

PUBLIC PARTICIPATION AT BOARD MEETING

Items on the Agenda

Members of the public wishing to appear before the Board concerning an item which is on the agenda must fill out one of the cards provided and present the card to the Board Clerk. There are three opportunities for public comment during regular meetings.

First, the public may comment on any item on the agenda during a period at the beginning of meetings, with a total comment period of ten minutes and individual comments limited to two minutes. This comment period may be extended by Board vote.

Second, prior to each Board vote, the public will be invited to speak directly to the issue being voted upon.

Third, any member of the public may make a lengthier presentation on agenda items, provided that a request for such a presentation is made in writing in advance of the meeting. Permission to make such presentations, and their length, is at the discretion of the Board Chair.

Information to the Audience

The Board members receive the complete agenda along with background material that they study individually before action is taken at the meeting. Any member of the Board may remove items from the consent agenda at the time of the meeting.

Examples of Motions for Executive Session

Remember that a motion to move into executive session needs to state the subject, provide justification, and state a time and place for return to open session

EXECUTIVE SESSION: Non-Elected Personnel

“Mr. Board Chair, I move that we go into executive session to discuss non-elected personnel in order to protect the privacy interests of the individuals to be discussed and that we return to open session in this room at _____ p.m.”

EXECUTIVE SESSION: Negotiations

“Mr. Board Chair, I move that we go into executive session for the purpose of discussing negotiations to protect the district’s right to confidentiality of its negotiating position and the public interest, and that we return to open session in this room at _____ p.m.”

EXECUTIVE SESSION: Preliminary Discussions Relating to the Acquisition of Real Property

“Mr. Board Chair, I move that we go into executive session for preliminary discussions relating to the acquisition of real property in order to protect the privacy interests of the individuals to be discussed and that we return to open session in this room at _____ p.m.”