would facilitate improvements in the facility and purchase of a point of sales system. It was noted that Cody Westerhold and the Student Government Association will begin monthly meetings with Great Western Dining Services staff in February to improve communication with our students to better meet their needs/expectations.

As each group finalized their respective proposals, Cynthia Sherwood thanked them for their presentations and noted that any additional questions would be submitted through Jonathan Sadhoo.

- B. Set Dates for Additional Meetings in May, June, and July – Jonathan Sadhoo noted that additional meetings could begin as early as April for budget-planning purposes; he will look at expenses and revenues from this year and make projections for next year. Mr. Sadhoo also shared that one-on-one meetings were held with groups of one or two Trustees last year to discuss the budget proposal in greater detail and answer questions; those meetings will start in April. The Board set May 4<sup>th</sup> as the additional meeting in May; the regular meeting is scheduled May 18<sup>th</sup>. June 1<sup>st</sup> was set for the additional meeting in June; the regular meeting is scheduled June 15<sup>th</sup>.
- III. EXECUTIVE SESSION – Non-elected Personnel. Kevin Brannum moved that the Board recess for an Executive Session for discussion of a personnel matter pursuant to the non-elected personnel exception, K.S.A. 75-4319(b)(1). Open Session would resume at 9:15 p.m. in CIE 104 of the Center for Innovation and Entrepreneurship. John Eubanks seconded the motion and the motion carried 6-0. The Board entered Executive Session at 8:45 p.m. The Board invited Dr. Knox to join Executive Session at 9:05 p.m. The Board returned to Open Session in CIE 104 at 9:15 p.m. Kevin Brannum moved that the Board recess for an Executive Session for an additional ten minutes for discussion of a personnel matter pursuant to the non-elected personnel exception, K.S.A. 75-4319(b)(1). Open Session would resume at 9:25 p.m. in CIE 104 of the Center for Innovation and Entrepreneurship. Val DeFever seconded the motion and the motion carried 6-0. The Board and Dr. Knox entered Executive Session at 9:25 p.m. The Board returned to Open Session in CIE 104 at 9:25 p.m.
- Ashley Osburn moved to extend the contract of Dr. George Knox in the position of President through June 30, 2021. Val DeFever seconded the motion and the motion carried 6-0.
- IV. ADJOURN – Norman Chambers moved the meeting adjourn. John Eubanks seconded the motion and the motion carried 6-0. The meeting adjourned at 9:28 p.m.

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Beverly Harris  
Board Clerk

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