

**INDEPENDENCE COMMUNITY COLLEGE
BOARD OF TRUSTEES SPECIAL MEETING
Zoom Webinar - 5:15 p.m.
June 24, 2020**

AGENDA

I. ROUTINE

- A. Call to Order
- B. Approval of Agenda Action
- C. Welcome Guests
- D. Mission Statement – Independence Community College serves the best interests of students and the community by providing academic excellence while promoting cultural enrichment and economic development.
- E. Vision Statement – To be a community college that provides an exceptional educational experience by cultivating intellect, encouraging creativity and enhancing character in a student and community centered environment.

II. INSTITUTIONAL OPERATIONS

- A. 2020-2021 Budget Discussion
- B. Student Athletic Insurance Action Section 1
- C. Renewal of Insurance Brokerage Service Action Section 2

III. EXECUTIVE SESSION – Non-elected Personnel.

I move that we recess for an Executive Session for discussion of *(insert subject to be discussed)*, pursuant to the non-elected personnel exception, K.S.A. 75-4319(b)(1). Open Session will resume through the Zoom link at *(insert time)*. Those invited to attend are: *(list attendees)*.

IV. ADJOURN

Action

PUBLIC PARTICIPATION AT BOARD MEETING

Items on the Agenda

Members of the public wishing to address the Board concerning an item which is on the agenda must submit the item through the webinar link provided. There are three opportunities for public comment during regular meetings.

First, the public may comment on any item on the agenda during a period at the beginning of meetings, with a total comment period of ten minutes and individual comments limited to two minutes. This comment period may be extended by Board vote.

Second, prior to each Board vote, the public will be invited to speak directly to the issue being voted upon.

Third, any member of the public may make a lengthier presentation on agenda items, provided that a request for such a presentation is made in writing in advance of the meeting. Permission to make such presentations, and their length, is at the discretion of the Board Chair.

Information to the Audience

The Board members receive the complete agenda along with background material that they study individually before action is taken at the meeting. Any member of the Board may remove items from the consent agenda at the time of the meeting.

Examples of Motions for Executive Session

Remember that a motion to move into Executive Session needs to state the subject, provide justification, and state a time and place for return to Open Session

EXECUTIVE SESSION: Non-Elected Personnel

Sample Subjects: Employee job performance; employee evaluations; or annual review of probationary employees. I move that we recess for an executive session for discussion of *(insert subject to be discussed)*, pursuant to the non-elected personnel exception, K.S.A. 75-4319(b)(1). Open Session will resume through the Zoom link at *(insert time)*. Those invited to attend are: *(list attendees)*.

EXECUTIVE SESSION: Negotiations

Sample Subject: Faculty and Board proposals.

I move that we recess for an executive session for the purpose of discussing *(insert subject to be discussed)*, pursuant to the employer-employee negotiation exception, K.S.A. 75-4319(b)(3). Open Session will resume through the Zoom link at *(insert time)*. Those invited to attend are: *(list attendees)*.

EXECUTIVE SESSION: Possible Acquisition of Real Estate

Sample Subject: For future expansion.

I move that we recess for an executive session for discussion of *(insert subject to be discussed)*, pursuant to the preliminary discussion on acquisition of real estate exception, K.S.A. 75-4319(b)(6). Open Session will resume through the Zoom link at *(insert time)*. Those invited to attend are: *(list attendees)*.

EXECUTIVE SESSION: Attorney/Client Privilege.

Sample Subjects: Ongoing litigation; a settlement proposal; or a claim made against the College.

I move that we recess for an Executive Session for consultation with the College attorney regarding *(insert subject to be discussed)*, pursuant to the attorney/client privilege exception, K.S.A. 75-4319(b)(2). Open Session will resume through the Zoom link at *(insert time)*. Those invited to attend are: *(list attendees)*.

Memo

To: Independence Community College Board of Trustees

From: Jonathan Sadhoo, M.Ed.
Vice President for Administration & Finance

Date: June 24, 2020

Re: Recommendation for the Approval of Student Athletic Insurance

1. Purchase Item Agreements (>\$10K)

1.1. Purchase of Services

Recommendation to approve the premiums obtained from **Dissinger Reed Insurance Services, LLC.**, for student athletic insurance in a total amount not exceeding \$250,000.

The renewal is with Independence Community College's previous insurance carrier, **United States Fire Insurance Company.**

Based on the bids received from Independence Community College's insurance broker, **Dissinger Reed Services, LLC., United States Fire Insurance Company** still continues to submit the lowest annual premium.

Memo

To: Independence Community College Board of Trustees

From: Jonathan D. Sadhoo, M.Ed.
Vice President for Administration & Finance

Date: June 24, 2020

Re: Recommendation for the Renewal of Insurance Brokerage Service

1. Purchase Item Agreements (>\$10K)

1.1. Purchase of Services

Recommendation for the renewal of insurance brokerage, consulting and coverage services from the following supplier:

IMA Financial Group, Inc. (Wichita, KS) - \$150,000

Services include consulting for the development of a comprehensive risk management plan and risk mitigation approach through the appropriation of adequate insurance and reinsurance products on behalf of Independence Community College. The purchase amount includes the expense of all negotiated premiums for FY' 20-21.