

**INDEPENDENCE COMMUNITY COLLEGE  
BOARD OF TRUSTEES REGULAR MEETING  
ICC ADMINISTRATION BUILDING  
November 15, 2011 – 5:30 P.M.**

**MINUTES**

**Members Present:**

Jay Jones  
Lisa Drumeller  
Hoite Caston  
William Kelly

**Others Present:**

Daniel Barwick, President  
Travis Githens, Interim Dean of Instruction  
Jan Fischer, Chief Financial and Human Resources Officer  
Greg Eytcheson, Chief Information and Facilities Officer  
Beverly Harris, Executive Assistant  
Lois Lessman, Public Relations and Marketing Director  
Misty Githens, Grant Professional  
Tammie Geldenhuys, Athletic Director  
Karen Roush, Office Technology Instructor  
Ben Seel, Political Science Instructor  
John Eubanks, Business/Accounting Instructor

**Guests:**

Greg Lower, Reporter  
San Forrer, Community Member  
Tommy Lawrence, Post 139 American Legion Riders  
Wally Gibson, Post 139 American Legion Riders  
John Haas, Ranson Financial Consultants, L.L.C.

**Pledge of Allegiance**

Tommy Lawrence and Wally Gibson, members of Post 139 American Legion Riders, led the group in the Pledge of Allegiance.

**Call to Order**

Jay Jones called the regular monthly Board Meeting for November to order at 5:35 p.m.

 **Approval of Minutes**

Lisa Drumeller moved to approve the minutes of the regular meeting held on October 20, 2011. The motion was seconded and carried 4-0.

 **Approval of Agenda**

Reports on the Greensburg Project and follow-up on College purchase card services were postponed until the December meeting. The request for proposals/refinancing existing debt was moved up on the agenda. Jay Jones moved to approve the agenda with the aforementioned modifications. The motion was seconded and carried 4-0.

**Recognition of Guests and Public Participation**

Jay Jones welcomed the guests. A request was made for Board consideration of public comment, with recognition from the Chair, anytime during the meeting. Dan Barwick will develop a proposed policy change for Board consideration and a first reading at the December meeting.

**Old Business**

- A. Request for Proposals/Refinancing Existing Debt-John Haas, representative of Ranson Financial Consultants, L.L.C., distributed various options for consideration in Refunding the Certificates of Participation, Series 2011-B in order to achieve a minimum interest cost savings of 3%. Lisa Drumeller moved to adopt the "Resolution Authorizing the Offering for Sale of Lease Purchase Agreement Refunding Certificates of Participation, Series 2011-B, of Independence Community College, Independence, Kansas". Jay Jones seconded the motion. Jay Jones, Lisa Drumeller, William Kelly, and Hoite Caston voted in favor of the Resolution 111511 for a final roll call vote of 4-0.

**Reports**


- A. College Report - Dan Barwick provided the College Report which included information on the search committee for the Vice President for Academic Affairs. Search Committee members include: Archana Lal, Chair, Karen Roush, Janelle Null, Brian Foreman, Camelia Jadic, Laura Schaid, and Greg Eytcheson. Dr. Barwick offered congratulations to Professor Lal, who had a protocol published on November 1, 2011 in the “Microbe Library of American Society of Microbiology”. Dr. Barwick shared the membership list for the Vice President for Marketing and Resource Development search committee; members include Dan Barwick, Hoite Caston, Jan Fisher, Brittany Thornton, Steve Carson, and Isaias McCaffery. An update on the Strategic Planning process was provided, appreciation for the work completed by the Mission and Vision subcommittee was expressed, highlights of the Kansas Association of Community College Trustees/Council of Presidents December 4-5, 2012 were given, and any questions or comments regarding the dorm safety report were referred to Tammie Geldenhuys.
- B. Personnel Update - Jan Fischer presented the personnel report which included: resignations submitted by Angel Bagley, Financial Aid Specialist, and Mike Bell, part-time custodian; employment of Wendy Isle in the position of Financial Aid Specialist at an hourly wage of \$11.88 plus college support toward employee participation in ICC’s group health insurance plan; employment of Harty Blackert in the position of Technical Theatre Director/Theatre Manager at an annualized salary of \$30,000 plus college support toward employee participation in ICC’s group health insurance plan; employment of Michael Vanderhofs in the Computer Technician/Help Desk position at an annualized salary of \$23,660 plus college support toward employee participation in ICC’s group health insurance plan; employment of Kristen McGehee in the position of Student Support Services Program Reading and English Specialist at an annualized salary of \$27,000 plus college support toward employee participation in ICC’s group health insurance plan; and employment of Forrest Roberts at an hourly wage of \$9.14 in the part-time custodian position left empty by a resignation. Mr. Fisher noted that Nicole Percival has been offered the position of Upward Bound Program Director and a recommendation will be presented at the December meeting following receipt of approval from the United States Department of Education. An invitation to the Friday, December 2, 2011 College Holiday Celebration being held at ICC West was also distributed.

 **New Business**

- A. Hoite Caston moved to approve the Financial Report and allow payables. The motion was seconded and carried 4-0.

 **Personnel Report Action**

William Kelly moved to approve the Personnel Update provided in the Reports section of the Agenda. The motion was seconded and carried 4-0.

 **ADJOURNMENT:** Lisa Drumeller moved the meeting adjourn. Jay Jones seconded the motion. The motion carried 4-0. The meeting adjourned at 6:58 p.m.

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Beverly Harris  
Board Clerk

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