

**INDEPENDENCE COMMUNITY COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
ICC ADMINISTRATION BUILDING
July 12, 2011 – 5:30 P.M.**

AGENDA

Oath of Office

The Board of Trustees will stand to take an oath or affirmation as specified in K.S.A. 54-106. Each oath shall be filed with the Montgomery County Clerk's office.

Call to Order:

The regular monthly Board Meeting for July is called to order.

 **Approval of Minutes:**

The Chair requests a motion to approve the minutes of the special meeting held June 28, 2011.

Ayes _____ Nays _____

 **Approval of Agenda:**

The Chair requests a motion for approval of the agenda as distributed.


Ayes _____ Nays _____

Recognition of Guests and Public Participation:

Welcome to our guests. Board Policy TRU-911 provides for public comment on items pertaining to the agenda.

 **A. Annual Board of Trustees Appointments**

Board Elections and Appointments - The following elections and appointments reorganize Board leadership for the new Fiscal Year:


 Background and Budget Information - At the regular July Board meeting the Board elects the Chair and Vice Chair for the year. Jay Jones will invite nominations for Chair. Following nominations, the Board will elect the Chair who will conduct the remainder of the meeting after requesting nominations for Vice Chair and the Audit Committee.

Motion - The Chair requests a motion to approve the Chair of the Board of Trustees for Fiscal Year 2011-2012.

Ayes _____ Nays _____


Motion - The Chair requests a motion to approve the Vice Chair of the Board of Trustees for Fiscal Year 2011-2012.

Ayes _____ Nays _____


 Background and Budget Information - At the regular July Board meeting the Board Chair appoints the Audit Committee and other appropriate Board member assignments.

Motion - The Chair requests a motion to approve the Audit Committee through June 30, 2012.


Ayes _____ Nays _____

 Background and Budget Information - At the regular July Board meeting the Board Chair appoints the KACCT Representative through June 30, 2012.


Motion - The Chair requests a motion to approve the KACCT Representative through June 30, 2012.
Ayes _____ Nays _____

 Background and Budget Information - At the regular July Board meeting the Board appoints the College President as the Board Secretary for the Fiscal Year.

Motion - The Chair requests a motion to appoint Dr. Dan Barwick as the Board Secretary commencing August 1, 2011 through June 30, 2012.
Ayes _____ Nays _____

 Background and Budget Information - At the regular July Board meeting the Board appoints the College Fiscal Officer as the College Treasurer for the Fiscal Year.

Motion - The Chair requests a motion to appoint Jan Fischer as the College Treasurer through June 30, 2012.
Ayes _____ Nays _____

 Background and Budget Information - At the regular July Board meeting the Board appoints the Executive Assistant to the President as the Board Clerk for the Fiscal Year.

Motion - The Chair requests a motion to appoint Beverly Harris as the Board Clerk through June 30, 2012.
Ayes _____ Nays _____


Reports:

- A. President’s Report-Jay Jones will present.
- B. Enrollment Update-Travis Githens will present.
- C. Budget Update - Jan Fischer will present.

Discussion:

- A. The Trustees will discuss a date for the Budget Workshop.

 **Board Action Items:**

 **1. Approval of 2011-2012 Kansas Association of Community College Trustees (KACCT) Dues**
Background and Budget Information - The 2011-2012 KACCT dues are payable in the amount of \$10,535; which includes a marketing assessment of \$1,000 for 2011-2012 that was approved at the 6/11/11 KACCT/COP Retreat. It is recommended the Board approve payment of the 2011-2012 KACCT dues in the amount of \$10,535; which includes a marketing assessment of \$1,000 for 2011-2012.

Motion - The Chair requests a motion to approve payment of the 2011-2012 KACCT dues in the amount of \$10,535; which includes a marketing assessment of \$1,000 for 2011-2012.
Ayes _____ Nays _____

2. Approval of AQIP Systems Appraisal

Background and Budget Information - An invoice has been received from the Higher Learning Commission regarding the Academic Quality Improvement Process (AQIP) Systems Appraisal. It is recommended the Board approve payment of the AQIP Systems Appraisal in the amount of \$6,500.

Motion - The Chair requests a motion to approve payment of the AQIP Systems Appraisal in the amount of \$6,500
Ayes _____ Nays _____

3. Approval of Student Athletic Supplemental Insurance

Background and Budget Information - Bids were solicited and received for supplemental insurance coverage for student athletes attending Independence Community College. It is recommended the Board approve the bid submitted by Dissinger Insurance Services, LLC in the amount of \$53,500 (a reduction of \$5,770 from last year) for the provision of supplemental insurance coverage for student athletes attending ICC. The bid provides for a renewal with United States Fire Insurance Company in the amount of \$53,500 and catastrophic coverage with Mutual of Omaha in the amount of \$19,709 (an increase of \$1,792) for a total of \$73,209 (for a total decrease of \$3,978 from 2010-2011 coverage).

Motion - The Chair requests a motion to approve the bid submitted by Dissinger Insurance Services, LLC in the amount of \$73,209 for the provision of supplemental and catastrophic insurance coverage for student athletes attending ICC.
Ayes _____ Nays _____

4. Approval of 2011-2012 Kansas Jayhawk Community College Conference (KJCCC) Dues

Background and Budget Information - The 2011-2012 KJCCC dues are payable in the amount of \$7,600. It is recommended the Board approve payment of the 2011-2012 KJCCC dues in the amount of \$7,600.

Motion - The Chair requests a motion to approve payment of the 2011-2012 KJCCC dues in the amount of \$7,600.
Ayes _____ Nays _____

5. Renewal of Contract

Background and Budget Information - The contract with USD #446 for use of the Shulthis Stadium for athletic events has expired. It is recommended that Independence Community College renew the one-year, \$6,750 contract with USD #446 for expenses incurred; maintenance, improvements, utilities and insurance related to use of Shulthis Stadium, for athletic events from July 1, 2011 to June 30, 2012.

Motion - The Chair requests a motion to renew the one-year, \$6,750 contract with USD #446 for expenses incurred; maintenance, improvements, utilities and insurance related to the use of the Shulthis Stadium for athletic events from July 1, 2011 to June 30, 2012.
Ayes _____ Nays _____

6. Approval of Athletic Field Mower Purchase

Background and Budget Information - Three Bids were received for the purchase of a 72-inch commercial mower for maintaining the Arco Complex athletic fields, ICC's soccer fields, and ICC's two football practice fields. It is recommended the Board approve the low bid received from O'Malley Equipment Company in the amount of \$9,343 for a 72-inch John Deere commercial mower; the bid includes purchase of a roller striping kit for \$393.

Motion - The Chair requests a motion to approve the low bid received from O’Malley Equipment Company in the amount of \$9,343 for a 72-inch John Deere commercial mower; the bid includes purchase of a roller striping kit for \$393.

Ayes _____ Nays _____

7. Approval of Student Support Services (SSS) Computers Purchase

Background and Budget Information - Three Bids were received for the purchase of ten Lenovo computers to replace the computers in the main SSS lab. It is recommended the Board approve the local bid received from Computer Generation in the amount of \$11,458.50 for the purchase of ten computers for the SSS lab; the purchase will be paid with Federal Trio funding.

Motion - The Chair requests a motion to approve the bid received from Computer Generation in the amount of \$11,458.50 for the purchase of ten computers for the SSS lab; the purchase will be paid with Federal Trio funding.

Ayes _____ Nays _____

Interview Applicants for Position on Board of Trustees:

- A. Interview Candidate -Norman Chambers
- B. Interview Candidate -Frank Crebase
- C. Interview Candidate- William Kelly
- D. Interview Candidate -Jack Reddick
- E. Interview Candidate -Deborah Sandoval
- F. Interview Candidate - David Wallis
- G. Interview Candidate-Kenny Wilson

Financial/Treasurer Reports:

- A. Revenue Report
- B. Expenditure Report
- C. Bank Transactions
- D. Bill Summary/Payables

Financial Reports:

The Chair requests a motion to accept the Financial/Treasurer’s Report and allow payables.

Ayes _____ Nays _____

Executive Session:

The Chair requests a motion to enter into Executive Session in order to discuss non-elected personnel, to protect the privacy rights of individuals to be discussed; to protect the district’s right to the confidentiality of its negotiating position, and the public interest; and matters relating to the security of the board, the school, school buildings or facilities or the information system of the school.

Ayes _____ Nays _____

 **Board Action Items:**

 **1. Approval of Appointment to Board of Trustees**

Background and Budget Information - Interviews of the seven applicants interested in filling the position of Trustee were conducted. The appointed position stands for election in 2013. It is recommended that the Board approve the appointment as presented.

Motion - The Chair requests a motion to approve the appointment as presented.

Ayes _____ Nays _____

ADJOURNMENT: The Chair requests a motion for adjournment.