

**BOARD OF TRUSTEES REGULAR MEETING**  
**ICC Administration Building**  
**August 9, 2012-5:30 P.M.**

**MINUTES**

**Members Present**

Jay Jones  
Kym Kays  
Phillip Fienen  
Hoite Caston  
William Kelly

**Others Present**

Daniel Barwick, President  
Sara Harris, Vice-President for Academic Affairs  
Beverly Harris, Executive Assistant  
Greg Eytcheson, Vice-President for Information and Operations  
Jan Fischer, Vice-President for Financial and Employee Services  
Tammie Geldenhuys, Vice-President for Student Affairs and Athletics  
Ben Seel, Professor of Political Science  
Debbie Phelps, Director of Institutional Research  
Karen Roush, Professor of Office Technology

**Guests**

Alan Smith, Reporter  
April Nutt, Community Member  
Trisha Palmer, Community Member  
Katelyn Lockhart, Phi Theta Kappa Member

**A. Call to Order**

Jay Jones called the regular monthly Board meeting for August to order at 5:30 p.m.

**B. Approval of Amended Agenda**

Kym Kays moved to approve the agenda as distributed. The motion was seconded by Phillip Fienen and carried 4-0.

**C. Pledge of Allegiance**

Karen Roush and Katelyn Lockhart led the group in the Pledge of Allegiance.

Trustee Caston joined the group at 5:35 p.m.

**D. Character First**

Fifteen minutes were devoted to the Character First initiative; the Trustees watched the video and discussed “alertness”, the Character First trait for August.

**E. Welcome Guests**

Chairman Jones welcomed the guests; there was no public comment on items pertaining to the agenda.

**F. Mission Statement**

Trustee Kelly read the College Mission Statement.

**G. Vision Statement**

Trustee Kelly read the College Vision Statement.

**H. Approval of Minutes**

Phillip Fienen moved to approve the minutes of the regular meeting held on July 19, 2012. The motion was seconded by Bill Kelly and carried 5-0.

**I.** September 7-8 Annual KACCT/COP Meeting at Butler Community College, El Dorado-The Trustees will notify Beverly Harris with attendance plans. Jay Jones will attend Saturday’s portion of the event; Dan Barwick will attend all of the meeting activities.

**Institutional Operations**

- A. Phi Theta Kappa-Karen Roush and Katelyn Lockhart updated the group on the Chapter's initiatives during the past year. A list of awards received in 2012 was also distributed.
- B. Market Rate Homes for Moderate Income Families-Trisha Palmer and April Nutt presented a proposal for building homes for moderate income families in Montgomery County. Kym Kays voted to support the proposal. The motion was seconded by Hoite Caston. The motion failed 2-3, with Trustees Kays and Caston voting yes and Trustees Jones, Fienen, and Kelly voting no.
- C. The proposed 2012-2013 budget was published according to statutory requirements; there were no public comments on the 2012-2013 proposed budget.
- D. Bill Kelly moved to approve the 2012-2013 budget released for publication. The motion was seconded and carried 4-1. Trustees Jones, Kays, Kelly, and Fienen voted yes and Trustee Caston voted no.
- E. Phillip Fienen moved to allow payables. The motion was seconded by Hoite Caston and carried 4-0-1. Trustees Jones, Caston, Kelly, and Fienen voted yes. Trustee Kays abstained, noting a payment to her business created a conflict of interest.
- F. Jan Fischer presented additions to the personnel report which included the resignation of James Stephens from the position of Assistant Athletic Coach, and the resignation of Kristen McGehee for the position of Student Support Services Reading/English Specialist.
- G. President's Report-Dan Barwick invited the Trustees to attend the August 17<sup>th</sup> ½ day In-Service. Kansas Board of Regents Performance Agreements Update-Sara Harris, Vice-President of Academic Affairs, updated the Trustees on requirements associated with Kansas Board of Regents Performance Agreement reporting. ICC Marketing Plan-Misty Githens will present the Marketing Plan during the September Board of Trustees meeting.
- H. Phillip Fienen moved to approve the second reading of the Board Conflict of Interest Policy. The motion was seconded by Jay Jones and carried 5-0.

 **Consent Agenda**

Bill Kelly moved to approve the consent agenda which included receipt of the financial report and the personnel report. The motion was seconded and carried 5-0.

 **Executive Session**

Jay Jones moved the Board enter into Executive Session, to include Dan Barwick for thirty-five minutes, following a five-minute break, for preliminary discussions relating to the acquisition of real property and to discuss non-elected personnel in order to protect the privacy interests of the individuals to be discussed and that the Board return to Open Session at 7:45 p.m. in the Board Room. Kym Kays seconded the motion. The motion carried 5-0. The Board entered Executive Session at 7:10 p.m. The Board returned to Open Session at 7:45 p.m. Jay Jones moved the Board enter into Executive Session, to include Dan Barwick, for an additional 15 minutes for discussion of non-elected personnel in order to protect the privacy interests of the individuals to be discussed and that the Board return to Open Session at 8:00 p.m. in the Board Room. Kym Kays seconded the motion. The motion carried 5-0. The Board entered Executive Session at 7:45 p.m. The Board returned to Open Session at 8:00 p.m. Hoite Caston moved the Board enter into Executive Session, to include Dan Barwick, for an additional 10 minutes for discussion of non-elected personnel in order to protect the privacy interests of the individuals to be discussed and that the Board return to Open Session at 8:11 p.m. in the Board Room. Bill Kelly seconded the motion. The motion carried 5-0. The Board entered Executive Session at 8:01 p.m. The Board returned to Open Session at 8:11 p.m.

 **Adjournment**

Bill Kelly moved to adjourn. The motion was seconded by Phillip Fienen and carried 5-0. The meeting adjourned at 8:13 p.m.

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Beverly Harris  
Board Clerk

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