

**INDEPENDENCE COMMUNITY COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
ICC Administration Building
March 15, 2012 – 5:30 P.M.**

MINUTES

Members Present:

Jay Jones
Kym Kays
Hoite Caston
William Kelly
Phillip Fienen
Commitment
Lisa Drumeller joined the meeting at 6:24 p.m.

Others Present:

Daniel Barwick, President
Travis Githens, Interim Dean of Instruction
Beverly Harris, Executive Assistant
Misty Githens, Vice-President of Marketing and Resource Development
Jan Fischer, Vice-President for Financial and Employee Services
Tammie Geldenhuys, Vice-President for Student Affairs and Athletics
Greg Eytcheson, Vice President for Information and Operations
Debbie Phelps, Director of Institutional Research
Ben Seel, Political Science Instructor
John Eubanks, Business/Accounting Instructor
Barbara Burnett, Head Softball Coach
Steve Carson, Head Football Coach
Patrick Nee, Head Men's Basketball Coach
Derek Gish, Head Men's Soccer Coach
Jenny Madrid, Head Volleyball Coach
Isaias McCaffery, History Instructor

Guests:

Greg Lower, Reporter
Chuck England, Lions Club Member
Mickey Webb, City of Independence Manager
San Forrer, Community Member

Call to Order

Jay Jones called the regular monthly Board Meeting for March to order at 5:31 p.m.

Pledge of Allegiance

Chuck England, Lions Club member, led the group in the Pledge of Allegiance.

Character First

The Board of Trustees watched the March Character First video and discussed the monthly word, compassion.

 **Approval of Minutes**

Jay Jones moved to approve the minutes of the regular meeting held on February 13, 2012 and the special meeting held February 23, 2012. The motion was seconded and carried 5-0.

 **Approval of Agenda**

Phillip Fienen moved to approve the amended agenda as distributed. The motion was seconded and carried.

Recognition of Guests and Public Participation

Jay Jones welcomed the guests. There was no public comment on items pertaining to the agenda.

Reports

- A. City Manager Micky Webb provided an update on impending Americans with Disabilities Act (ADA) improvements to Emmott Field (Shultis Stadium) and proposed ownership of the facility being gifted from the City of Independence to USD #446 and Independence Community College following the completion of the ADA improvements. Mr. Webb specified that if at some point in the future the proposed joint ownership of Emmott Field (Shultis Stadium) resulted in the area not being utilized as a stadium by USD #446 and Independence Community College that ownership would convert back to the City of Independence. The Trustees suggested that further discussion of the subject be postponed until Mr. Webb holds initial conversations with the City Commissioners and the School District.
- B. College Report-Dan Barwick noted that the April Board of Trustees meeting is scheduled during the week of the William Inge Theatre Festival and suggested selecting an alternative meeting date. The April Board meeting will be held at 5:30 p.m. in the Board Room of the Administration Building on Monday, April 16, 2012.

Dr. Barwick referenced the catastrophic hardware and software system failure the College recently experienced. College system users were without email, Internet file accessibilities, and on-line access to coursework. During the April Board of Trustees meeting, Greg will present a synopsis of the difficulties experienced, various efforts made to correct the problems, and recommendations for avoidance of similar failures in the future. Dan noted positive responses to the steps the College took to reduce the impact of the difficulties felt by our students and provided accolades for Greg's dedication and commitment to resolving the system issues.

Dan Barwick thanked John Eubanks and Debbie Phelps for their work compiling subcommittee work on the Strategic Plan. Dr. Barwick noted: he approved the 2012-2017 Strategic Plan following the Steering Committee's approval; preliminary Board discussion of the Plan would occur during the evening's Board meeting; and a Special Meeting will be planned for further discussion prior to subsequent Board approval of the 2012-2017 Strategic Plan. Dr. Barwick also noted the possible consultation with the Board regarding the Vice-President of Academic Affairs position during the Special Meeting.

Dan Barwick recognized Misty Githens in her new position as Vice-President of Marketing and Resource Development and informed the group that Misty would present a College Marketing Plan at some point in the future.

Unresolved Issues and Indirect Costs/Benefits of Athletic Students per Respective Sport-Dan Barwick provided a detailed analysis of the indirect costs/benefits of Athletics. Dr. Barwick also referenced a one-page listing of intangible benefits associated with Athletics which Tammie Geldenhuys developed.

- C. KBOR/KACCT/COP/PTK -Jay Jones, Lisa Drumeller, and Dan Barwick reviewed PTK Luncheon and meeting events. Dr. Barwick informed the group that he received notification that ICC student and PTK Honoree, Amber Chism, was selected as a 2012 Coca-Cola Bronze Scholar. Jay Jones noted that the American Association of Community Colleges (AACC) CEO will be at the June Kansas Association of Community College Trustees (KACCT)/Council of Presidents (COP) meeting being held at Johnson County Community College and encouraged attendance. It was also noted that the KACCT lobbyist is retiring.
- D. Additions to Personnel Report -Jan Fischer presented the Personnel Report which included the: resignation of Misty Githens from the position of Grant Professional; resignation of Sally Ciufulescu from the position of Recruiting Coordinator; resignation of Hannah Joyce-Hoven from the position of Inge Special Projects Coordinator; resignation of Ginger Fairbanks in the position of Pirate Cove Instructor; employment of Misty Githens in the position of Vice-President of Marketing and Resource Development at an annualized salary of \$63,000 and college support toward employee participation in ICC's group health insurance plan; employment of Sally Ciufulescu in the position of Upward Bound Program Academic Coordinator at an annualized salary of \$34,000 and college support toward employee participation in ICC's group health insurance plan; and employment of Erin Berry in the position of Assistant Football Coach at an annualized salary of \$30,000 plus college support toward employee participation in ICC's group health insurance plan.


Old Business


- A. Trustee Orientation- Dan Barwick referred to the “Carver Guide” and noted that the Board should reach consensus on what their role as a Trustee involves for dissemination to incoming Trustees.
- B. Board Retreat- Dan Barwick distributed a sample packet of potential Board Retreat materials; Jay Jones will work with Dr. Barwick toward designating a Retreat date.
- C. Phillip Fienen moved to approve revisions to TRU-912 with a correction noted. The motion was seconded and carried 6-0.


<p>CODE: TRU – 912 SUBJECT: Special Meetings ADOPTED: January 12, 1999 REVISED: March 15, 2012</p>
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Special meetings may be called by the Chairman of the Board or by joint action of any two members of the Board. Notice to all Trustees shall be given verbally or by electronic means if verbal communication is not possible. Only business stated in the special meeting notice can be transacted at the meeting. Special meetings may be called with no less than three hours’notice. Those who have requested notification of meetings pursuant to the Kansas Open Meetings Act shall be notified by e-mail and/or text message. Following any special meeting, the results of that meeting will be posted on the college website per the normal procedure and timeline.

New Business

 Act on Financial Report and Allow Payables-As there were no questions regarding the payables, Jay Jones moved to approve the Financial Report and allow payables. The motion was seconded and carried 6-0.


 Strategic Plan-The Trustees will conduct a special meeting in approximately two weeks for further discussion of the Strategic Plan.

 Executive Session
The Board did not require an Executive Session.

Jay Jones suggested the Board of Trustees read the current Negotiated Agreement and send individual suggestions for revision to him or Lisa Drumeller prior to the Interest-Based Bargaining Sessions scheduled April 2, 2012 and April 7, 2012.

Jay encouraged the Trustees to submit their individual Graduation information for the ordering of appropriate regalia.

Sam Forrer spoke briefly about policy governance.

 Adjournment
Phillip Fienen moved to adjourn. The motion was seconded and carried 6-0. The meeting adjourned at 7:55 p.m.

Beverly Harris
Board Clerk

Independence Community College is committed to a policy of nondiscrimination on the basis of race, sex, national origin, religion, age, and handicap in admissions, educational programs or activities, and employment, all as required by applicable laws and regulations under the Title VI Civil Rights Act of 1964, Title IX regulations of 1972, Section 5 of the Social Rehabilitation Act of 1973, and the Americans With Disabilities Act of 1990.