

## BOARD OF TRUSTEES REGULAR MEETING

ICC Administration Building

July 19, 2012-5:30 P.M.

### MINUTES

#### **Members Present**

Jay Jones  
Lisa Drumeller  
Kym Kays  
Phillip Fienen  
Hoite Caston  
William Kelly

#### **Others Present**

Daniel Barwick, President  
Sara Harris, Vice-President for Academic Affairs  
Travis Githens, Associate Vice-President for Career and Technical Education  
Beverly Harris, Executive Assistant  
Misty Githens, Vice-President for Marketing and Resource Development  
Greg Eytcheson, Vice-President for Information and Operations  
Jan Fischer, Vice-President for Financial and Employee Services  
Tammie Geldenhuys, Vice-President for Student Affairs and Athletics  
Ben Seel, Professor of Political Science  
Debbie Phelps, Director of Institutional Research  
John Eubanks, Professor of Business/Accounting  
Isaias McCaffery, Professor of History/Geography  
Lori Shaw, ICC Foundation Director  
Jim Correll, Workforce Development/Entrepreneurship

#### **Guests**

Doug Armbruster, Reporter  
David Wallis, Community Member

#### **Call to Order**

Jay Jones called the regular monthly Board meeting for July to order at 5:30 p.m.

#### **Approval of Amended Agenda**

Phillip Fienen moved to approve the amended agenda as distributed. The motion was seconded and carried 6-0.

#### **Pledge of Allegiance**

David Wallis led the group in the Pledge of Allegiance.

#### **Character First**

Fifteen minutes were devoted to the Character First initiative; the Trustees watched the video and discussed “decisiveness”, the Character First trait for July.

#### **Mission Statement/Vision Statement**

Jay Jones read the College Mission and Vision Statements.

#### **Approval of Minutes**

Lisa Drumeller moved to approve the minutes of the regular meeting held on June 21, 2012. The motion was seconded and carried 6-0.

#### **Institutional Operations**

##### A. Annual Board of Trustees Elections and Appointments

Hoite Caston nominated Jay Jones as Board Chair. The motion was seconded and carried 5-0-1. Phillip Fienen nominated Lisa Drumeller as Board Vice-Chair. The motion was seconded and carried 5-0-1. Jay Jones appointed Bill Kelly and Hoite Caston to the Audit Committee. Chairman Jones will continue the position of Kansas Association of Community College Trustees Representative for 2012-2013. Jay Jones appointed: Daniel Barwick as the Board Secretary; Jan Fischer as the College Treasurer; and Beverly Harris as the Board Clerk for the 2012-2013 Fiscal Year.

**Recognition of Guests and Public Participation**

Jay Jones recognized and welcomed Sara Harris in the Vice-President of Academic Affairs position. Chairman Jones also welcomed the guests; there was no public comment on items pertaining to the agenda.

- B. Jim Correll provided background information and a presentation of the Icehouse Entrepreneurship Program which has been approved by the Kansas Board of Regents as a three credit hour course. Mr. Correll also discussed the Innovative Business Resource Center and its association with Independence Community College
- C. Daniel Barwick presented the Board of Trustees' proposed 2012-2013 budget which included closure of Pirate Cove in October.
- D. Phillip moved to approve the 2012-2013 budget for publication. The motion was seconded and carried 5-1.
- E. The Board of Trustees discussed the first reading of a proposed conflict of interest policy and will consider for approval in August the second reading of the policy with an edit which includes "niece or nephew".

 **Consent Agenda**

Phillip Fienen moved to approve the consent agenda, which included payment for 2012-2013 dues to: KACCT in the amount of \$9,585.00; KJCC in the amount of \$7,600.00 and; Higher Learning Commission in the amount of \$3,105.00. Additional consent agenda items included: employment of Malik Jones in the part-time position of Assistant Volleyball Coach at a salary of \$5,000; discontinued enlargement of the Inge Center staff for a savings of \$61,000; renewal of the contracts for usage of the Ash Youth Center pool in the amount of \$100.00 and the Arco Complex in the amount of \$1,000.00; payment to Crossroads Travel in the amount of \$7,108.00 and Durham Services in the amount of \$3,080.00 for transportation to football games. Also being considered for consent was payment to: Riddell in the amount of \$5,988.92 for annual reconditioning of football equipment; KJCCC in the amount of \$7,896.00 for football officials during home football games; KJCCC in the amount of \$6,016.00 for men's and women's soccer officials during home soccer games and; Data Systems International in the amount of \$10,504.30 for a one-time licensing fee for the new AS/400 system. It was noted that renewal of the Shulthis Stadium contract was removed from the agenda until the invoice is received from USD #446. The motion to approve the consent agenda was seconded and carried 6-0.

Financial Report and Allow Payables - Jay Jones asked that the financial report be moved to the Institutional Operations category on future agendas. Lisa Drumeller moved to approve the financial report and allow payables. The motion was seconded and carried 4-0-2; Trustees Jones and Kays abstained.

 **Executive Session**

Jay Jones moved the Board enter into Executive Session, to include Dan Barwick, Misty Githens, Lori Shaw, and Jim Kelly for thirty minutes for preliminary discussions relating to the acquisition of real property in order to protect the privacy interests of the individuals to be discussed and that the Board return to Open Session at 7:35 p.m. in the Board Room. Lisa Drumeller seconded the motion. The motion carried 6-0. The Board entered Executive Session at 7:05 p.m. The Board returned to Open Session at 7:35 p.m. Hoite Caston moved the Board enter into Executive Session, to include Dan Barwick, Misty Githens, Lori Shaw, and Jim Kelly for an additional 15 minutes for preliminary discussions relating to the acquisition of real property in order to protect the privacy interests of the individuals to be discussed and that the Board return to Open Session at 7:51 p.m. in the Board Room. Lisa Drumeller seconded the motion. The motion carried 6-0. The Board entered Executive Session at 7:36 p.m. The Board returned to Open Session at 7:51 p.m.

Prior to adjournment, Chairman Jones asked the Trustees to complete the six-month evaluation of President Barwick and their self-evaluations for return by August 3, 2012. The Trustees identified August 9<sup>th</sup> for the next Board meeting. Retreat plans will be forwarded upon confirmation of location and timelines.

 **Adjournment**

Bill Kelly moved to adjourn. The motion was seconded and carried 6-0. The meeting adjourned at 8:00 p.m.

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Beverly Harris  
Board Clerk

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