

**INDEPENDENCE COMMUNITY COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
ICC ADMINISTRATION BUILDING
September 13, 2011 – 5:30 P.M.**

AMENDED AGENDA

Call to Order:

The regular monthly Board Meeting for September is called to order.

 **Approval of Minutes:**

The Chair requests a motion to approve the minutes of the regular meeting held on August 9, 2011.

Ayes _____ Nays _____

 **Approval of Agenda:**

The Chair requests a motion to approve the agenda as distributed.

Ayes _____ Nays _____

Recognition of Guests and Public Participation:

Welcome to our guests. Board Policy TRU-911 provides for public comment on items pertaining to the agenda.

Presentation: On behalf of the Marine Corp League, Dan Dollison will donate a United States flag and flag stand to Independence Community College.

Reports:

- A. College Report-Dr. Barwick will present.
- B. Institutional Effectiveness and Retention Update-Debbie Phelps will present.
- C. Enrollment Update -Travis Githens will present.
- D. AQIP Update-Brenda Sanchez will present.
- E. Personnel Update-Jan Fischer will present.
- F. Highland KACCT/COP Meeting Update - Dan Barwick, Jay Jones, and Hoite Caston will present highlights of the September 11-12, 2011 meeting.

Discussion:

- A. Procedure for Filling a Vacancy on the Board of Trustees - The Trustees will review and discuss revisions to the procedure prior to approval and adoption.
- B. "Pledge of Allegiance" - The Trustees will discuss adding recitation of the "Pledge of Allegiance" to the beginning of each Board of Trustees meeting.
- C. Monthly Board Meeting Timeline - The Trustees will discuss alternative timeframes for the regularly scheduled monthly meetings.
- D. Revisions to Purchase Procedures - Dan Barwick will lead discussion associated with revisions to step 5 of the purchase procedure which is listed on page 32 of the 2011-2012 Faculty and Staff Handbook. The procedural step 5 currently states: The Board of Trustees requires that individual purchases of \$5,000 or more must be presented to them as an action item for discussion and vote prior to the purchase or receipt of goods or services. Cabinet members propose the following revision: Purchases exempt from this requirement include those such as externally funded grant awards or emergency repairs.

 **Board Action Items:**

 **1. Approval and Signing of Indemnity Agreements**

Background and Budget Information - In response to the Trustees' violation of the Open Meetings Act, College attorney, Jeff Chubb, submitted Indemnity Agreements for the College President's and Board of Trustees' consideration for approval and signature. It is recommended that the College President and Board of Trustees approve and sign the Indemnity Agreements as presented.

Motion - The Chair requests a motion to approve and sign the Indemnity Agreements.

 **2. 2011-2012 Renovation and Repair Priorities**


Background and Budget Information - It is recommended that the Board approve the 2011-2012 Renovation and Repair Priorities as presented.


Motion - The Chair requests a motion to approve the 2011-2012 Renovation and Repair Priorities as presented.

Ayes _____ Nays _____


Financial/Treasurer Reports:

- A. Revenue Report
- B. Expenditure Report
- C. Bank Summary
- D. Bill Summary/Payables


 **Financial Reports:** The Chair requests a motion to accept the Financial/Treasurer’s Report and allow payables.
 Ayes _____ Nays _____

 **Executive Session:** The Chair requests a motion to enter into Executive Session in order to discuss non-elected personnel, to protect the privacy rights of individuals to be discussed; to protect the district’s right to the confidentiality of its negotiating position, and the public interest; and matters relating to the security of the board, the school, school buildings or facilities or the information system of the school.

 **Board Action Items:**

 **1. Resolution of Personnel Issue**
Background and Budget Information - The Board of Trustees discussed a personnel issue during Executive Session. The Chair requests a motion to address and resolve the personnel issue discussed.

Motion - The Chair requests a motion to address and resolve the personnel issue discussed in Executive Session.
 Ayes _____ Nays _____

 **2. Approval of Personnel Update**
Background and Budget Information - Personnel changes were presented in the Report section of the agenda. It is recommended that the Board approve the Personnel Update and position changes as presented.

Motion - The Chair requests a motion to approve the Personnel Update and position changes as presented.
 Ayes _____ Nays _____

ADJOURNMENT: The Chair requests a motion for adjournment.