

BOARD OF TRUSTEES REGULAR MEETING
ICC Administration Building
October 18, 2012-5:30 p.m.

MINUTES

Members Present

Jay Jones
Lisa Drumeller
Kym Kays
Phillip Fienen
Hoite Caston
William Kelly

Others Present

Daniel Barwick, President
Sara Harris, Vice-President for Academic Affairs
Beverly Harris, Executive Assistant
Greg Eytcheson, Vice-President for Information and Operations
Jan Fischer, Vice-President for Financial and Employee Services
Tammie Geldenhuys, Vice-President for Student Affairs and Athletics
Ben Seel, Professor of Political Science
John Eubanks, Professor of Business/Accounting
Isaias McCaffery, Professor of History/Geography
Jon Sidoli, Professor of Theatre Arts
Brian Southworth, Associate Professor of Developmental Math

Guests

Greg Lower, Reporter

I. ROUTINE

- A. Call to Order- Jay Jones called the regular monthly Board meeting for October to order at 5:30 p.m.
- B. Approval of Agenda-Lisa Drumeller moved to approve the agenda as distributed. The motion was seconded by Phillip Fienen and carried 6-0.
- C. Pledge of Allegiance- Jay Jones led the group in the Pledge of Allegiance.
- D. Character First-Fifteen minutes were devoted to the Character First initiative; the Trustees watched the video and discussed “obedience”, the Character First trait for October.
- E. Welcome Guests-Jay Jones welcomed the guests; there was no public comment on items pertaining to the agenda.
- F. Mission Statement - Hoite Caston read the College Mission Statement.
- G. Vision Statement- Hoite Caston read the College Vision Statement.
- H. Approval of Minutes-William Kelly moved to approve the minutes of the regular meeting held on September 20, 2012. The motion was seconded by Hoite Caston and carried 6-0.

II. INSTITUTIONAL OPERATIONS

- A. Allow Payables - Trustees Jones and Kays were named in the payables and recused themselves from discussion and action. Phillip Fienen moved to approve the financials and allow payables. Lisa Drumeller seconded the motion. The motion carried 4-0.
- B. Additions to Personnel-The personnel report included employment of: Kerstin Ward in the position of Student Life Dorm Assistant at a salary of \$2,500 over eight months; Melissa Ashford in the position of Administrative Assistant to the Office of Career and Technical Education at an hourly rate of \$12.00 plus College support toward employee participation in ICC’s group health insurance plan; and the resignation of Diana Curtis from the position of Human Resource Generalist. Additions to the personnel report included the resignations of: Leo Conn from the position of part-time Assistant Men’s Soccer Coach;and Rhea Codiofrom the position of part-time Assistant Women’s Basketball Coach.
- C. President’s Report-Dan Barwick noted the committee’s progress toward returning the Student Union to the students and moving administrative offices elsewhere on campus (an area identified through the Strategic

Plan). Dr. Barwick noted that the project may be years down the road; however, John Heckman is creating a conceptual drawing of a new Student Union and a funding plan will be developed. Dan Barwick noted that enrollment is down by 46 full-time students when compared to the Fall 2011 semester. Dr. Barwick also noted that Dr. Sara Harris and a group of 18 faculty members are traveling to the K-State campus in Manhattan on Friday, October 19th to participate in the Core Competencies Project and commended them on their volunteer participation.

- D. Second Reading of Proposed Edit to TRU-906 Board of Trustees Records- Jay Jones read the second reading of the proposed edit to TRU-906 Board of Trustees Records:

The administration of the College shall design and maintain Board of Trustees' records as shall be necessary for legal and efficient operation for the College. Any public request for College records shall be addressed using the procedure "Freedom of Information" outlined in the college's Faculty and Staff Handbook, and that procedure shall always comply with K.S.A. 45-218 and any other applicable statutes.

Phillip Fienen moved to approve the second reading of the proposed edit to TRU-906. Lisa Drumeller seconded the motion. The motion carried 6-0.

- III. CONSENT AGENDA- Jay Jones moved to approve the Consent Agenda, which included receipt of the financial and personnel reports. Phillip Fienen seconded the motion. The motion carried 6-0.

EXECUTIVE SESSION

Phillip Fienen moved the Board enter into Executive Session, to include Dan Barwick for ten minutes, following a three-minute break, to discuss non-elected personnel and in order to protect the privacy interests of the individuals to be discussed and that the Board return to Open Session at 6:20 p.m. in the Board Room. Jay Jones seconded the motion. The motion carried 6-0. The Board entered Executive Session at 6:10 p.m. The Board returned to Open Session at 6:20 p.m. Jay Jones moved the Board enter into Executive Session, to include Dan Barwick, Sara Harris, Greg Eytcheson, and Jan Fischer for an additional hour to discuss non-elected personnel and in order to protect the privacy interests of the individuals to be discussed and that the Board return to Open Session at 7:20 p.m. Phillip Fienen seconded the motion. The motion carried 6-0. The Board entered Executive Session at 6:20 p.m. The Board returned to Open Session at 7:20 p.m. Jay Jones moved the Board enter into Executive Session, to include Dan Barwick, Sara Harris, Greg Eytcheson, and Jan Fischer for an additional ten minutes to discuss non-elected personnel and in order to protect the privacy interests of the individuals to be discussed and that the Board return to Open Session at 7:30 p.m. Phillip Fienen seconded the motion. The motion carried 6-0. The Board entered Executive Session at 7:20 p.m. The Board returned to Open Session at 7:30 p.m. Lisa Drumeller moved the Board enter into Executive Session, to include Dan Barwick, Sara Harris, Greg Eytcheson, and Jan Fischer for an additional two minutes to discuss non-elected personnel and in order to protect the privacy interests of the individuals to be discussed and that the Board return to Open Session at 7:33 p.m. Phillip Fienen seconded the motion. The motion carried 6-0. The Board entered Executive Session at 7:31 p.m. The Board returned to Open Session at 7:33 p.m.

ADJOURN

Bill Kelly moved to adjourn. The motion was seconded by Phillip Fienen and carried 6-0. The meeting adjourned at 7:35 p.m.

Beverly Harris
Board Clerk

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