

BOARD OF TRUSTEES REGULAR MEETING
ICC Administration Building
September 20, 2012-5:30 p.m.

MINUTES

Members Present

Jay Jones
Phillip Fienen
Hoite Caston
William Kelly

Others Present

Daniel Barwick, President
Sara Harris, Vice-President for Academic Affairs
Beverly Harris, Executive Assistant
Travis Githens, Associate Vice-President for Career and Technical Education
Greg Eytcheson, Vice-President for Information and Operations
Misty Githens, Vice-President for Marketing and Resource Development
Jan Fischer, Vice-President for Financial and Employee Services
Tammie Geldenhuys, Vice-President for Student Affairs and Athletics
Ben Seel, Professor of Political Science
Debbie Phelps, Director of Institutional Research
John Eubanks, Professor of Business/Accounting
Isaias McCaffery, Professor of History/Geography

Guests

Greg Lower, Reporter
Tony White, Kansas National Education Association (KNEA)

I. ROUTINE

- A. Call to Order-Jay Jones called the regular monthly Board meeting for September to order at 5:32 p.m.
- B. Approval of Amended Agenda-Phillip Fienen moved to approve the amended agenda as distributed. The motion was seconded by Jay Jones and carried 4-0.
- C. Pledge of Allegiance-Debbie Phelps led the group in the Pledge of Allegiance.
- D. Character First-Fifteen minutes were devoted to the Character First initiative; the Trustees watched the video and discussed “truthfulness”, the Character First trait for September.
- E. Welcome Guests-Jay Jones welcomed the guests; there was no public comment on items pertaining to the agenda.
- F. Mission Statement-Phillip Fienen read the College Mission Statement.
- G. Vision Statement-Phillip Fienen read the College Vision Statement.
- H. Approval of Minutes-William Kelly moved to approve the minutes of the regular meeting held on August 9, 2012. The motion was seconded by Phillip Fienen and carried 4-0.
- I. September 7-8 Annual KACCT/COP Meeting at Butler Community College, El Dorado-Jay Jones and Dan Barwick provided updates of the meeting activities.

II. INSTITUTIONAL OPERATIONS

- A. Kansas Board of Regents (KBOR) Performance Agreements-Sara Harris distributed a handout of the Performance Agreements and provided a summary of the report prior to its submission to the KBOR.
- B. ICC Marketing Plan-Misty Githens distributed the ICC Marketing Plan and the Marketing Plan Guidelines. The Trustees viewed a presentation of marketing improvements made to date. Misty will provide copies of the new College View Book during the October Board of Trustees meeting.
- C. Criteria for Accreditation Update-Debbie Phelps provided an overview of changes to the Criteria for Accreditation.

- D. 2012-2013 Renovation and Repair Priorities-Dan Barwick shared the process involved in development of the 2012-2013 Renovation and Repair Priorities list. Phillip Fienen moved to approve the 2012-2013 Renovation and Repair Priorities list. The motion was seconded by Hoite Caston. The motion carried 4-0.
- E. Shulthis Stadium Agreement-Dan Barwick noted that increased costs for ICC's utilization of Shulthis Stadium can be attributed to additional expenses incurred by USD #446 for architectural services during their investigation of renovation possibilities. Hoite Caston moved to approve the Agreement with USD# 446 for Use of Shulthis Stadium for the period of July 1, 2012 through June 30, 2013. Bill Kelly seconded the motion. The motion carried 4-0.
- F. Process for New Course Offerings-Sara Harris distributed a handout depicting three new course offerings and provided an overview of the process involved in obtaining Kansas Board of Regents (KBOR) approval for new course offerings. Sara noted that background material for future new course offerings will be mailed with the Board Agenda packets, with subsequent approval under the Consent Agenda and documented in the meeting minutes for verification with KBOR.
- G. Allow Payables-Phillip Fienen moved to approve the financials and allow payables. Hoite Caston seconded the motion. The motion carried 4-0.
- H. Additions to Personnel-The personnel report included employment of: Thelma Manley in the position of Financial Aid Coordinator at an hourly rate of \$12.17 plus college support toward employee participation in ICC's group health insurance plan; Leo Conn in the position of part-time Assistant Men's Soccer Coach at a salary of \$4,500 over ten months; Phillip Tucker in the position of Assistant Athletic Trainer at a salary of \$25,500 over ten months; Rhea Codio in the position of part-time Assistant Women's Basketball Coach at a salary of \$5,000 over ten months; and Alberta Smith in the position of Student Support Services Language Arts Specialist at an annualized salary of \$27,000 plus College support toward employee participation in ICC's group health insurance plan. The personnel report also included termination of Mike Vanderhofe from the Computer Technician-Help Desk position. Additions to the personnel report included employment of Shawn Joy in the position of Student Life Dorm Assistant at a salary of \$2,500 over eight months and the adjustment of Jon Nagle's position from part-time to full-time at a salary of \$23,700 plus College support toward employee participation in ICC's group health insurance plan.
- I. President's Report-Dan Barwick did not present a monthly report as considerable time had already been utilized on other reports.
- J. First Reading of Proposed Edit to TRU-906 Board of Trustees Records-Jay Jones read the first reading of the proposed edit to TRU-906 Board of Trustees Records:

The administration of the College shall design and maintain Board of Trustees' records as shall be necessary for legal and efficient operation for the College. Any public request for College records shall be addressed using the procedure "Freedom of Information" outlined in the college's Faculty and Staff Handbook, and that procedure shall always comply with K.S.A. 45-218 and any other applicable statutes.

No edits were made to the proposal and the second reading will take place during the regularly scheduled October Board of Trustees meeting.

- III. CONSENT AGENDA-Hoite Caston moved to approve the Consent Agenda, which included receipt of the financial and personnel reports, and the approval of three new course offerings. Phillip Fienen seconded the motion. The motion carried 4-0.

EXECUTIVE SESSION

Jay Jones moved the Board enter into Executive Session, to include Dan Barwick, Jan Fischer, Tony White, and Ben Seel for thirty minutes, following a seven-minute break, to discuss non-elected personnel and aspects of a grievance that has been filed by the Faculty Association and in order to protect the privacy interests of the individuals to be discussed and that the Board return to Open Session at 8:20 p.m. in the Board Room. Phillip Fienen seconded the motion. The motion carried 4-0. The Board entered Executive Session at 7:50 p.m. The Board returned to Open Session at 8:20 p.m. Jay Jones moved the Board enter into Executive Session, to include Dan Barwick, Jan Fischer, Tony White, and Ben Seel for an additional ten minutes to discuss non-elected personnel and aspects of a grievance that has been filed by the Faculty Association and in order to protect the privacy interests of the individuals to be discussed and that the Board return to Open Session at 8:30 p.m. Phillip Fienen seconded the motion. The motion carried 4-0. The Board entered Executive Session at 8:20 p.m. Tony White and Ben Seel left Executive Session at 8:26 p.m. The Board returned to Open Session at 8:30 p.m. Jay Jones moved the Board enter into Executive Session, to include Dan Barwick and Jan Fischer for an additional five

minutes to discuss non-elected personnel and aspects of a grievance that has been filed by the Faculty Association and in order to protect the privacy interests of the individuals to be discussed and that the Board return to Open Session at 8:35 p.m. Phillip Fienen seconded the motion. The motion carried 4-0. The Board entered Executive Session at 8:30 p.m. The Board returned to Open Session at 8:35 p.m.

Jay Jones stated that during Executive Session the Board of Trustees heard a grievance filed on behalf of the Faculty Association and asked for a motion of any nature.

Bill Kelly moved that the Faculty Association grievance dated August 30th, 2012 be denied and that the Board finds that this grievance does not pertain to an alleged violation, misinterpretation, or misapplication by the College of any current or previous negotiated agreement. Bill Kelly also moved that under the terms of the contract that the Board's decision be in writing to the grievant within three days. Phillip Fienen seconded the motion. The motion carried 4-0.

ADJOURN

Bill Kelly moved to adjourn. The motion was seconded by Hoite Caston and carried 4-0. The meeting adjourned at 8:38 p.m.

Beverly Harris
Board Clerk

Independence Community College is committed to a policy of nondiscrimination on the basis of race, sex, national origin, religion, age, and handicap in admissions, educational programs or activities, and employment, all as required by applicable laws and regulations under the Title VI Civil Rights Act of 1964, Title IX regulations of 1972, Section 5 of the Social Rehabilitation Act of 1973, and the Americans With Disabilities Act of 1990.